

Approved

**INTER-AMERICAN INSTITUTE FOR
GLOBAL CHANGE RESEARCH
(IAI)**

EC XIV
November 26-27, 2001
Havana, Cuba

2_ECXIV/DWD/English/October 26, 2001

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Note: This report is not a strictly chronological record. For completeness, greater clarity and readability the IAI Directorate has grouped discussions of an agenda item together under the first occurrence of the topic.

**13th Meeting of the IAI Executive Council (EC)
July 17-18, 2001 – Panama City, Panama**

AGENDA

Tuesday – July 17, 2001	Day 1
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- Morning session (08:30 – 12:30) -

Registration

Opening ceremony

A. MacDowell

Representative from Panama

EC Chair: Antônio MacDowell

Approval of the Agenda.

Approval of the Report of the EC -XII meeting.

Report of the EC Chair:

A. MacDowell

- *Activities charged to the EC by the CoP at its last meeting;*
- *EC activities, actions and decisions;*
- *EC items to be forwarded to the CoP.*

Report of the IAI Directorate:

A. Rabuffetti and IAI Staff

- *Update on institutional and programmatic activities, overview of the financial status of the IAI, and near-term perspectives;*
- *Efforts to increase the IAI's visibility;*
- *On-going and new initiatives.*

Report of the Scientific Advisory Committee (SAC) Chair

J. Stewart

- Afternoon session (02:30 – 06:30) -

Report of the Working Groups/Task Forces/Committees:

- *SubCommittee on the Terms of Reference (TOR) for the External Evaluation of IAI.....*Federico Garcia Brum
- *Financial and Administration Policy.....*Raul Michelini
- *Core budget for FY 2001-2002.....*Silvio Bianchi
- *Fund Raising.....*Carlos Ereño
- *Communications*Barbara Garea
- *Data Policy and Information System (DIS)*Paul Filmer
- *Rules of Procedure Committee*Louis B. Brown

Wednesday – July 18, 2001

Day 2

- Morning session (08:30 – 12:30) -

Special Session: Global Changes Activities and IAI in Panama.

Report of the Working Group:

- Nominating Committee for the election of SAC members

Suspension and Termination Procedure for IAI Projects *A. McDowell/J. Stewart/A. Rabuffetti*

Approval of Action Lists and items to be forwarded to the CoP *A. MacDowell*

Future sites and meetings

Adjourn

- Afternoon session (02:30 -04:00) -

Meeting between the EC Chair and the IAI Directorate

Meetings of Working Groups as necessary.

Cocktail at the “Gamboa Rainforest Resort” (06:00 p.m.)

1. Opening Session

The representative from Panama, Ricardo Anguizola, on behalf of the Government of Panama, opened the Thirteenth Meeting of the Executive Council and welcomed the EC delegates and members of the IAI staff to the meeting.

On behalf of the EC delegates, the EC Chair, Antônio MacDowell, thanked the government of Panama for hosting the Thirteenth EC Meeting in Panama City.

Participants at the meeting were:

EC Country Representatives

Argentina:	Carlos Ereño		
Brazil:	Antônio MacDowell	Mary Kayano	
Canada:	Mimi Breton		
Costa Rica:	Eladio Zárate		
Cuba:	Bárbara Garea		
Panama:	Ricardo R. Anguizola M.	Maria Donoso	Bessie Vasquez

	Bolivar Perez Zambrano	Abdiel J. Adames	Luis Donderis L.
	José Espinosa Q.	Maria Amparo Gracia	Raul Gutiérrez Rivera
	Irina Madrid	Ricardo Rivera	
Mexico:	-----		
United States:	Paul Filmer	Vanessa Richardson	Louis B. Brown
	Lisa Farrow Vaughan		
Uruguay:	Raúl Michelini		

Invitees - Sub-Committee on the Terms of Reference (TOR) of the External Evaluation of IAI:
Federico Garcia Brum

Observers:

CATHALAC:	Maria Donoso	Ligia Castro de Doens
	René López	

IAI:

IAI SAC:	John Stewart		
Directorate:	Armando Rabuffetti	Reynaldo Victoria	Silvio Bianchi
	Luis Marcelo Achite	Eduardo Banús	Luciana Q. Ribeiro
	Isabel C. Vega		

2. Approval of the Agenda

The EC approved the agenda of its Thirteenth Meeting without any modifications (document: 1_ECXIII/DWD/July 16, 2001) (*Action 1 – Day 1*).

3. Approval of the Report of the Twelfth Meeting of the EC

The EC approved the Report of its Twelfth Meeting with 3 modifications and 1 comment (document: 3_ECXIII/DWD/May 2001) (*Action 2 – Day 1*):

- Item 14 of the Report (Spanish version) - Informe del Sub-comité sobre los TOR para las Evaluaciones Externas del IAI - page 10, where it reads: “Por solicitud del Director Ejecutivo del IAI, el grupo de trabajo compuesto por Gordon McBean (Canadá), Max Campos (Costa Rica), Federico Garcia Brum (Uruguay), y Rubén Lara (México) se reunió el 4 y 5 de diciembre de 2001 en San José de Costa Rica, para preparar los Términos de Referencia (TOR) para una Evaluación Externa del IAI.” it should read: “Por solicitud del Director Ejecutivo del IAI, el grupo de trabajo se reunió el 4 y 5 de diciembre de 2000 en San José de Costa Rica para preparar los Términos de Referencia (TOR) para una Evaluación Externa del IAI. En dicha reunión estuvieron presentes: Gordon McBean (Canadá), Max Campos (Costa Rica), y Rubén Lara (México). Federico Garcia Brum (Uruguay) participó en la misma telefónicamente.”
- Item 14 of the Report (English version) – Report of the Sub-Committee on the Terms of Reference (TOR) of the External Evaluation of the IAI – page 10, where it reads: “As per the request of the IAI Director, the working group composed of Gordon McBean (Canada), Max Campos (Costa Rica), Federico Garcia Brum (Uruguay), and Rubén Lara (Mexico) met on December 4 and 5, 2001, in San José de Costa Rica, to prepare the initial TOR for an External Evaluation of the IAI.” It should read: “As per the request of the IAI Director, the working group met on December 4 and 5, 2000, in San José de Costa Rica, to prepare the initial TOR for an External Evaluation of the IAI. Gordon McBean (Canada), Max Campos

(Costa Rica), and Rubén Lara (Mexico) were present in the meeting. Federico Garcia Brum (Uruguay) participated through a teleconference.

