



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2024/02

24 January 2024

NOTIFICATION

Subject: Update on expressions of interests to host the IAI Directorate Headquarters and the 2024 Extraordinary meeting of the Conference of the Parties (CoP) to be held virtually on 26 March 2024

Dear Madam, Sir,

Reference is made to Notification **IAIUYDIR/2023/36: Hosting the Headquarters of the IAI Directorate**, inviting Parties to submit expressions of interest to by 10 January 2024.

Panama is the only country to submit an expression of interest to host the headquarters of the IAI Directorate and have been invited to submit a full proposal to host the IAI Directorate by 23 February 2024.

Article VIII, The Directorate, paragraph 4 of the *Agreement establishing the Inter-American Institute for Global Change Research* states:

The Conference of the Parties shall:

"...Make decisions regarding the location of the Directorate;"

In light of the above, and in accordance with Article VIII, Paragraph 4 of the *Agreement*, Parties are invited to the 2024 Extraordinary meeting of the Conference of the Parties (CoP) to review the proposal from Panama and vote to accept or refuse it.

The IAI Directorate will provide the proposal from Panama at least 10 days prior to the CoP, in accordance with Rule 100 of the *Standing Rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research*:

The Executive Director shall transmit the provisional agenda of each Extraordinary Conference, together with the documents needed to analyze it, as far in advance of Extraordinary Conference as possible, but in no case later than ten (10) days prior to the scheduled starting date.

The 2024 Extraordinary meeting of the Conference of the Parties (CoP) will be held on **26 March 2024 from 12:00-13:00 UYT (Montevideo time), via the videoconferencing system Zoom.**

Registration and official documents including the agenda, proposal, and Zoom link will be available in due time.

ACCREDITATION

Parties are reminded that accreditation is required for Parties to participate actively at the 2024 Extraordinary meeting of the Conference of the Parties (CoP). In accordance with Rule 3 of the *Standing rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research*, a Party that has not designated a Permanent and/or Alternate Permanent Representatives shall accredit through its competent diplomatic authority, prior to the meeting of the Conference of Parties, a Representative (and, if so desired, an Alternate Representative) to that Conference.

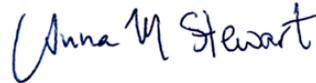
Permanent and/or Alternate Permanent Representatives to the IAI do not need to submit additional accreditation.

The IAI Directorate will regard an email message from the national competent or diplomatic authority nominating its delegation as sufficient documentation.

All credentials should be sent to Ms. Soledad Noya (soledad.noya@dir.iai.int) at your earliest convenience but no later than 15 March 2024.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,



Dr. Anna Stewart Ibarra
Executive Director