

Sixteenth Meeting of the IAI Executive Council (EC)
December 2-3, 2002 Panama City, Panama

Action List

Day 1: December 2

1. The EC approved the agenda of its Sixteenth Meeting (document 1_ECXVI) without any modification.
2. As the EC Vice Presidents were not present at the beginning of the meeting, the EC elected the delegate of the USA, Dr. Paul Filmer, as acting Vice President at its 16th meeting.
3. The EC approved the Report of its Fifteenth Meeting (document 2_ECXVI) with two modifications (both in the English and Spanish versions):
 - English version – page 13 – where it reads: “US\$ 40,000 will be required from non US sources (Action 6 – Day 1).” it should read: “US\$ 45,000 will be required from non US sources (Action 6 – Day 1).”
 - English version – page 25 – where it reads: “... that the decision of keeping the necessary working groups should be *left* to the IAI Director, as he is the one responsible for allocating the IAI Directorate staff time ...” it should read “... that the decision of keeping the necessary working groups should be **discussed with** the IAI Director, as he is the one responsible for allocating the IAI Directorate staff time ...”
4. The EC approved the Auditors Report of the Financial Statements as of June 30, 2002, (document 4_ECXVI) and will forward it to the CoP at its next meeting.
5. Since the functions of the EC Bureau are not clearly specified in the Standing Rules of the EC, the EC requested the EC Bureau to prepare a document defining its functions and the functions of each of its members and present it at the next EC meeting in June 2003.
6. The EC recommended that the IAI Director send a letter to the IAI member countries part of the EC requesting them to formally nominate their corresponding representatives and alternates.
7. The EC requested the Standing Committee for Rules and Procedures to discuss and prepare a proposal to reduce the number of EC and CoP meetings and to modify the IAI documents as appropriate.
8. The EC Chair requested that comments on the Standing Committee for Rules and Procedures memo regarding “basic support” (document 8_ECXVI) be sent to the Chair of the Committee, Louis B. Brown, via e-mail and that a decision would take place at the next EC meeting in June 2003.

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Action List

Day 2: December 3

1. The EC approved the final report of the Working Group for Increasing Country Commitment to the IAI (document 7_ECXVI) and charged the IAI Director to implement its recommendations, taking into account the suggestions made during the meeting.
2. The EC approved the document "An Analysis of IAI ad hoc Committees (document 9_ECXVI) prepared by delegate of the USA, Dr. Paul Filmer, which recommends the dissolution of various working groups/committees.
3. As the new members of the Financial and Administrative Policy Working Group (FAWG) will have to be elected at the next EC meeting, the redefinition of its composition and the decision on whether members should be elected by country or by person were postponed until that moment.
4. As the composition of the Standing Committee for Rules and Procedures will have to be redefined at the next EC meeting, the decision on whether members should be elected by country or by person was postponed until that moment. This decision will be then forwarded to the Tenth CoP Meeting.
5. The EC requested the EC Chair to send a letter to Dr. John Stewart in recognition to his services as IAI Interim Director during the period April to September 2002.
6. The EC approved the Action List of December 2 with some modifications already incorporated in it.
7. The USA confirmed they would host the Seventeenth EC Meeting and the Tenth CoP Meeting in Boulder, Colorado, on June 2-3 and 5-6, 2003, respectively. (June 4 will be devoted to a Science Forum).
8. The EC accepted the offer of Costa Rica to host its Eighteenth Meeting in November or December 2003, unless there is an offer of a member country that has not hosted an IAI EC meeting before.