



Ref: IAIUYDIR/2018/015

7 August 2018

## NOTIFICATION

**Subject: CoP-26, EC-45 and EC-46 meeting reports available for review and comments**

Dear Madam, Sir,

Rule 85 of the *Standing rules of the Conference of the Parties of the Inter-American Institute for Global Change Research* (as approved by CoP-21, June 2013, Montevideo) states:

*The Executive Director shall prepare a draft Report for each Conference of the Parties. This draft report shall include all approved resolutions and action lists for each day, the minutes of the Conference and annexes as needed. The Directorate shall make the draft Report available to all Conference participants no later than sixty (60) days following the end of the Conference of the Parties for the participants' review and comment. All such comments shall be submitted to the Directorate within thirty (30) days of the distribution of the draft Report.*

Rule 63 of the *Standing rules of the Executive Council of the Inter-American Institute for Global Change Research* (as approved by the CoP21, June 2013, Montevideo) states:

*The Meeting Reports of the two Executive Council Meetings preceding and following the Conference of the Parties shall contain all the approved resolutions, the action lists for each day, the minutes of the Executive Council and the annexes, and shall be prepared by the Directorate; posted for review and comment by meeting participants; and then approved, with any changes needed, at the beginning of the next pre-CoP Executive Council Meeting.*

I am pleased to inform you that the draft reports of the 26th meeting of the Conference of the Parties (CoP-26, Antigua) and the 45th and 46th meetings of the Executive Council are available on the IAI website<sup>1</sup> for review and comments.

The IAI Directorate invites CoP-26 representatives to review and to provide comments on the meeting report. In accordance with Rule 85 of the *Standing rules of the Conference of the Parties*, we would appreciate receiving comments by participants at their earliest convenience but no later than 7 September 2018. Comments may be sent to Ms. Soledad Noya at [soledad@dir.iai.int](mailto:soledad@dir.iai.int).

EC-45 and EC-46 representatives are invited to review and to provide comment on the EC meeting reports. The IAI Directorate notes that Rule 63 of the *Standing rules of the Executive*

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<sup>1</sup> See: <http://www.iai.int/iai/cop-decisions/>

*Council* does not provide a deadline for the submission of comments. The IAI Directorate would request that comments be provided by representatives at their earliest convenience but preferably 90 days prior to the upcoming 27th meeting of the Conference of the Parties. This deadline provides sufficient time for final editing and translation.

The Directorate also wishes to inform Parties that the reports to the joint meeting of the Scientific Advisory Committee and Science Policy Advisory Committee, which was held on 18 June 2018 and the 2nd Science-Policy workshop, which was held on 19 June 2018, are also available on the IAI website<sup>2</sup>.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,



Marcos Regis da Silva  
Executive Director

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<sup>2</sup> See: <http://www.iai.int/iai/cop-decisions/>