**CONFERENCE OF THE PARTIES TO THE
INTER-AMERICAN INSTITUTE FOR GLOBAL
CHANGE RESEARCH
Twenty-sixth meeting
Antigua, Guatemala, 20-21 June 2018
Agenda item 20c**

Decision XXV/22: Access to official IAI documents

1. This document has been prepared by the IAI Directorate.

Background

2. The Conference of the Parties, at its 25th meeting (Bogota, 2017) adopted Decision XXV/22, *Access to official IAI documents* which states:

    The CoP decided that EC, CoP, SAC and SPAC documents be available without password on the IAI website.

3. In support of the above Decision, the IAI Directorate undertook a review of past meeting documents to ensure that access to confidential data and information remained restricted.

4. On completion of the review, meeting documents, including Decisions and Resolutions, were available without password protection on the IAI website on 19 June 2017.

5. Furthermore, Decisions, Resolutions and documents were assigned a numbering system which is being applied retrospectively. Such a numbering system will facilitate the monitoring of activities related to Decisions and also provide a means to better cite Decisions and Resolutions in official documents and bibliographies.

6. The numbering system used by the IAI Directorate is described in the Annex to this document.

<u>Recommendation</u>

7. The Conference of the Parties is invited to take note of this document.

Annex

Numbering guidelines for IAI Decisions and official documents

1. General rule

1.1. Numbering for IAI official documents
Document numbers will follow the number of the Agenda item.

IAI/body/meeting number/document number-e (English)
IAI/body/meeting number/ document number-s (Spanish)

1.2. Numbering for IAI unofficial/information documents

IAI/body/meeting number/INF/document number

1.3. Decisions
      a) numbers
      CoP decisions: CoP/meeting number in Roman/decision number in Arabic
      EC decisions: EC/meeting number in Roman/decision number in Arabic
      b) titles
      CoP/XV/1. Title of decision (the title is given by the theme: e.g., Core Budget Request
      for FY 2017-2018)