- Item 15 of the Report (Spanish version) - Aprobación de Nuevas Iniciativas - page 11, where it reads: "... que el apoyo de los EE.UU. tendrá una mirada cada vez más escrutadora debido ..." it should read "...que el apoyo de los EE.UU. será analizado críticamente debido ..."
- The US delegation recommended that in future reports the name of the country delegation should be mentioned instead of the name of the representative.

4. Report of the Executive Council Chair

The EC Chair reported on the:

- *Activities charged to the EC by the CoP-VII (Mérida);*
- *EC activities, actions, and decisions;*
- *EC items to be forwarded to the CoP.*

- **Action 3 – EC XII (San José) – Day 1 – “The EC recommended that the IAI Director and the EC Chair make arrangements for a personal meeting with the President of the Inter-American Development Bank (IDB) to inform him about IAI’s activities and propose the development of an institutional agreement for collaboration between the two organizations.”**
The EC Chair informed that: a) the IAI Director and himself met with Mr. Enrique Iglesias (IDB President) in Washington D.C. on June 26, 2001; b) Mr. Iglesias nominated Mr. Walter Arensberg, Chief of the Environment Division, as the liaison with the IAI; and c) The IAI and the IDB are planning a series of internal seminars on global environmental change issues for the IDB staff with the participation of IAI scientists and authorities for the second semester of 2001.
- **Action 8 – CoP VII (Mérida) – Day 1 – “The CoP authorized the EC to launch an announcement of opportunity, which meets the recommendations of the SAC, in case new or extra funds become available between now and the next time the CoP holds its next meeting.”**
The EC Chair reminded that in the meeting of the EC -XII (San José, Costa Rica – December 4-5, 2000), the US delegation offered US\$ 300,000 to IAI in order for the Institute to consider a proposal to support new scientific activities. He informed that the new announcement of opportunity had been elaborated by the IAI SAC and the IAI Directorate and it would have to be approved by the CoP-VIII.
- **Action 1 – CoP VII (Mérida) – Day 2 – “The CoP approved the creation of a Review Committee to conduct the External Evaluation of IAI in 2002. The composition of this Committee will be established at the meeting of the CoP-VIII in 2001.**
Action 2 – CoP VII (Mérida) – Day 2 “The CoP authorized the IAI Director to invite the following persons to be part of the working group in charge of the preparation of the Terms of Reference (TOR) of the External Evaluation of IAI: Gordon McBean from Canada, Federico Garcia Brum from Uruguay (former EC Chair), Ruben Lara from Mexico (former SAC member), and Maximiliano Campos from Costa Rica. This Committee will report to the next EC meeting for planned approval of the TOR at the CoP-VIII in 2001.
Action 1 – EC 12 (Panama) – Day 2 - The EC approved the initial Terms of Reference (ToR) for an External Evaluation of the IAI presented by the Working Group composed of Gordon McBean (Canada), Max Campos (Costa Rica), Federico Garcia Brum (Uruguay) and Rubén Lara (Mexico) and recommended that this group continues to work in further

elaborating the ToR with inputs provided by member countries. The deadline for member countries to send comments to the IAI Directorate, which will be forwarded to the Working Group is the first week of February 2001.

The EC Chair reported that the President of the working group, Federico Garcia Brum, would be presenting the final TOR for the IAI External Evaluation to the EC and the CoP-VIII for their approval. He also reminded that the CoP-VIII would have to consider the composition of the Review Committee.

- The EC Chair reminded the EC that the Council would have to elect the members of the Nominating Committee for the election of SAC members.
The EC approved the following composition for the Committee: 3 members of the EC: Mary Kayano (Brazil), Mimi Breton (Canada), and Paul Filmer (USA); 1 member of the SAC: John Stewart (SAC Chair) - Chair of the Nominating Committee; and 2 scientists from Panama: Maria Donoso (CATHALAC) and Abdiel J. Adames (Universidad de Panama) (Action 3 – Day 1).
- Regarding the election of 5 SAC members, the EC Chair informed that:
 - The SAC members who will leave the Committee are: John Stewart and Diana Liverman - who have served as SAC members for 2 terms and could not be reelected – and Ernesto Medina and Ronald Woodman - who have served as SAC members for one term and could be reelected if proposed by any country. As only Ronald Woodman had been proposed by Peru, he was the only SAC member who could be reelected.
 - The 17 candidates presented by the Parties were: Guillermo Castro (proposed by Panama); René Capote López, José Manuel Mateo Rodríguez, and Ramón Pichs Madruga (proposed by Cuba); Maria Assunção F. da Silva Dias, Paulo Cesar Gonçalves Egler, Luiz Fernando Loureiro Legey, Eduardo J. Viola, Carlos Alfredo Joly, and Pedro L. Siva Dias (proposed by Brazil); Julia Noguez Paegle (proposed by Argentina), Mary Anne Carroll, Christopher J. Field, James Galloway, David L. Skole, and Lynne Z. Hale.
 - The CVs of all the candidates had been posted on the IAI homepage by the IAI Directorate and copies of them were available during the meeting.
 - The SAC had recommended the following areas to be covered by the candidates: A) Climate Variability and Risk Assessment; B) Integration of Science and Policy; C) Human Dimensions of Land/Climate/Urban Change; D) Biogeochemistry of Change in Land Cover and Sustainability; and E) Changes in the Composition of Atmosphere, Oceans, and Fresh Waters.
 - The Associate Institutions of the IAI had presented no candidate to fill up the 10th position of the SAC; therefore, the candidate for this position would have to be elected at the upcoming IAI EC meeting to be held in Cuba on November 26-27, 2001, when the Associates of IAI are supposed to nominate candidates.
 - The area of expertise of the 10th new SAC member – to be presented by the Associate Institutions of the Institute – should be one of the five areas recommended by the SAC, not filled up by the 4 candidates proposed by the Parties.

The EC Chair asked the Nominating Committee to recommend more than one name for each area to be covered by the candidates so that the CoP could have options to make their choice. He also reminded that, despite the recommendation of the Nominating Committee, the CoP could elect any of the 17 candidates proposed by the Parties.

- The EC Chair indicated that the IAI Directorate would like to know the real interpretation of the paragraph 1 (Financial Provisions) of the Article XIII of the Agreement Establishing the IAI. The paragraph should be more specific because the IAI Directorate and the Financial

and Administrative Working Group (FAWG) are facing difficulty in defining whether the IAI should support the participation of EC members, and eventually CoP members, in IAI institutional meetings using Core Budget funds. It would be particularly important to clarify the support to CoP members in CoP meetings because they need to have quorum to be held. The EC decided that member country representatives should send their comments and suggestions regarding this issue to the IAI Directorate (Silvio Bianchi) and the IAI Directorate should send all the information received to the Chairs of the Rules of Procedures Standing Committee (Louis Brown) and the FAWG (Raul Michelini, temporarily) to study the case. A decision regarding this issue will be taken at the upcoming EC meeting in Havana (*Action 4 – Day 1*).

