

**INTER-AMERICAN INSTITUTE FOR
GLOBAL CHANGE RESEARCH**



EC-XVI

December 02-03, 2002

Panama City, Panama

1_ECXVI/DWD/English/December 1, 2002

**16th Meeting of the IAI Executive Council (EC)
December 2-3, 2002 – Panama City, Panama**

AGENDA

Monday – December 02, 2002	Day 1
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- Morning session (08:30 – 12:30) -

08:30 - 9:00 Registration

Opening ceremony

Representative of Panama

EC Chair: Antônio Mac Dowell

Approval of the Agenda

Approval of the Report of the 15th Meeting of the EC

Report of the EC Chair:

A. Mac Dowell

- *Activities charged to the EC by the CoP at its last meeting;*
- *EC activities, actions and decisions.*

10:30 – 10:45 Coffee Break

Report of the IAI Directorate:

Gustavo Necco and the IAI Staff

- *Overview from the IAI Director (Gustavo Necco);*
- *Scientific progress and results emerging from IAI funded projects (Gerhard Breulmann);*
- *Audit Report of the Financial Statement as of June 30, 2002 and Financial Status as of September 30, 2002 (Silvio Bianchi);*
- *Overview of the Training and Education and Human Dimensions areas (Marcella Ohira Schwarz).*

Approval of the Auditors Report of the Financial Report as of June 30, 2002

12:30 Lunch

- Afternoon session (02:30 – 05:30) -

Report of the Working Groups/Task Forces/Committees:

- *Financial and Administration Policy (FAWG)..... Vanessa Richardson*
- *Rules & Procedures Standing Committee A. Mac Dowell*
- *Fund Raising..... Carlos Ereño*

04:00 – 04:15 Coffee Break

- *Communications Bárbara Garea*
- *Data Policy and Information System (DIS)..... Paul Filmer*

- *(ad hoc) Working Group responsible for discussing how to increase the countries' commitment to IAI (ICCWG) + (ad hoc) Working Group to present proposals to the EC with respect to the way the IAI will deal with delays in member countries voluntary contributions in the future C.Ereño + P.Filmer*

Welcome Dinner - El Barko Restaurant, Amador – 07:00

Tuesday – December 03, 2002

Day 2

- Morning session (09:00 – 12:00) -

Report on the IAI participation in the World Summit on Sustainability Development (Johannesburg – Dr. Danilo López) ***Gustavo V. Necco***

Report on the continuity of the current working groups ***P. Filmer***

Status of the IAI External Review Committee ***P. Filmer***

11:00 – 11:15 Coffe Break

Approval of the Action List of day 1 ***A. Mac Dowell***

Future sites and meetings

Adjourn

- Afternoon session (02:30-04:00) -

Meeting between the EC Chair and the IAI Directorate as necessary.

Meetings of Working Groups as necessary.