



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2023/38

18 December 2023

NOTIFICATION

Subject: EC-56 meeting report available for review and comments

Dear Madam, Sir,

Rule 63 of the Standing rules of the Executive Council of the Inter-American Institute for Global Change Research (as approved by the CoP-29, June 2021, Videoconference) states:

The Meeting Reports of the two Executive Council Meetings preceding and following the Conference of the Parties shall contain all the approved recommendations, resolutions, the action lists of each day, the minutes of the Executive Council and the annexes, and shall be prepared by the Directorate; posted for review and comment by meeting participants; and then approved, with any changes needed, at the beginning of the next pre-CoP Executive Council Meeting.

I am pleased to inform you that the draft report of the 56th meeting of the Executive Council (EC-56, Videoconference, 2023) is available on the IAI website¹ for review and comments.

EC-56 representatives are invited to review and to provide comments on the draft EC meeting report. The IAI Directorate notes that Rule 63 of the *Standing rules of the Executive Council* does not provide a deadline for the submission of comments. The IAI Directorate would request that comments be provided by representatives at their earliest convenience but preferably 90 days prior to the upcoming 32nd meeting of the Conference of the Parties, 22-23 May 2024. This deadline provides sufficient time for final editing and translation of official documents. Comments may be sent to Ms. Soledad Noya at soledad@dir.iai.int

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

Dr. Anna Stewart Ibarra
Executive Director

¹ See: <http://www.iai.int/en/cop-decisions>