As per the request of Argentina (Carlos Ereño), the EC Chair reported what the EC Vice-Chairs and the EC Chair themselves had resolved the definition of the roles of the EC Vice-Chairs. He explained that the First EC Vice-Chair (Margaret Leinen) will work with the External Evaluation of IAI. The Second EC Vice-Chair (Bárbara Garea) will work on the document of the 10th Anniversary of the IAI. The EC approved the EC Chair's suggestion.

5. Report of the Director

The presentation of the IAI Director was based on the following documents: Report of the Director to the EC and its annex (6_ECXIII/CoPVIII/DID/June 18, 2001 and 6_Annex-document 6), CRN Status (9_ECXIII/CoPVIII/DID/Eng/June 18, 2001), and IAI Science Grant Program – Phase II (20_ECXIII/CoPVIII/DID/Eng/June 19, 2001).

The IAI Director reported the following items:

a) Institutional Aspects

- *IAI Memberships* – Despite the efforts that Bolivia and Honduras have been making, no new nation has deposited the ratification instrument at OAS since 1998.
- *Ratification Status of the CoP-VI Resolution # 7*- OAS has informed the IAI Director that no documentation ratifying the amendment had been received from any member country up to June 1st, 2001. The Director said that the CoP should reinforce the importance of the ratification of this resolution at its next meeting.
- *Missions to and Communications with the IAI Member Countries* – The IAI Director reported on the several contacts and visits he made to some IAI member countries (complete information of these visits and contacts is included in the Report of the Director to the EC, document 6_ECXIII/CoPVIII/DID/June 18, 2001). The IAI Director said that, despite the IAI is succeeding in its programmatic and capacity building development, the IAI Directorate is facing serious difficulty in keeping permanent communication with the IAI member countries. He also said that the EC should carefully investigate the cause of this problem.
- *Missions to International Agencies* - (Complete information of these missions is included in the Report of the Director to the EC, document 6_ECXIII/CoPVIII/DID/June 18, 2001).
- *Increasing IAI Visibility in the Region* – The IAI Director noted that, in addition to the IAI programmatic activities, a series of activities already accomplished or in progress are

increasing the IAI visibility in the region (complete information on these activities is included in the Report of the Director to the EC, document 6_ECXIII/CoPVIII/DID/June 18, 2001).

b) Programmatic Development

- Initial Science Program (ISP)

The IAI Director informed that:

- All projects started under rounds I and II of the ISP are completed. Four out of sixteen projects composing its round III are also completed and the IAI Directorate expects to receive the final reports of the remaining projects still this year.
- Because the IAI has invested US\$ 3,838,388 in the ISP program and because the program has generated a tremendous number of scientific information, the Institute will prepare a synthesis work of the program upon its completion in 2001. This work will be important for IAI in terms of science and it will also provide useful information to users and policy and decision makers.
- The IAI SAC has recommended that a Conference (Montevideo + 10) to summarize and revise the accomplishments of the ISP Program be held in 2002.

- Collaborative Research Network (CRN) Program

As per the request of the IAI Director, the IAI Interim Scientific Officer made a brief presentation on the status of the IAI CRN program and highlighted two main aspects, which would need to be addressed by the EC and the CoP in their upcoming meetings:

- Two out of fourteen CRN projects have new Principal Investigators (PIs), the others are linked to the ISP program. This situation is, at the same time, positive and negative for IAI. Positive because it demonstrates that the linear model of funding research, which IAI has adopted is successful. Negative because the IAI runs the risk of being criticized for “inbreeding” (that is, keeping the same investigators in new scientific programs instead of selecting new ones).
- The performance of the first year of the CRN program can be considerate as good, if the annual reports of its first year are analyzed. Nevertheless, the program is facing some problems.
 - The PIs have administrative and bureaucratic difficulty in distributing the funds to the different Co-PIs Institutions, which are in different countries. As a result, some projects have started almost at the end of the first year of the program.
 - In their annual reports, the PIs give only a list of the publications derived from their project but do not provide the IAI Directorate with any hardcopy of them. Consequently, the IAI does not know how the PIs are recognizing the IAI in their publications.
 - The SAC has had difficulty in reviewing the CRN annual reports because they are not homogeneous. The conclusion is that both the IAI and the PIs have failed in this case. The IAI failed in having not provided the PIs with a standard format of report and the PIs have failed in having not prepared reports from which the IAI could extract important information to the Institute, as they are experienced scientists. The IAI Directorate is on the process of preparing a standard format of report, which will be discussed in the next CRN PIs’ meeting in Rio this year. After the IAI Directorate adopt a standard format for the annual reports, it should not accept any report, which does not follow the standard format strictly.

- The SAC is concerned about the confidentiality of the review process of the CRN projects. Currently, each CRN project has one SAC member responsible for reviewing its performance and all the PIs know it. The SAC members would feel more comfortable to have an external evaluation in case they realize a CRN project is not performing well.

The CRN Manager, Eduardo Banús, made a presentation on the administrative situation of the CRN Program.

- Some Statistics of the IAI Program

The IAI Director reinforced what the IAI Interim Scientific Officer said with respect to the participation of PIs and Co-PIs already supported by IAI in new IAI scientific programs. He showed a table with the number of PIs and Co-PIs of IAI projects distributed by countries. He observed that, if the participation of each PI or Co-PI in all IAI projects is counted only once, there are only 73 PIs out of 100 and 386 Co-PIs out of 526. He emphasized that high priority will be given to the participation of young scientists of the Americas in the next scientific program the IAI will be launching after the CoP approval.

