

Twelfth Meeting of the IAI Executive Council (EC)
December 4-5, 2000 San Jose, Costa Rica

Action List

December 4, 2000: Day 1

1. The agenda of the twelfth meeting of the EC was approved with no modifications.
2. The report of the eleventh meeting of the EC was approved with no modifications.
3. The EC recommended that the IAI Director and the EC chair make arrangements for a personal meeting with the president of the Inter-American Development Bank (IDB) to inform him about IAI's activities and propose the development of an institutional agreement for collaboration between the two organizations.
4. The EC approved the proposal made by Dr. Gordon McBean to support the participation of the IAI at the Meeting of the Ministers of the Environment (Quebec, March, 2001) and the Summit of the Americas (Montreal, April, 2001).
5. The EC requested the IAI Director to work in consultation with the USA delegation and the Scientific Advisory Committee (SAC) in further elaborating the document entitled "Procedure to terminate a project"(7.ECXII/DID/Eng.). The Director should then send this draft document to all representatives of IAI member countries and request comments by January 31st, 2001. The Director should also inform country representatives that this document would be presented for approval at the eighth meeting of the Conferences of the Parties in 2001.
6. The EC discussed the need to revigorate the participation of member countries, which have been less active in the IAI. The IAI should make an inventory of the current situation in each country and develop a plan to approach authorities in each one to strengthen the institutional relationship.
7. The EC urged that all IAI member countries keep up to date with their voluntary country contribution to the IAI core budget. In addition, the EC requested the IAI Director to contact all member countries and inform them about their current contribution status.

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December 5, 2000: Day 2

1. The EC approved the initial Terms of Reference (ToR) for an External Evaluation of the IAI presented by the Working Group composed of Gordon McBean (Canada), Max Campos (Costa Rica), Federico Garcia Brum (Uruguay) and Rubén Lara (Mexico) and recommended that this group continues to work in further elaborating the ToR with inputs provided by member countries. The deadline for member countries to send comments to the IAI Directorate, which will be forwarded to the Working Group is the first week of February 2001.
2. The EC approved the nomination of Ligia Castro, delegate from Panama, as new member of the EC Working Group on Rules of Procedure.
3. The EC regarded favorably to the composition of the advisory committee, which will assist the Director in the selection of the new Scientific Officer. The committee will be composed by Margaret Leinen (EC), John Stewart (SAC) and Luiz Bevilacqua (SAC).
4. The EC suggested that the two new associates (CATHALAC and CIESIN) submit to the IAI Conference of the Parties a slate of four candidates to fill up the 10th position of the SAC. The two associates shall agree on a common procedure in recommending the total of four candidates. Furthermore, candidates shall be recognized internationally for their expertise in areas relevant to the objectives of the Institute ensuring broad sub-regional, regional, and worldwide representation as well as representation from a variety of disciplines relevant to global change research. Associates should provide a curriculum vitae of each candidate.
5. The EC welcomed and thanked the U.S. delegation for their offer to consider a proposal from IAI to support a new research program up to US\$ 300,000. The U.S. delegation encouraged other countries to make contributions to the IAI program budget, which would be of extreme symbolic meaning in increasing future U.S. contributions to the IAI, and in helping in fundraising efforts with other governments and funding sources.
6. The EC approved the offer made by the delegate from Panama to host the thirteenth meeting of the EC in Panama City, Panama, on the week of July 16, 2001, and the offer made by the delegate from Cuba to host the fourteenth meeting of the EC in Havana, Cuba, in the second semester of 2001.