

**27th Meeting of the IAI Executive Council
18 May 2009, Bogotá, Colombia**

Action List

1. The EC approved the Agenda of its Twenty Seventh Meeting without amendments.
2. The EC approved the Report of its Twenty Sixth Meeting with the following modifications:
 - a) English version, page 26 (Spanish version, page 27), under *SAC renewal, Results from EC25 –CoP14*
Where it is written: “SAC members elected in Manaus June 2007. New members: ... Piches (CU)...”
It should read: “SAC members elected in Manaus June 2007. New members: ... Ramon Pichs Madruga (CU)...”
 - b) The EC Chair will contact the Secretariat for minor corrections.
3. The EC decided that members of the Committee to recommend candidates for the election of the IAI SAC members would be: Colombia, Mexico, Paraguay, Venezuela, the Assistant Director for Capacity Building, and the SAC Vice-chair.
4. The EC received the Auditor’s Report of the Financial Statements for the years ended June 30, 2008 and 2007, and will forward it to the CoP.
5. The EC discussed the Core Budget request and Country Contribution for 2009-10 and will elevate it to the CoP for approval.
6. The EC discussed the Annual Program for 2009-2010 and will elevate it to the CoP for approval.
7. As per the request of the Financial and Administrative Committee (FAC), the EC will nominate new members to serve on that Committee. New members should have administrative or financial backgrounds and will join the present members. Membership of the new FAC will be distributed in two months after this EC meeting.
8. At the request of the Director, the EC noted that the Directorate has maintained a clean history of administrative and financial affairs for the last three years. This statement will be forwarded to the CoP.
9. The EC will forward to the CoP the recommendation of the Committee to recommend candidates for the election of the IAI SAC members. The recommended candidate is Juan Valdes.
10. The EC analyzed the amendments to the Rules of the Executive Council proposed by the Standing Committee for Rules and Procedures (SCRP), and decided to forward the document with the following suggestions to the CoP:

CHAPTER III – Meetings

- To approve Rule 8 as drafted by the SCRPP

- To approve Rule 12 as drafted by the SCRP

- To remove Rule 12a

- To approve Rule 13 as drafted by the SCRP

CHAPTER V – The Executive Council Bureau

-To approve Rule 23 in its following wording: “The Bureau of the EC shall be composed of a Chair, a first and second vice chair who will be elected for a period of two years and of the Director of the Institute as a Secretary of the Council.”

-To approve Rule 23A: “If a vacancy occurs in the Bureau, its remaining members should change position(s) as appropriate.” The rest of the rule remains as proposed by SCRP

CHAPTER VIII – Procedures and Debates

-To approve Rule 48 as drafted by the SCRP

CHAPTER IX – Voting

-To approve Rule 49 in its following wording: “Each Party of the Executive Council is entitled to one vote. Votes shall be cast by a show of hands, by roll call or by secret ballot.”

-To approve Rule 50 in its following wording: “Decisions shall normally be made by consensus. In case consensus is not reached, decisions of the Executive Council shall be made by a majority vote of the Parties of the EC in attendance.”

-To approve Rule 52 in its following wording: “When the voting does not result in enough candidates being elected to fill all of the vacancies, a runoff election shall be held from the remaining candidates, eliminating from the ballot the candidates with the lowest number of votes, but retaining two candidates more than the number of vacancies to be filled.”

The remaining rules in the document were not discussed.

11. The EC will inform the Conference that the EC will request the Strategic Planning Committee (SPC) redouble its efforts in the preparation of the final strategic planning document. In addition, the EC requests that a space be created in the Twiki site to prepare/discuss and modify the document. The EC Chair will inform the members of the SPC that are not present at this EC regarding the discussions.
12. The EC recognized that the representatives have dual roles in representing their countries to the IAI and the IAI within their countries. The EC strongly encourages representatives to more actively engage in both roles. Representatives should more actively represent the activities, results and possibilities of the IAI to the relevant government agencies within their own countries. This statement will be forwarded to the CoP.
13. The EC decided to forward or elevate the following items to the CoP: Actions 4, 5, 6, 8, 9 10, 11 and 12.
14. The EC approved the Action List of its 27th session.