The following points were raised by the Parties and other participants during the IAI Director presentation:

- Brazil (Mary Kayano) was surprised that the CRN PIs know the reviewers of their projects. The IAI SAC Chair (John Stewart) explained that SAC has assigned one member of the SAC not to be a reviewer but a liaison with each of the CRN proposal. So, in addition to Eduardo Banús, who would help them with financial and administrative matters, they could have one person in the SAC Committee who with they could discuss their on-going problems.
- Regarding the lack of homogeneity of the annual reports sent by the CRN PIs, the IAI SAC Chair said that it is not a fault of the PIs because only at its last meeting, the SAC discussed and approved a format for future reports. In addition, he said that the SAC intends to have an anonymous review of the projects in the second year of the CRN.
- Costa Rica (Eládio Zárate) said that it has been more and more difficult to have long-term investments in climate change issues as governments prefer to invest in other realistic issues (for example: climate variability) because they show results in a short period. It would be important to offer the governments possibilities to expand the existing CRN network by supporting new projects that address the issues of the governments' interest.
- Argentina (Carlos Ereño) explained that there has been a delay in the contribution of the National Agency for Promotion of Science and Technology to the second year of the CRN program because the authorities of the Secretary of Science and the Agency have changed twice since the approval of the CRN projects. Anyway, the IAI Director, Eduardo Banús, and himself met with the President of the Agency (March 2001), who reinforced the Agency's willingness to keep the commitment of its previous administrations to the IAI CRN program. He thanked the members of the IAI staff for letting the EC know about the problems the main IAI program (CRN) is facing and said that the EC should recommend the IAI Directorate to make the maximum efforts to solve them quickly. Also, he suggested that the IAI member country representatives of those countries in which the CRN program is facing difficulty should intercede for IAI.

- The USA (Paul Filmer) thanked the IAI Directorate staff for preparing a standard format for reports to be presented to the Institute and for providing tables with the real number of PIs and Institutions involved in IAI programs.
He asked the IAI Directorate to be briefer in their future presentations to the EC and leave the administrative details in the meeting documentation.
He also suggested that the IAI Scientific Officer present outstanding scientific results emerging from IAI programs in future EC and CoP meetings (*Action 5 – Day 1*).
Regarding the difficulty in documenting the parallel funding the IAI investigators are receiving from other sources, he said that the member country representatives should be aware of these sources and inform the IAI Directorate about it to help not only the IAI investigators but also the other investigators for whom they are responsible in their countries.
Finally, the US delegate acknowledged Argentina for its contribution to the CRN program.
- CATHALAC (Maria Donoso) also acknowledged the work of the IAI Directorate in preparing its report to the EC.
She made two suggestions: 1) The IAI Directorate should include in its report the very important number of in-kind contributions that several institutions have made to the IAI scientific community and not only the ones made in cash. It is important to let other agencies understand how much money is put behind IAI for the Institute to be successful with a relatively small amount of cash. 2) The IAI Directorate should take advantage of the second CRN PIs meeting in Rio de Janeiro (Brazil – October 2001) and, in addition to addressing scientific issues, the PIs should have at least a half day session to discuss issues related to project administration, accounting, reporting, etc.
- Brazil (Mary Kayano) suggested that each CRN project should have at least one anonymous reviewer to review their scientific content and that the SAC members work closer with the PIs in terms of the administration issues.
The Interim Scientific Officer (Reynaldo Victoria) said that all the CRN proposals had an anonymous reviewer when they were submitted to the IAI, but that the reviewers just helped the IAI to take the decision of which projects should be funded under the CRN program. He also said that in the last SAC meeting it was discussed that, if the SAC realize that a project is facing problems, the IAI should consider asking the anonymous reviewer of that project to continue reviewing it. He agreed that the IAI member country representatives have to help the PIs of their countries with the administrative issues.

The IAI Director continued his presentation.

c) Training and Education

- *The IAI/UM Summer Institute*

The IAI Director updated the EC on the success the IAI Summer Institute has been making in its three years of existence and reported some good results such as:

- very good feedback received from the students during the evaluation of the course;
- a significant number of applications from scientists with recognized experience in leading research and/or research administration was noticed in the third year of the Institute; and
- some projects awarded, specially under the PESCA program, resulted from initial project formulations conducted in Summer Institute courses.

The IAI Director highlighted that, as this activity has been successful in advancing IAI goals in promoting capacity building and multidisciplinary and multinational collaboration, the SAC at

its last meeting in São José dos Campos (May 2001), strongly recommended that the IAI continue this type of activity either with the UM or other institutions in the Latin America and the Caribbean.

d) Administrative Issues

- Appointment of IAI Staff

The IAI Director informed the EC that:

- Silvio Bianchi started to work as the IAI Financial Officer in January 2001;
- The IAI was in the process of hiring a Scientific Officer (4 finalists have been personally interviewed, 3 candidates have been considered appropriate for the position, and the IAI Director was in the process of negotiation with the first one);
- Reynaldo Victoria (Interim Scientific Officer), Silvio Bianchi (Financial Officer) and Eduardo Banús (CRN Manager) would help in the administration of the ISP and CRN programs while the IAI is hiring a new Scientific Officer.

On behalf of the EC, the IAI Director thanked Reynaldo Victoria for all his dedication during the period he worked for the Institute as the Interim Scientific Officer.

He informed that Dr. Klaus Reichardt has accepted IAI's offer to work a four-month period on activities related to the Scientific Conference of 2002.

e) New Activities

- Scientific/Capacity Building

- Announcement of Opportunity:
 - IAI Science Grant Phase II (one-time awards that may be used for activities that in the future will facilitate the development of larger science programs leading to new CRNs);
 - Co-funded T&E activities between IAI and education institutions of the region (an open call for proposals that will co-fund short courses similar to Summer Institutes between IAI and educational/research institutions from Latin America and the Caribbean).
- Scientific Synthesis of the IAI program
- Human Dimensions Open Science Meeting
- Sustainability Science Workshop

- Communications

- Development of a long-term marketing strategy.
- Press releases in member countries.

- Institutional

- Internal IDB Seminars
- High Level Ministerial Meeting

6. Report of the SAC Chair

John Stewart informed the EC that the SAC has met twice since the last EC meeting.

He reminded the EC that the SAC's aim has been to develop a science policy to IAI as well as recommend its implementation to the EC. He also reminded that the SAC's strategy to reach this aim has been first to define the research areas to be developed; second, to assemble a program that would allow the development of research network through the Americas; and then to supplement this research network by developing the capacity building of the region.

The SAC Chair claimed that the problems the CRN Program is facing, which had been reported by the IAI Directorate, are minor details related to the program implementation and that the SAC has been giving advice to the IAI Directorate to help the IAI investigators and the IAI Directorate to solve them. He stated that what really needs to be emphasized is how well the IAI has succeeded in developing not only the CRN but also all the other scientific programs. He said that the CRN is composed of excellent scientists whose proposals are working well and that the SAC has even recommended at their last meeting that the CRN proposals proceed into the second year.

