

**Nineteenth Meeting of the IAI Executive Council (EC)
June 29-30, 2004 - Buenos Aires, Argentina**

Action List

Day 2: June 30

1. The EC approved the reduction in the frequency of the IAI Newsletter (from 4 to 3 issues per year) for the current year. The EC asked a group composed of the IAI Newsletter Editorial Board, the Financial Officer and a CoP member to analyze this issue and report back to the next EC.
2. The EC approved and will forward to the CoP the *Alternative Core Budget Request for Fiscal Year 2004/2005* distributed during the meeting.
3. The EC approved and will forward to the CoP the recommendation of its Bureau to maintain the values of current Member Country Contributions for the next period 2004/2005.
4. The EC requested the FAC to study different alternatives for the calculation of Country Contributions.
5. The EC approved and will forward to the CoP the *Annual Program* (document 10).
6. The EC approved and will forward to the CoP the Document *Proposed Principles regarding In-kind Contributions* (Document 14)
7. The EC requested the FAC to make an analysis of the efficiency of the Institute as regards funds management to be presented to the next EC Meeting.
8. The EC will forward to the SAC the proposal submitted by the delegate of Brazil requesting that the IAI consider accepting CPTEC/INPE as an Affiliated Institution.
9. The EC asked the IAI Directorate to inform the IAI national representatives about the proposals submitted to IAI calls by scientists from their countries.
10. The EC approved and will forward to the CoP "Option 2" from the Document *IAI Director Recruitment* presented by the EC Bureau.
11. The EC asked the delegations from Canada and USA to draft a letter - to be approved by the CoP and sent to Brazilian high-level authorities - asking them and the IAI Directorate to find a solution to the problem of local staff salaries.
12. The EC recommended the IAI Directorate to make a last effort to recover the CRN 038 project funds before initiating legal action against CATHALAC and inform the EC about the efforts made.
13. The EC approved the Action List of Day 1, June 29 with some modifications already included in it.

14. The EC acknowledged the offer of the delegate from Canada to host the 20th EC and 12th CoP Meetings in Montreal or Québec City, Québec, Canada.