

**42nd Meeting of the IAI Executive Council  
17 June 2016, Santiago, Chile**

**Decisions and Actions**

1. The EC elected its Bureau: Maria Uhle, from the US as the EC Chair, Fernando Mendez Gaona from Paraguay as the First Vice-chair, and Gladys Santis from Chile as the Second Vice-Chair.
2. The EC approved the agenda of its Forty-Second Meeting with some modifications already included.
3. The EC approved the list of decisions and actions of the EC 41.
4. The EC charged the SAC, SPAC and the Directorate to identify the types of dissemination products that can be developed in terms of budget, efforts, and time (Anniversary book, white book including a 1.5 degree chapter, a chapter on Central America).
5. The EC decided that for the next CoP, country representatives identify national responses to the 1.5-degree limit proposed by the UN Climate Change Convention. This would be collectively developed with the SAC and SPAC towards a regional view addressing the 1.5-degree limit proposed by the UNFCCC including the vision of stakeholders (risk, adaptation).
6. The EC decided to contact Guatemala to request the organization of a workshop to develop the chapter on Central America.
7. Argentina volunteered to draft the letter to the candidates who had applied to the Director Search Process and will circulate it among EC members.
8. The EC Chair volunteered to gather the opinions regarding the profile for the Director. The draft will be circulated among EC members on the week of 20 June.
9. The Executive Council has agreed to hold a special CoP in the inter-sessional period to be consistent with the recent decision on the term length for the Executive Director position. The new Executive Director is to be in place by CoP 25. The timeline for the selection process has been agreed as follows:
  - a. Letter to existing candidates (out by end June)
  - b. ToR (end of June)
  - c. Call out (July – October)
  - d. Assessment (October – January)
  - e. CoP (Special) – early February
10. Each EC member country will provide a response to the EC chair by the middle of July on the possibility of hosting the special CoP including “no” responses.
11. The Executive Director Selection Committee agreed to arrange monthly teleconferences to advance the process to maintain timelines.
12. The EC decided that the call for applicants would be open (no need to be nominated by a CoP member). The Search Committee would collect and review all applications. In conjunction with the SAC and SPAC, the Search Committee will make a recommendation to the CoP.

13. USA volunteered to help in the organization of the workshop for the 25<sup>th</sup> CoP with the SAC and SPAC Chairs.
14. The EC agreed to have regular teleconferences every three months or so.
15. The EC will work with the Rules Committee to start the process of amending the Agreement Establishing the IAI to extend the Director's appointment term to 4 years and also look at any minor inconsistencies in wording or language.
16. The EC charged the Member Country Engagement Committee (Argentina, Chile & Paraguay) to work with the Directorate to come up with an action plan for those countries that are not engaged on a case-by-case basis. Panama would also collaborate in this task.
17. The EC Bureau will send a thank you letter to the outgoing SAC Chair, Frank Müller Karger, on behalf of the Executive Council
18. The EC chair will receive ideas and proposals for the 25<sup>th</sup> Anniversary of the IAI.
19. Canada put forward a motion to ask the Directorate to share a revised detailed Budget Action Plan/Work Plan with EC members no later than 4 weeks following the CoP. The revised Budget/Work Plan shall take into consideration the EC and CoP decisions with financial implications.
20. Feedback will be provided to the Directorate on the importance of presenting the Core Budget with sufficient detail. The EC requests that in the future budget presentation include time to discuss the annual work plan (provide more details).
21. The EC agreed that there must be an adequate period of time where the current Executive Director will work with in-coming Executive Director to ensure a smooth transition and continued leadership for the IAI.