Dr. Stewart informed that it is common for an Institution to hold a synthesis scientific meeting after 10 years of existence. In addition, because there has been a tremendous amount of material published and developed by IAI investigators in the 4 areas of the IAI Science Agenda, the SAC has suggested that the IAI hold a synthesis scientific meeting called Montevideo + 10. He said that generally the investigators follow a report system, which does not really provide information on how successful their projects have been. In this conference, the investigators will be asked not only to update the IAI on all their publications but also to synthesize and put together a permanent statement in book form that will clearly show the progress that they have reached over the past 10 years. Also, it will be an opportunity for IAI to detect the areas that the Institute has not adequately covered. He said that the SAC has already informed the PIs about the Conference and told them that the IAI is aware that they have developed some material and they will have to be prepared to come to the meeting to synthesize them.

Dr. Stewart commented on another suggestion from the SAC that a small number of grants be given for activities that will further facilitate the development of larger science programs and potentially lead to consolidate Research Network Proposals. The SAC recommends that the extremely limited funds be used to support meetings or research work within IAI research themes, but that high priority be given both to areas that have not been very well covered/represented by the Institute and to the participation of young scientists of the Americas.

The SAC Chair finished his presentation saying that the SAC is very proud of the CRN Program and that the Committee is not worried about the administrative problems that have occurred in the program.

7. Report of the Subcommittee on the Terms of Reference (TOR) for the External Evaluation of IAI

Federico Garcia Brum reminded that, during the 12th meeting of the EC in San José de Costa Rica, the EC approved the initial TOR for an External Evaluation of IAI presented by the subcommittee composed of Gordon McBean (Canada), Max Campos (Costa Rica), Rubén Lara (Mexico), and himself (Uruguay) and recommended that the group continue to work on further elaborating the TOR with input provided by the IAI member countries.

He commented that the new information that has been incorporated in the document by the group is based on the experiences of other institutes/organizations (such as ICSU) in preparing

the basis for an external evaluation and on the experiences the members of the group have obtained participating in other evaluation committees.

He stated that the group believes that the External Review Committee (ERC) should not only review the IAI in terms of the objectives of the Institute (given in the Article II of the Agreement Establishing the IAI) but also provide IAI with advice and recommendations in order to help the Institute in defining its path for the next decade. Other information given by Federico Garcia Brum such as composition and timing is all included in the document “Terms of Reference for the External Review Committee of IAI”.

The EC approved the document “TOR for the IAI External Review Committee” (15_ECXIII/CoPVIII/July 9,2001) with one modification and forwarded it to the CoP-VIII. Modification (page 4): Timing - The evaluation is to commence in August 2001 and the report and recommendations should be completed within 1 year (*Action 5 – Day 2*).

The USA (Paul Filmer) commented that whenever he had the opportunity to approach the Mexican Minister Julia Carabias, she demonstrated her willingness to be part of the ERC if the IAI extended her an invitation. The EC then nominated the delegate from the USA (Paul Filmer) as the person in charge of receiving suggestions for the composition of the IAI External Review Committee (*Action 7 – Day 1*).

The IAI Director (on behalf of the IAI Directorate), the EC Chair (on behalf of the EC), and the USA (Paul Filmer) thanked the four members of the group for both their dedication and excellent work. The USA said that they are very pleased with the results of the work and confident that the group has prepared a set of TOR that will provide a fair and accurate evaluation of the IAI.

8. Report of the Financial and Administration Policy Working Group (*Chair: Raul Michelini*) **Core Budget for FY 2001-2002** (*Silvio Bianchi*)

Raul Michelini informed that the last FAWG meeting was held on May 21-22, 2001, at the IAI Directorate headquarters.

He then covered the following items of the report of the FAWG (document 10_ECXIII/DID/English/July 9, 2001):

- Situation of IAI as of January 1st, 2001 (accounting and administration)
- Status of Core Budget for FY 2000/2001 and estimates for FY 2001/2002
- Financial Report as of June 30, 2000 and External Audit (document 17_ECXIII/CoPVIII/DWD/Eng/July 16, 2001)
- Status of Country Contributions as of April 30, 2001
- Accounting software for FY 2001/2002
- Update on Administrative Issues
- FAWG composition for the period July/2001 – June/2003:
 - Nominations for the EC Approval
 - Review of the Charter
- Other Issues:
 - Audit Report – Management Letter
 - Updates on IAI financial and administrative status to the FAWG members

- Exchange rate to be used for Brazilian staff salary conversions
- PESCA funds blocked in USA

The USA (Vanessa Richardson) explained the purpose of a new Charter for the FAWG and the need that a new member be included in the group.

The EC approved the Charter (Draft 3.0) of the FAWG with minor modifications in the Spanish version as well as the composition of the FAWG for a new 2-year term as: Brazil, Cuba, USA, and Uruguay. The EC also recommended that at least one additional member be incorporated in the FAWG (*Action 7 – Day 2*).

Silvio Bianchi (IAI Financial Officer) presented the status of the IAI Core Budget for FY 2000/2001 and estimates for FY 2001/2002 (document 16_ECXIII/CoPVIII/DWD/June 20, 2001). He commented that there has been a continuous decrease in the voluntary contribution to the IAI Core Budget. He presented three scenarios analyzing the cash position of IAI at the end of FY 2001/2002 based on the possible levels of the voluntary contributions to be received from the member countries during that year and showed how sensitive the IAI's cash flow is to small variances in the contributions. Finally, he highlighted that the operational budget of IAI is calculated based on the contributions to be made by the member countries in due course and that delays in paying the contribution jeopardize IAI's possibilities to reach its objectives.

Armando Rabuffetti (IAI Director) emphasized that it does not make sense that an Institute have a Core Budget of approximately US\$ 900,000 against a Programmatic Budget of approximately US\$ 2,000,000. He said that, if the IAI is in a difficult situation, the cause may be various: 1) the Institute has not acted as expected by the member countries; 2) the countries have had to reduce costs related to Science and Technology; 3) the IAI country representatives have been facing difficulty in contacting high authorities within their countries; and 4) the IAI Directorate has not succeeded in approaching the authorities of the member countries. He urged the IAI member country representatives to find ways to solve the problems the Institute has been facing with regards to the decrease in the voluntary contributions to its Core Budget.

The EC endorsed the recommendation of the delegate from Argentina, Carlos Ereño, that in future EC and CoP meetings the IAI Directorate make a presentation on the status of the programmatic budget, in addition to the presentation of the status of the Core Budget. (*Action 8 – Day 2*).

9. Report of the Fund Raising Working Group (*Chair: Carlos Ereño*)

Carlos Ereño informed that the FRWG held an informal meeting on May 18, 2001, as several members of the group were present at the IAI Directorate headquarters.

