

Eleventh Meeting of the IAI Executive Council
July 25-26, 2000 Merida, Mexico

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Action List

Day 1: July 25

1. The Executive Council (EC) approved the nomination of Rafael Martinez from Mexico as the Second Vice-Chair of the EC Bureau.
2. The EC approved the agenda of its Eleventh Meeting without any modifications (document: 1_ECXI/DWD/July 10, 2000).
3. The EC approved the Report of its Tenth Meeting with one modification (document: 3_ECXI/CoPVII/DWD/July 15, 2000):
 - Report (English version) page 9, item 8 (Report of the Fund Raising Working Group) number 3 where it reads: "... His advice that IAI should permanently return to donor agencies..." it should read: "... His advice that IAI should repeatedly return to donor agencies..."
4. The EC should urge the Conference of the Parties (CoP) representatives to take the necessary actions in order to ratify the Amendment to the IAI Agreement, which was approved by the CoP at its Sixth Meeting held in Ottawa, Canada (Resolution 7).
5. The EC approved the composition of the Nominating Committee for the election of SAC members. The group is composed of:
 - 2 members of the EC: Gordon McBean of Canada and Paul Filmer of the USA;
 - 2 members of the Parties participating in the EC-XI Meeting: Hugo Figueroa of Guatemala and Gonzalo Menéndez of Panama;
 - 1 member of the SAC: John Stewart, SAC Chair;
 - 2 scientists: Felipe Ahumada Vasconcelos from the Consejo Nacional de Ciencia y Tecnologia (CONACYT) from Mexico, and Roberta Miller from the Center for International Earth Science and Information Network (CIESIN), USA.
6. The EC endorsed the recommendation of the delegate from Canada, Gordon McBean, that the IAI work more closely and collaborate with the Global Climate Observing System (GCOS), especially in regards to the development of workshops in the Americas, given the common interest of the two organizations in climate research.
7. The EC approved the guidelines presented by the IAI Director, Armando Rabuffetti, and the SAC Chair, John Stewart, regarding the development of the IAI Vision Document Strategy (document: 18_ECXI/CoPVII/DWD/July 7, 2000).
8. The EC recommended the following action in order to increase the IAI visibility in the region:
 - IAI should take part to the extent possible in important international events and conferences about the global environment, such as the upcoming Summit of the Americas, which will be held in Quebec, Canada, in 2001; and the Rio Plus 10 (follow up of the Earth Summit of 1992), which will be held in 2002;
 - The EC asked the representatives from Canada, Gordon McBean, and from the USA, Paul Filmer to meet with the IAI Director to further discuss the proposal action above and to

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report back to this Council.

9. The EC recommended that the Financial and Administrative Working Group develop a detailed analysis of the potential consequences of an increased deficit of the IAI core budget due to unpaid contributions of IAI member countries, which may lead to a critical impact on the functioning of the Institution. This analysis will be presented to the EC at its next meeting.
10. The EC requested that the IAI Director and EC Chair contact member countries with unpaid contributions to encourage their annual contribution and settlement of debts in arrears, and to begin a dialog with the Representatives regarding relevant economic and scientific arguments in order to facilitate their internal budget justification process.
11. The EC authorized the IAI Director to temporarily hire a member of the SAC for the interim position of Chief Scientific Officer (CSO), starting October 1st, 2000, until the selection of a new CSO.
12. The EC approved and will forward to the Conference of the Parties VII the IAI Core Budget Request for the year 2000/2001 and Voluntary Contributions of member Countries for the years 2000/2003 for approval (document: 15_ECXI/CoPVII/DWD/July 7, 2000).

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Day 2: July 26

1. The Chair of the Nominating Committee for the election of SAC members, Gordon McBean, reported on the work of the group and presented to the EC the candidates that were recommended:
 - I. In the area of the Impacts of Climate Variability:
 - Walter Fernandez Rojas
 - Julia Nogués Paegle
 - II. In the area of the Integration of Science to Policy:
 - Omar R. Masera Cerutti
 - Luiz Fernando L. Legey
2. The EC approved the document "IAI Policy and Conflicts of Interest and Standards of Ethical Conduct" (document: 19_ECXI/DWD/June 8, 2000) with the following modifications:
 - English version: Section 3.1. where it reads "... For the purposes of Conflict of Interest these person should be ..." it should read "... For the purposes of Conflict of Interest these persons must be ..."
 - Spanish version: item 1, second line where it reads "... miembros del Comité Ejecutivo ..." it should read "... miembros del Consejo Ejecutivo ..."
3. The EC approved the first draft of the Terms of Reference (TOR) for an External Evaluation of the IAI and made the following recommendations to be considered in the planning of the evaluation:
 - Establish a working group to prepare the TOR;
 - Consider the timeframe and necessary financial resources to fund this evaluation;
 - Include comparisons with other similar organizations as part of the actions to be requested in the TOR;
 - Consider the possibility of hiring services of a specialized external consultant to assist in the definition of items to be evaluated.
4. The EC approved the Action List of July 25th with a few modifications already incorporated in it.
5. The EC approved the offer of the delegate from Costa Rica, Eladio Zárate, to host the EC-XII Meeting, which will be scheduled for November or December 2000.
6. The EC approved the offer of the delegate from Cuba, Bárbara Garea, to host the EC-XIV Meeting, which will be held in November or December of 2001.