

**25th Meeting of the IAI Executive Council  
November 28-29, 2007, Arlington, VA, USA**

**Action List**

**Day 1: November 28**

1. The EC approved the Agenda of its Twenty Fifth Meeting with the following modifications: 1) there would be a welcome speech from Dr. Harlan Watson (US Department of State) and Dr. Arden Bement (Director, NSF); 2) the report of the SAC Chair would be presented before lunch, immediately after the IAI Directorate report and; 3) the FAC report would be presented by William Smith instead of Louis Grittani.
2. The EC approved the Report of its Twenty Fourth Meeting with some minor modifications already informed to the IAI Secretariat.
3. The EC decided to continue with the discussion on the Terms of Reference for the Strategic Plan on the following day. A group composed of the EC Chair, Argentina, Mexico, Panama, the SAC Chair, and the IAI Director would meet at the end of the session to plan the discussion.
4. The EC approved the FAC charter for two additional years (until January 2010). Brazil, Canada and USA will continue as member of the FAC.
5. The EC decided that the ad hoc Committee established to solve the problem of quorum for the Conference of the Parties will send a report with possible solutions in time for distribution to Member Countries to permit a decision at the next EC/CoP meeting.

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**Day 2: November 29**

1. El EC decided that the Committee in charge of writing the TORs for the Strategic Planning (composed of Argentina, Mexico, Panama, the SAC Chair and the IAI Director) will take into account the input from EC and SAC and finish the TORs by December 20. The document will be circulated to EC, SAC and CoP members.
2. The EC established a group to write the IAI Strategic Planning. This group is integrated by: Argentina, Mexico, Panama, USA (Margarita Gregg and Paul Filmer), the SAC Chair plus 2 SAC members, and the IAI Director.
3. The EC seconded the proposal of Panama that the Group in charge of writing the IAI Strategic Planning meet as soon as possible.
4. Dominican Republic offered to host the meeting of the Group in charge of writing the IAI Strategic Planning. The meeting will be tentatively on 17-19 February 2008.
5. The EC received the Financial Statements as of June 30, 2007
6. The EC will inform the CoP of the Terms of Reference for the IAI Strategic Planning and of the FAC charter and membership.
7. Argentina confirmed its offer to host the next EC and CoP meetings in Buenos Aires, on June, 2008.