

**25<sup>th</sup> Meeting of the IAI Executive Council (EC)  
November 28-29, 2007 – Arlington VA, USA**

**APPROVED AGENDA**

<b>Wednesday – November 28, 2007</b>	<b>Day 1</b>
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**- Morning session (08:30 am – 12:00 pm)**

08:30 - 09:00 Registration

Opening ceremony

*Representatives of the USA: Dr. Harlan Watson (US Department of State)*

*Dr. Arden Bement (Director, NSF)*

*EC Chair: Maria Assunção F. S. Dias*

Approval of the Agenda

Approval of the Report of the 24<sup>th</sup> Meeting of the EC

Report of the EC Chair:

*Maria Assunção F. S. Dias*

- *Activities charged to the EC and its Bureau;*
- *Activities, actions, and decisions of the EC Bureau or its members.*

Report from the IAI Directorate:

*Directorate Staff*

- *Overview of the IAI Director (Holm Tiessen);*

10:30 – 10:45 Coffee Break

- *Overview of the Science Programs (Gerhard Breulmann);*
- *Overview of the Training, Communications, and Outreach Areas (Marcella Ohira);*
- *Overview of the financial status of the Core Budget as of October 31, 2007, and Auditors Report as of June 30, 2007 (Rafael Atmetlla).*

Report of the IAI Scientific Advisory Committee (SAC) Chair

*Mike Brklacich*

12:00 Lunch

**- Afternoon session (01:30 pm – 08:00 pm)**

TOR of the IAI Strategic Plan

*committee*

04:15 – 04:30 Coffee Break

04:30 Travel from NSF to AAAS

05:30 Presentation of the External Review and Science-Policy Interactions at AAAS

06:00 - 08:00 Reception hosted by AAAS with representatives of Embassies, other Washington-based Institutions, and members of the IAI SAC.

08:00 Return to the hotel

**Thursday – November 29, 2007**

**Day 2**

**- Morning session (09:00 am – 12:00 pm)**

Approval of the Action List of day 1

Report of the Working Groups/Task Forces/Committees:

- *Financial and Administrative Committee..... William Smith*
- *Update on relations with Member States .....Holm Tiessen*
- *Report of the Committee established to analyze ways to solve the problem of quorum for the CoP meetings..... committee*

10:45 – 11:00 – Coffee Break

11:00 – 02:30 IAI Strategic Plan, joint session with the SAC - Working lunch

**- Afternoon session (02:45 pm - 04:00 pm) -**

Approval of the Auditors Report of the Financial Statement as of June 30, 2007

Approval of the items to be forwarded to the CoP

*Maria Assunção F. S. Dias*

Future sites and meetings

Adjourn

Debriefing session – IAI EC Bureau and the IAI Directorate.