He then covered the following items of the report of the FAWG (document 10_ECXIII/DID/July 9, 2001):

- IAI Member Countries support:
 - *Contribution to the Core Budget*: as a high number of member countries are not contributing with the voluntary contributions, the working group will request the FAWG to study a set of measures to be applied on debtors to reduce the overall owed amount.
 - *Support to Programs*: Agreements and Memorandums of Understanding already signed should be revised in order to try to complement the contribution made by the USA

(through NSF) for a new announcement. Also, it is advisable to start negotiations with those countries that have not signed any agreement with the IAI yet.

- Strategies followed / to be followed and contacts made to approach Agencies (GEF, IADB, OAS, NOAA), International Agencies (European Commission, IGFA/other European Agencies, etc), and Private Foundations that support activities related to the IAI Science Agenda themes.

The EC requested that the Fund Raising Working Group (FRWG) design a strategy to present new projects to the GEF (*Action 4 – Day 2*).

10. Report of the Communications Task Force (*Chair: Bárbara Garea*)

Bárbara Garea informed that the CTF held its last meeting on May 16-17, 2001, at the IAI Directorate headquarters.

She then covered the following items of the report of the CTF (document 14_ECXIII/DID/June 05, 2001):

- Current mechanisms regarding Communications:
 - Newsletter (changes adopted in its production: quality, cost reduction, and distribution);
 - IAI Website (development of a new Website: design and content);
 - Annual Report (the 1999-2000 AR already finished and the outline of the 2000-2001 AR).
- New material already published:
 - New IAI Brochure;
 - New IAI Portfolio;
 - 1999-2000 Annual Report;
 - ISP-III Publication (related to El Niño and directed to the decision makers);
 - CD with IAI information (scientific articles, institutional information, as well as some marketing and advertisement for IAI);
 - Official document on Conflict of Interest & Standards of Ethical Conduct.
- Material in the process of being published:
 - ISP and CRN projects Publication
 - GEF/IAI Brochure
- Marketing Strategy

Phase I: Development of a diagnosis of the current IAI situation in order to evaluate how the Institute has succeeded in:

- being recognized;
- consolidating its image and prestige throughout the Americas and the world;
- providing understanding on Global Change impact;
- promoting collaboration in research;
- promoting actions to inform decision makers.

For this diagnosis to be carried out, it is necessary to establish the:

- target public;

- variables and its respective indicators per target public;
- instrument per target public;
- responsibility of carrying out the diagnosis;
- schedule.

Phase 2: Development of an Integrated Communication Strategy (based on the results of the diagnosis):

- communicative and organizational strategic objectives;
- specific objectives per target public;
- means of communication: IAI's and the external ones;
- organizational mechanisms: internal and towards the exterior;
- action plan.

The USA (Vanessa Richardson) complimented the group on the results they have achieved so far.

The EC approved the communications strategy proposed by the Chair of the CTF (Action 6 – Day 2).

11. Report of the Data Policy and Information System (DIS) (Chair: Paul Filmer)

Paul Filmer thanked Luis Marcelo Achite (IAI Directorate) for preparing the Report of the Data Policy and Information System (document 12_ECXIII/DID/Eng/June 22, 2001). He then made some comments on the report, which covers the following items:

- Current situation of the system (only the Brazilian and Uruguayan nodes remain operational).
- Actions taken during the past year:
 - implementation of interactions between the IAI-DIS and the LBA-DIS from CPTEC/INPE;
 - test of the IAI-DIS system on the SUN platform with Operating System Solaris 8 and Oracle 8i;
 - inclusion of all the Final Reports of the ISP-I and ISP-II in the IAI-DIS (Brazilian node);
 - addition of links from the IAI-DIS homepage to existing IAI project homepages;
 - preparation of the document “Policies for metadata creation within the IAI-DIS”;
 - definition of a strategy to begin creating metadata at the Uruguay node;
 - restructure of the DISWG;
 - submission of a proposal to the InfoDev program of the World Bank.
- Future of the system:
 - The relationship with CIESIN, as an Associate of the IAI, remains to be negotiated, and the working group will transmit its recommendations on future software support needs to the Director.
 - It is clear that the development of an independent system that is at the cutting edge of DIS technology is beyond the IAI's present budget, and that an incremental approach is needed. This incremental approach will address the constraints of both the scientists and the node managers. The DIS is robust enough for heavy data generators and users as designed, and should be kept available for those users that are in a position to take

advantage of it. The WG has recommended that the system be eventually migrated to a platform other than the IBM. For low-volume data generating projects, a web-based approach will be initially followed that will gradually migrate to the full IAI-DIS system as originally envisioned.

- The DPWG will continue to work closely with the Communications Task Force in developing strategies and guidance for the development of the IAI-DIS, the IAI Homepage system, and the other components of the IAI information management and dissemination infrastructure.

12. Report of the Rules & Procedures Standing Committee (*Chair: Louis Brown*)

Louis Brown suggested that the IAI undertake a retrospective review of its Rules of Procedure as the Institute approaches its tenth anniversary next year. He said that the primary objective of that would be to review the first decade of IAI operations under the existing rules and to determine if the Rules have served the IAI well. If this is the case, then the result of the review would be to simply reconfirm the Rules and emphasize their value to the IAI. If the review indicates that there are areas in which the Rules should be improved in order to enable the IAI to operate more effectively, then the review should identify the specific areas in which such improvements are necessary and take the action necessary to initiate amendments to the rules. He informed the EC that he has already contacted the member country representatives to invite them to make comments and suggestions with regards to this initiative.

Louis Brown pointed out that it is necessary that the Rules of Procedures Standing Committee have one or two new members incorporated in it, in addition to the two actual members: Antônio MacDowell and himself. The EC approved the composition of the EC Rules of Procedure Committee as: Antônio MacDowell (Brazil), Ligia Castro (Panama), and Louis B. Brown (USA) (*Action 14 – Day 2*).

Antônio MacDowell informed that the FAWG has recommended that a new structure for the IAI Directorate be considered. Antônio MacDowell said that the EC should discuss that issue during its next meeting in Cuba and a final decision should be taken during the CoP meeting of 2002. The EC asked the FAWG and the Rules of Procedures Standing Committee to consider a new structure for the IAI Directorate (*Action 6 – Day 1*).

13. Special Session: Global Changes Activities and IAI in Panama.

René López (CATHALAC) made a presentation on the Global Changes Activities in Panama and their relation to the IAI.

