

**INTER AMERICAN INSTITUTE FOR  
GLOBAL CHANGE RESEARCH**



**EC-XVII & CoP-X**

*June 2-5, 2003*

*Boulder, USA*

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To be discussed in the next EC meeting.

**Point 5. Action List, Day 1: December 2, 2002**  
**Sixteenth Meeting of the IAI Executive Council**  
**Functions of the EC Bureau**

Article VI of the Agreement was used as a point of departure for the establishment of the central axes for the work and functions of the EC Bureau. Taking this into account, the proposal for the axes of work for the Bureau could be the following:

- I. Scientific and technological policy, executed primarily through its research and capacity building programs, among others. **Principal axis for the accomplishment of IAI's mission.**
- II. Financial policy, budgetary aspects, movement of funds, fund raising capability, among others. **Guarantees the existence of IAI.**
- III. Institutional development. Functioning, structure, management, capability to act, and prestige reached by the Directorate regionally and internationally. **Visibility of the IAI.**

**Functions of the Bureau**

1. Raise its considerations regarding the Scientific and Technological Policy to the Executive Council, as executed primarily through its research and capacity building programs, among others.
2. Raise its considerations regarding Financial Policy to the Executive Council, budgetary aspects, movement of funds, and fund raising capability, among others.
3. Raise its considerations to the Executive Council regarding the functioning, structure, management, capability to act, prestige reached regionally and internationally by the Directorate, at least once a year.
4. Analyze and approve the report that the Chair of the EC takes to the meeting of the Executive Council.
5. Evaluate the work and functioning of the Working Groups, and inform the Executive Council.

**On Implementation:**

- According to the composition of the Bureau, and to the individual interests and capabilities of the members, distribute the monitoring of these three central axes, once the Bureau is elected.
- Establish the procedure through which this monitoring will be carried out, that includes consultations, documentary analysis, a few visits if necessary, which shall be included in the Report given by the Chair of the EC.