

**INTER-AMERICAN INSTITUTE FOR
GLOBAL CHANGE RESEARCH
(IAI)**

EC XIII - CoP VIII
July 17-20, 2001
Panama City, Panama

25_CoPVIII/DWD/English/June 8, 2001

Proposed Selection Process for the IAI Director

July 2001	IAI Director Selection Committee Nominated by CoP	1. Elect Chair 2. Approve Vacancy Announcement 3. Approve evaluation process
August/September 2001	Vacancy Announcement posted	Proposed postings include: <i>The Economist, EOS,</i> <i>INTERCIENCIA, Nature,</i> <i>Science</i> and GCIA, START, IGBP and IHDP websites
October 19, 2001	Applications due Ratified Country Representatives	
November 9, 2001	Official Nominations due to Committee Chair (or designee)	
November 16, 2001	Nominations sent to Selection Committee for initial review	1. Complete Evaluation Forms for each nomination prior to Havana meeting
November 26-29, 2001	Selection Committee meeting in Havana, Cuba	1. Discuss and finalize "long list" 2. Develop protocol for telephone interviews of the candidates
December 3-14, 2001	Telephone Interviews of Candidates	
December 17-21, 2001	Telephone Conference Call to determine Short List	
December /January	Notify Short List Candidates	1. Committee members to check references 2. Schedule Interviews for February
February 2002	Selection Committee to interview Candidates prior to EC/CoP meeting in Brazil	1. Prepare draft report to CoP 2. Present recommendations to

Approved by CoP-VIII

		EC
February 2002	CoP Elects new Director by Secret Ballot	

Dr. Rabuffetti's contract terminates at the end of February 2002, therefore, we need to elect a new Direction prior to that date.