14. Report of the Working Group Nominating Committee for the election of SAC members (*Chair: John Stewart*)

The Chair of the Nominating Committee for the election of SAC members, John Stewart, reported on the work of the group and presented to the EC the candidates that were recommended (*Action 1 – Day 2*):

- I. In the area of the Climate Variability and Risk Assessment:
 - Pedro L. Silva Dias

- Julia Nogues Paegle
- II. In the area of the Integration of Science and Policy:
 - Guillermo Castro Herrera
 - Lynne Z. Hale
 - Eduardo J. Viola
- III. In the area of the Human Dimensions of Land/Climate/Urban Change;
 - Luiz Fernando Loureiro Legey
 - David L. Skole
- IV. In the area of the Biogeochemistry of Change in Land Cover and Sustainability;
 - René Capote López
 - Christopher J. Field
- V. In the area of the Changes in the Composition of Atmosphere, Oceans, and Fresh Waters.
 - Maria Assunção F. da Silva Dias
 - Mary Anne Carroll

15. Suspension and Termination Procedure for IAI Projects

Several member country representatives understood that the document “Suspension and Termination Procedures for IAI Projects” (19_ECXIII/CoPVIII/DWD/May 28, 2001) still needed some adjustments. Consequently, the EC recommended that a working group composed of: Mary Kayano (Brazil), Bárbara Garea (Cuba), Paul Filmer (USA), and Eduardo Banús (IAI) meet to discuss final adjustments in the document so that it could be forwarded to the CoP-VIII for its approval (*Action 2 – Day 2*).

16. Approval of Action Lists

The EC approved the Action List of July 17th with a few modifications already incorporated in it (*Action 16 – Day 2*).

17. Items to be forwarded to the CoP

The EC approved and will forward to the CoP-VIII the:

- IAI Core Budget Request for the fiscal year 2001/2002 (document 16_ECXIII/CoPVIII/DWD/June 20, 2001) (*Action 8 – Day 2*);
- IAI Financial Statements 1999/2000 (document 17_ECXIII/CoPVIII/DWD/July 16, 2001) (*Action 9 – Day 2*);
- General Guidelines of the IAI Science Grant Program – Phase II (document 20_ECXIII/CoPVIII/DID/English/June 19,2001) (*Action 10 – Day 2*);
- IAI Directorate’s initiative to make an open call for proposals to co-fund “Summer Institute activities” between IAI and the proponent institution. The funding will come from some remaining funds from the PESCA Program (*Action 11 – Day 2*).

18. Other items approved by the EC

The EC approved the suggestion of the EC Chair regarding the roles of the First and the Second EC Vice-Chairs. The First EC Vice-Chair (Margaret Leinen) will work with the External Evaluation of IAI. The Second EC Vice-Chair (Bárbara Garea) will work on the document of the 10th Anniversary of the IAI (*Action 9 – Day 1*).

The EC recommended that a working group composed of : Carlos Ereño (Argentina), Eládio Zárata (C. Rica), Bárbara Garea (Cuba), Ligia Castro (Panama), Lisa Farrow (USA), and Louis Brown (USA) meet to discuss the current problems IAI is facing with regards to the lack of commitment of some member countries. The recommendations of the group will be forwarded to the IAI External Evaluation Committee and to the EC (*Action 3 – Day 2*).

The EC approved the IAI Scientific Advisory Committee (SAC) and the IAI Directorate's initiative to conduct a synthesis analysis of results emerging from the Initial Science Program (ISP) upon its completion in 2001, using the remaining funds of the program (*Action 12 – Day 2*).

The EC approved that the IAI be a convener in the “Regional Workshop on Sustainability Science” to be held in Brazil either in the second half of 2001 or the first half of 2002 (*Action 13 – Day 2*).

The EC approved the creation of an ad hoc Committee, which will be responsible for analyzing and presenting proposals to the EC with respect to the way IAI will deal with delays in member countries voluntary contributions in the future. The EC approved the composition of this Committee as: Mary Kayano (Brazil), Bárbara Garea (Cuba), Maria Donoso (Panama), and Paul Filmer (USA) (*Action 15 – Day 2*).

19. Future sites and meetings

The EC accepted Cuba's offer to host the Fourteenth Meeting of the EC in Havana on November 26-27, 2001 (*Action 17 – Day 2*).

20. Adjourn

Antônio MacDowell (EC Chair) thanked the Government of Panama for hosting the meeting and all the EC representatives and the Associates to IAI for their presence. He complimented both the staff of the Government of Panama and the IAI on the organizing of the meeting

Armando Rabuffetti (IAI Director) thanked John Stewart (IAI SAC Chair) for all his work and dedication devoted to IAI.

Thirteenth Meeting of the IAI Executive Council (EC)
July 17-18, 2001 Panama City, Panama

Action List

Day 1: July 17

1. The EC approved the agenda of its Thirteenth Meeting without any modifications (document: 1_ECXIII/DWD/July 16, 2001).
2. The EC approved the Report of its Twelfth Meeting with 3 modifications and 1 comment (document: 3_ECXIII/DWD/May 2001):
 - Item 14 of the Report (Spanish version) - Informe del Sub-comité sobre los TOR para las Evaluaciones Externas del IAI - page 10, where it reads: “Por solicitud del Director Ejecutivo del IAI, el grupo de trabajo compuesto por Gordon McBean (Canadá), Max Campos (Costa Rica), Federico Garcia Brum (Uruguay), y Rubén Lara (México) se reunió el 4 y 5 de diciembre de 2001 en San José de Costa Rica, para preparar los Términos de Referencia (TOR) para una Evaluación Externa del IAI.” it should read: **“Por solicitud del Director Ejecutivo del IAI, el grupo de trabajo se reunió el 4 y 5 de diciembre de 2000 en San José de Costa Rica para preparar los Términos de Referencia (TOR) para una Evaluación Externa del IAI. En dicha reunión estuvieron presentes: Gordon McBean (Canadá), Max Campos (Costa Rica), y Rubén Lara (México). Federico Garcia Brum participó en la misma telefónicamente.”**
 - Item 14 of the Report (English version) – Report of the Sub-Committee on the Terms of Reference (TOR) of the External Evaluation of the IAI – page 10, where it reads: “As per the request of the IAI Director, the working group composed of Gordon McBean (Canada), Max Campos (Costa Rica), Federico Garcia Brum (Uruguay), and Rubén Lara (Mexico) met on December 4 and 5, 2001, in San José de Costa Rica, to prepare the initial TOR for an External Evaluation of the IAI.” It should read: **“As per the request of the IAI Director, the working group met on December 4 and 5, 2000, in San José de Costa Rica, to prepare the initial TOR for an External Evaluation of the IAI. Gordon McBean (Canada), Max Campos (Costa Rica), and Rubén Lara (Mexico) were present in the meeting. Federico Garcia Brum (Uruguay) participated through a teleconference.**
 - Item 15 of the Report (Spanish version) - Aprobación de Nuevas Iniciativas - page 11, where it reads: “... que el apoyo de los EE.UU. tendrá una mirada cada vez más escrutadora debido ...” it should read **“... que el apoyo de los EE.UU. será analizado críticamente debido ...**
 - The US delegation recommended that in future reports the name of the country delegation should be mentioned instead of the name of the representative.
3. The EC approved the composition of the Nominating Committee for the election of SAC members. The group is composed of:
 - 3 members of the EC: Mary Kayano (Brazil), Mimi Breton (Canada), and Paul Filmer (USA);
 - 1 member of the SAC: John Stewart (SAC Chair) - Chair of the Nominating Committee;
 - 2 scientists from Panama: Maria Donoso (CATHALAC) and Abdiel J. Adames (Universidad de Panamá).
4. The EC recommended that the FAWG and the Rules of Procedure Committee study the possibility of supporting the participation of the EC members, and eventually the CoP members, in IAI institutional meetings using Core Budget funds (Article XIII – paragraph 1). Comments and suggestions from member country representatives should be sent to the

