

**Thirteenth Meeting of the IAI Conference of the Parties  
May 23-24, 2006 – Porlamar, Venezuela**

**Action List**

**Day 1 – May 23**

1. The CoP elected the following members as the Bureau for its Thirteenth Meeting: Gioconda Luna from Venezuela as the Chair, Maria Assuncao Silva Dias from Brazil as the First Vice-Chair, and Margaret Leinen from the United States as the Second Vice-Chair.
2. The CoP elected Panama to replace Jamaica -not present at the meeting – on the Credentials Committee on occasion of the CoP 13.
3. The CoP approved the agenda of its Thirteenth Meeting without modifications.
4. The CoP approved the report of its Twelfth Meeting without modifications.
5. The Credentials Committee informed the CoP that 10 delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Colombia, Costa Rica, Cuba, Mexico, Panama, the USA, and Venezuela. The Committee also informed a new committee would have to be elected for the next 2 year period at the next CoP meeting.
5. On the advice of their lawyers, Brazil requested that the Institution Affiliated to IAI be INPE instead of CPTEC, which was approved by the CoP.

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**Day 2 – May 24**

1. The CoP approved the Action List of Day 1.
2. The CoP agreed to modify the Suspension and Termination Procedures for IAI Projects (IAI/ID.22.E/2003), Article 1.2.1 IAI Policy, by adding the following point:  
“e) The PI or Co-PI and/or the grantee or subgrantee involved may be considered ineligible for future funding by the IAI until the IAI has determined that the grant agreement has been fully satisfied and the causes for suspension removed.”  
Therefore former point e) will be f)
3. The CoP endorsed the recommendation of the SAC related to Human Subject protocols and Informed Consent
  - 1) IAI will ensure the application of international human subject protocols are applied to all IAI funded research.
  - 2) Responsibility for gaining human subjects approval rests with the PI (or Co-PI) prior to the release of funds. Approval is to be obtained from a recognized human subjects committee.PIs (or Co-PIs) are to provide IAI with documentation of their compliance with international human subject protocols.
4. The CoP requested the IAI Directorate to foresee funds for additional SAC meetings -when needed- to outline the IAI Strategic Plan.
5. The CoP unanimously elected Juan Valdes to fill the tenth vacancy on the SAC.
6. The CoP elected the members of the EC for the next two years: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, Panama, USA and Venezuela.
7. The CoP approved the Core Budget Request for FY 2006-2007.
8. The CoP approved the level of Country Contributions for FY 2006-2007.
9. The CoP endorsed the request of the Director to clarify to INPE the situation regarding their status of Affiliated Institution.
10. The CoP accepted the invitation of Brazil to host their 14<sup>th</sup> meeting in Manaus.