

**24th Meeting of the IAI Executive Council (EC)
June 12 and 13, 2007 – Manaus, AM, Brazil**

AGENDA

Tuesday – June 12, 2007

Day 1

- Afternoon session (02:00 – 06:00)

02:00 - 2:30 Registration

Opening ceremony:

Representative of Brazil

EC Chair: Maria Assunção F. S. Dias

Approval of the Agenda

Approval of the Report of the 23rd Meeting of the EC

Report of the EC Chair:

Maria Assunção F. S. Dias

- *Activities charged to the EC and its Bureau;*
- *Activities, actions, and decisions of the EC Bureau or its members;*
- *EC items to be forwarded to the CoP.*

Nomination of the Committee to recommend candidates for the election of the IAI Scientific Advisory Committee (SAC) members

Maria Assunção F. S. Dias

04:00 – 04:15 Coffee Break

Report of the IAI Directorate:

Holm Tiessen and the IAI Staff

- *Overview of the Training, Communications, and Outreach Areas (Marcella Ohira);*
- *Overview of the Science Programs (Gerhard Breulmann);*
- *Overview from the IAI Director (Holm Tiessen);*
- *Overview of the financial status of the Core Budget for FY 2006-2007 and Auditors Report as of June 30, 2006 (Rafael Atmetlla);*
- *Overview of the Core Budget for FY 2007-2008 and Country Contribution for 2007-2008 (Rafael Atmetlla).*

Renewal of Director's contract

Wrap up Session

Welcome Reception

Wednesday – June 13, 2007

Day 2

- Morning session (09:00 – 12:00)

Approval of the Action List of day 1

Report of the Scientific Advisory Committee (SAC) Chair

Mike Brklacich

Introduction to IAI Strategic Planning

Holm Tiessen and Mike Brklacich

10:30 – 10:45 Coffee Break

Report of the Working Groups/Task Forces/Committees:

- *Financial and Administrative Committee*..... *William Smith*
- *Relations with Member States* *Holm Tiessen*

Lunch

- **Afternoon session** (02:00 – 06:00)

Initiation of the Review Process of the EC Standing Rules

Approval of the Auditors Report of the Financial Statement as of June 30, 2006

Approval of the items to be forwarded to the CoP

Maria Assunção F. S. Dias

Future sites and meetings

Adjourn

Debriefing session – IAI EC Bureau and the IAI Directorate.

Meetings of Working Groups, as necessary.