



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2024/20

22 July 2024

## NOTIFICATION

### **Subject: CoP-32 and EC-57 meeting reports available for review and comments**

Dear Sir or Madam,

Rule 95 of the Standing rules of the Conference of the Parties of the Inter-American Institute for Global Change Research (as approved by CoP-29, June 2021, Videoconference) states:

*The Executive Director shall prepare a draft Report for each Conference of the Parties. This draft report shall include all approved decisions, the minutes of the Conference and annexes as needed. The Directorate shall make the draft Report available to all Conference participants no later than sixty (60) days following the end of the Conference of the Parties for the participants' review and comment. All such comments shall be submitted to the Directorate within thirty (30) days of the distribution of the draft Report.*

Rule 63 of the Standing rules of the Executive Council of the Inter-American Institute for Global Change Research (as approved by the CoP29, June 2021, Videoconference) states:

*The Meeting Reports of the two Executive Council Meetings preceding and following the Conference of the Parties shall contain all the approved recommendations, resolutions, the action lists of each day, the minutes of the Executive Council and the annexes, and shall be prepared by the Directorate; posted for review and comment by meeting participants; and then approved, with any changes needed, at the beginning of the next pre-CoP Executive Council Meeting.*

I am pleased to inform you that the draft reports of the 32nd meeting of the Conference of the Parties (CoP-32, Hosted by Bolivia and Canada, videoconference, 2024) and the 57th meeting of the Executive Council (EC-57, videoconference, 2024) are available on the [IAI website](#) for review and comments.

Section I of the draft report to CoP-32 includes a summary of proceedings and Section II includes the 24 Decisions adopted by the Parties.

The IAI Directorate invites CoP-32 national representatives to review and provide comments on the draft report. Per Rule 95 of the Standing Rules of the Conference of the Parties, we would appreciate receiving comments by representatives at their earliest convenience but no

later than 22 August 2024. Comments may be sent to Ms. Soledad Noya at [soledad.noya@dir.iai.int](mailto:soledad.noya@dir.iai.int).

EC-57 representatives are invited to review and to provide comments on the EC draft report. The IAI Directorate notes that Rule 63 of the Standing rules of the Executive Council does not provide a deadline for the submission of comments. The IAI Directorate would request that comments be provided by representatives at their earliest convenience but preferably 90 days prior to the upcoming 33rd meeting of the Conference of the Parties. This deadline provides sufficient time for final editing and translation of official documents.

Please accept, Madam/Sir, the assurances of my highest consideration.



Anna Stewart Ibarra  
Executive Director