



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2023/24

27 July 2023

NOTIFICATION

Subject: CoP-31 and EC-55 meeting reports available for review and comments

Dear Madam, Sir,

Rule 95 of the Standing rules of the Conference of the Parties of the Inter-American Institute for Global Change Research (as approved by CoP-29, June 2021, Videoconference) states:

The Executive Director shall prepare a draft Report for each Conference of the Parties. This draft report shall include all approved decisions, the minutes of the Conference and annexes as needed. The Directorate shall make the draft Report available to all Conference participants no later than sixty (60) days following the end of the Conference of the Parties for the participants' review and comment. All such comments shall be submitted to the Directorate within thirty (30) days of the distribution of the draft Report.

Rule 63 of the Standing rules of the Executive Council of the Inter-American Institute for Global Change Research (as approved by the CoP29, June 2021, Videoconference) states:

The Meeting Reports of the two Executive Council Meetings preceding and following the Conference of the Parties shall contain all the approved recommendations, resolutions, the action lists of each day, the minutes of the Executive Council and the annexes, and shall be prepared by the Directorate; posted for review and comment by meeting participants; and then approved, with any changes needed, at the beginning of the next pre-CoP Executive Council Meeting.

I am pleased to inform you that the draft reports of the 31st meeting of the Conference of the Parties (CoP-31, Panama City and Videoconference, 2023) and the 55th meeting of the Executive Council (EC-55, Panama City and Videoconference, 2023) are available on the IAI website¹ for review and comments.

¹ See: <http://www.iai.int/en/cop-decisions>

Section I of the draft report to CoP-31 includes a summary of proceedings and Section II includes the 23 Decisions adopted by the Parties.

The IAI Directorate invites CoP-31 national representatives to review and provide comments on the meeting report. Per Rule 95 of the Standing Rules of the Conference of the Parties, we would appreciate receiving comments by representatives at their earliest convenience but no later than 27 August 2023. Comments may be sent to Ms. Soledad Noya at soledad@dir.iai.int.

EC-55 representatives are invited to review and to provide comments on the draft EC meeting report. The IAI Directorate notes that Rule 63 of the Standing rules of the Executive Council does not provide a deadline for the submission of comments. The IAI Directorate would request that comments be provided by representatives at their earliest convenience but preferably 90 days prior to the upcoming 32nd meeting of the Conference of the Parties. This deadline provides sufficient time for final editing and translation of official documents.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

A handwritten signature in blue ink that reads "Anna M Stewart". The signature is written in a cursive style with a large initial "A".

Dr. Anna Stewart-Ibarra
Executive Director