

**INTER-AMERICAN INSTITUTE FOR
GLOBAL CHANGE RESEARCH**



EC-XIX & CoP-XI
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Proposed Principles Regarding In-Kind Contributions

- 1) In-kind contributions are welcomed by the IAI.
- 2) In-kind contributions are generally considered donations to the science.
- 3) In-kind contributions will not be accepted in lieu of annual Core Budget contributions for 2004/2005 and beyond.
- 4) For in-kind contributions to be considered as an alternative to payment of arrears of annual Core Budget contributions accumulated before the 2004/2005 fiscal year, they must offset budgeted expenses of the IAI Directorate in 2004/2005 and beyond.
- 5) Any proposal to accept in-kind contributions in lieu of payment of arrears must be pre-approved by the Executive Council.
- 6) Proposals for in-kind contributions should be submitted to the IAI Director and should include:
 - a) description of proposed activity, including timetable for contribution and agency/organization providing the support;
 - b) estimated value (include supporting documentation if available) and
 - c) arrears (fiscal year) to be offset by the in-kind contribution.
- 7) The IAI Director will confirm that the proposed activity is eligible as an offset to a currently budgeted activity and forward the request to the Executive Council for consideration.