IAI Directorate (Silvio Bianchi). A decision regarding this issue will be taken at the upcoming EC meeting in Havana.

5. The EC endorsed the recommendation of the delegate from the USA, Paul Filmer, that in future EC and CoP meetings the IAI Scientific Officer present outstanding scientific results emerging from IAI programs.
6. The EC recommended that the FAWG and the Rules of Procedure Committee consider a new structure for the IAI Directorate.
7. The EC indicated the delegate from the USA (Paul Filmer) as the person in charge of receiving suggestions for the composition of the IAI External Review Committee.
8. The EC endorsed the recommendation of the delegate from Argentina, Carlos Ereño, that in future EC and CoP meetings the IAI Directorate make a presentation on the status of the programmatic budget, in addition to the presentation of the status of the Core Budget.
9. The EC approved the suggestion of the EC Chair regarding the roles of the First and the Second EC Vice-Chairs. The First EC Vice-Chair (Margaret Leinen) will work with the External Evaluation of IAI. The Second EC Vice-Chair (Bárbara Garea) will work on the document of the 10th Anniversary of the IAI.

Thirteenth Meeting of the IAI Executive Council (EC)
July 17-18, 2001 Panama City, Panama

Action List

Day 2: July 18

1. The Chair of the Nominating Committee for the election of SAC members, John Stewart, reported on the work of the group and presented to the EC the candidates that were recommended:
 - I. In the area of the Climate Variability and Risk Assessment:
 - Pedro L. Silva Dias
 - Julia Nogues Paegle
 - II. In the area of the Integration of Science and Policy:
 - Guillermo Castro Herrera
 - Lynne Z. Hale
 - Eduardo J. Viola
 - III. In the area of the Human Dimensions of Land/Climate/Urban Change;
 - Luiz Fernando Loureiro Legey
 - David L. Skole
 - IV. In the area of the Biogeochemistry of Change in Land Cover and Sustainability;
 - René Capote López
 - Christopher J. Field
 - V. In the area of the Changes in the Composition of Atmosphere, Oceans, and Fresh Waters.
 - Maria Assunção F. da Silva Dias
 - Mary Anne Carroll
2. The EC recommended that a working group composed of: Mary Kayano (Brazil), Bárbara Garea (Cuba), Paul Filmer (USA), and Eduardo Banús (IAI) meet to discuss final adjustments in the document: “Suspension and Termination Procedures for IAI Projects” (19_ECXIII/CoPVIII/DWD/May 28, 2001) so that it can be forwarded to the CoP-VIII for its approval.
3. The EC recommended that a working group composed of: Carlos Ereño (Argentina), Eládio Zárate (C. Rica), Bárbara Garea (Cuba), Ligia Castro (Panama), Lisa Farrow (USA), and Louis Brown (USA) meet to discuss the current problems IAI is facing with regards to the lack of commitment of some member countries. The recommendations of the group will be forwarded to the IAI External Evaluation Committee and to the EC.
4. The EC requested that the Fund Raising Working Group (FRWG) design a strategy to present new projects to the GEF.
5. The EC approved the document: “Terms of Reference for the IAI External Review Committee” (15_ECXIII/CoPVIII/July 9,2001) with 1 modification and will forward it to

the Conference of the Parties (CoP) VIII. Modification (page 4): Timing - The evaluation is to commence in August 2001 and the report and recommendations should be completed within 1 year.

6. The EC approved the communications strategy proposed by the Chair of the Communications Task Force (Bárbara Garea).
7. The EC approved the Charter (Draft 3.0) of the Financial and Administrative Working Group (FAWG) with minor modifications in the Spanish version. The EC also approved the composition of the FAWG for a new 2-year term: Brazil, Cuba, USA, and Uruguay. The EC recommended that at least one additional member be incorporated in the group.
8. The EC approved and will forward to the CoP -VIII the IAI Core Budget Request for the fiscal year 2001/2002 (document 16_ECXIII/CoPVIII/DWD/June 20, 2001).
9. The EC approved and will forward to the CoP -VIII the IAI Financial Statements 1999/2000 (document 17_ECXIII/CoPVIII/DWD/July 16, 2001).
10. The EC approved and will forward to the CoP -VIII the General Guidelines of the IAI Science Grant Program – Phase II (document 20_ECXIII/CoPVIII/DID/English/June 19,2001).
11. The EC approved and will forward to the CoP -VIII the IAI Directorate's initiative to make an open call for proposals to co-fund "Summer Institute activities" between IAI and the proponent institution. The funding will come from some remaining funds from the PESCA Program.
12. The EC approved the IAI Scientific Advisory Committee (SAC) and the IAI Directorate's initiative to conduct a synthesis analysis of results emerging from the Initial Science Program (ISP) upon its completion in 2001, using the remaining funds of the program.
13. The EC approved that the IAI be a convener in the "Regional Workshop on Sustainability Science" to be held in Brazil either in the second half of 2001 or the first half of 2002.
14. The EC approved the composition of the EC Rules of Procedure Committee as: Antônio MacDowell (Brazil), Ligia Castro (Panama), and Louis B. Brown (USA).
15. The EC approved the creation of an ad hoc Committee, which will be responsible for analyzing and presenting proposals to the EC with respect to the way IAI will deal with delays in member countries voluntary contributions in the future. The EC approved the composition of this Committee as: Mary Kayano (Brazil), Bárbara Garea (Cuba), Maria Donoso (Panama), and Paul Filmer (USA).
16. The EC approved the Action List of July 17th with a few modifications already incorporated in it.
17. The EC accepted Cuba's offer to host the Fourteenth Meeting of the EC in Havana on November 26-27, 2001.