

# **REPORT OF THE IAI EXECUTIVE COUNCIL BUREAU**

Items of interest will be discussed in detail under the appropriate EC and CoP Agenda items.

## ***Changes in the EC Bureau***

The EC Chair, Dr. Maria Assunção Dias of Brazil, resigned from the Chair and from her Representative position by letter to the IAI on 18 December 2007.

The EC 1<sup>st</sup> Vice Chair, Dr. Paulo Manso of Costa Rica, has left his government post for a position in the private sector.

The EC Rules state that Bureau positions are by person, so no country replacements were possible. A new EC will be elected by CoP-15, and this new EC will elect a new Bureau (Brazil is now represented on the current EC by Dr. Maria Virginia Alves, and Costa Rica by Mr. Roberto Villalobos).

## ***Activities Charged to the EC and its Bureau***

*Item addressed under morning session, 17 June*

## **Bureau Activities, Actions or Decisions**

### **Carried out since EC-24 (Manaus)**

The 2<sup>nd</sup> Vice Chair was unable to attend SAC-25 (Argentina) due to travel budget restrictions.

The 2<sup>nd</sup> Vice Chair attended the OAS Inter-American Committee on Science and Technology, which met in Washington on September 20, 2007, and briefed the members on the activities of the IAI and the results of the AAAS External Review.

The 2<sup>nd</sup> Vice Chair also attended the SAC-26 (Arlington), and this report was given at EC-25.

### **Carried out since EC-25 (Arlington)**

The 2<sup>nd</sup> Vice Chair sent a letter to the IAI Director expressing concern about IAI staffing stability (17 December 2008).

The 2<sup>nd</sup> Vice Chair attended the last 2 days of the Data and Information Management Training Workshop, held in Panama 25-29 February 2008. The Directorate will report on this event during the morning session of 17 June.

The 2<sup>nd</sup> Vice Chair attended SAC-27 in Toronto (report from SAC, afternoon of 17 June). This meeting was immediately followed by a meeting of the Strategic Planning Committee (also attended by the Representatives of Argentina & Mexico). A report from the SPC Chair will be given during the afternoon of 17 June (Document 14).

Director's Contract: At CoP-14 in Manaus, unanimous approval was given for the re-election of the Director for a period of six years. Following precedent, the Financial

and Administrative Committee drafted a new contract, which is under review by the Director as of the date of submission of this report (June 5, 2008). The contract will be signed for the IAI by the EC Chair or any remaining member of the Bureau.

IAI Directorate Staffing issues: A letter from IAI Staff to the EC Bureau was sent in December 2007 following their receipt of dismissal notices from INPE. The 2<sup>nd</sup> Vice Chair consulted with the Director, and absent any official Brazilian Representative, initiated contact with the Ministry of Foreign Affairs in Brasilia, expressing concern over the ability of the Directorate to carry out its functions.

### ***EC and CoP Committee activities***

*The activities of Council and Conference Committees will be discussed during the morning session of June 18.*

The Financial and Administrative Committee addressed the Core Budget and Country Contribution levels (Documents 9,10, 12).

Draft Terms of Reference for the Strategic Planning Committee were presented to EC-25 in Arlington, and a team composed of Argentina, Panama, and the Director developed the document that was used in Toronto to guide discussions (Document 13). The Committee on Strategic Planning took the output from the preceding group, met in Toronto, and will report on its progress at this meeting (afternoon of June 17, Document 14).

The Standing Committee on Rules has been actively looking at several issues, all of which will be reported upon at this meeting (Document 16). All Rules documents on the IAI website are consistent with changes up to CoP-14 (Manaus).

### ***EC Items to be forwarded to the Conference***

*Items to be forwarded to the Conference will be formally listed during the EC morning session of June 18.*

- The recommendations from the Standing Committee on Rules regarding the full review of the Council and Conference Rules.
- The process for the development of the IAI Strategic Plan, forwarded for the Conference's information (Document 14 and EC-26 discussions).
- The Auditor's Statement will be forwarded for the Conference's approval.
- The recommendations of the Council regarding the Core Budget request, the IAI Financial Statement, and the Country Contribution levels.
- The new Terms of Reference for the Financial and Administrative Committee (FAC), reviewed and approved with a term until 2010. The current members are Brazil, Canada, and the United States.
- The recommendations from the Committee to recommend candidates for election to the SAC.