

**INTER-AMERICAN INSTITUTE FOR
GLOBAL CHANGE RESEARCH**



EC-XVIII
December 4-5, 2003
San José, Costa Rica

1_ECXVIII/DWD/English/Dec 3, 2003 (Rev.1)

18th Meeting of the IAI Executive Council (EC)
December 4-5, 2003 – San José, Costa Rica

DRAFT AGENDA (Rev. 1)

Thursday – December 04, 2003	Day 1
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- Morning session (08:30 – 12:30) -

08:30 - 9:00 Registration

Opening ceremony

Representative of Costa Rica

EC Chair: Antônio Mac Dowell

Approval of the Agenda

Approval of the Report of the 17th Meeting of the EC

Report of the EC Chair:

A. Mac Dowell

Request of the IAI Director for participation at an external Panel of experts.

10:30 – 10:45 Coffee Break

Report of the IAI Directorate:

Gustavo V. Necco and the IAI Staff

- *Overview from the IAI Director (Gustavo V. Necco);*
- *Scientific progress and results emerging from IAI funded projects (Gerhard Breulmann);*
- *Audit Report of the Financial Statement as of June 30, 2003 and Financial Status as of September 30, 2003 (Silvio Bianchi);*

12:30 Lunch

- Afternoon session (02:30 – 05:30) -

Report of the IAI Directorate (cont.):

- *Overview of the Training , Communicatiosn and Outreach areas (Marcella Ohira Schwarz).*

Approval of the Auditors Report of the Financial Report as of June 30, 2003

Report of the Working Groups /Committees:

- *Scientific Advisory Committee (SAC)..... Walter Fernández*
- *Standing Committee for Rules & Procedures..... Louis Brown*

04:00 – 04:15 Coffee Break

- *Financial and Administration Committee (FAC)..... Vanessa Richardson*
- *Ad-Hoc Committee on Relations with Member States..... A. Mac Dowell*

Friday – December 05, 2002	Day 2
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- Morning session (09:00 – 12:00) -

Functions of the EC Bureau and each of its members *A. Mac Dowell*

Report on joint meeting SAC/EC (EC and SAC Chairs)

New initiatives

Approval of the Action List of day 1 *A. Mac Dowell*

Future sites and meetings

Adjourn

- Afternoon session (02:30-04:00) -

Meeting between the EC Chair and the IAI Directorate as necessary.

Meetings of Working Groups as necessary.