

**INTER-AMERICAN INSTITUTE FOR
GLOBAL CHANGE RESEARCH
(IAI)**

EC XIII – CoP VIII
July 17-20, 2001
Panama City, Panama

4_CoPVIII/DWD/English/July 31, 2001

TABLE OF CONTENTS

Agenda

- 1. Opening Session**
 - 2. Presentations**
 - 3. Election of Bureau**
 - 4. Accreditation Committee**
 - 5. Approval of the Agenda**
 - 6. Approval of the Report of the Sixth Meeting of the CoP**
 - 7. Report of the Executive Council Chair**
 - 8. Report of the Director**
 - 9. IAI's Vision and Strategy for the Years Ahead**
 - 10. External Review**
 - 11. IAI Conflict of Interest and Standards of Ethical Conduct**
 - 12. IAI Agreement and IAI Rules of Procedure**
 - 13. Financial and Administrative Working Group (FAWG)**
 - 14. Annual Program**
 - 15. Core Budget**
 - 16. Donor's Session**
 - 17. Affiliated and Associated Institutions**
 - 18. Election of the SAC members**
 - 19. Election of the EC Members and the EC Bureau**
 - 20. Approval of the Action Lists**
 - 21. Future Meetings and Sites**
 - 22. Adjournment**
- Action List CoP-VII (day 1)**
Action List CoP-VII (day 2)
- Resolutions**

Note: This report is not a strictly chronological record. For completeness, greater clarity and readability the IAI Directorate has grouped discussions of an agenda item together under the first occurrence of the topic.

**Seventh Meeting of the IAI Conference of the Parties (CoP)
July 27-28, 2000 – Merida, Mexico**

AGENDA

Thursday – July 27th, 2000

Day 1

- Morning session (08:30 – 12:30) –

Registration

Opening ceremony

Organizational Issues:

- *Election of the CoP Bureau*

Accreditation of Country Delegations.

Approval of the Agenda.

Approval of the Report of the VI CoP meeting

Presentations:

- *Parties to the Agreement*
- *Observers*

Report of the EC Chair:

C. Ereño

- *Activities charged to the EC by the CoP at its last meeting;*
- *EC activities, actions and decisions;*
- *Issues brought forward from the X and XI EC meetings.*

- Afternoon session (14:30 – 18:30) –

Report of the Director:

A. Rabuffetti

A summary of IAI activities, accomplishments, and future needs:

- *The development of the IAI research networks: achievements and challenges;*
- *The capacity building efforts in the region;*
- *The dissemination of information*
- *Financial status and needs to sustain IAI development.*

IAI's vision and strategy for the years ahead

J. Stewart

Approval of items forwarded from the X and XI EC meetings	<i>C. Ereño</i>
Annual Program and Budget for FY 2000/2001	<i>A. Rabuffetti</i>
Keynote Speech	<i>Maestra Julia Carabias</i>
Welcome Dinner (“La Terraza” Restaurant)	

Friday – July 28th, 2000

Day 2

- Morning session (08:30 – 12:30) –

Donor’s session

- *Country contributions to:
program and project activities;
the Core Budget.*

Affiliated and Associated Institutions

Election of SAC members

Election of EC members and EC Bureau

Approval of Action Lists.

Future meetings and sites.

Adjourn

1. Opening Session

The representatives from Mexico, Drs. Francisco Giner de los Ríos and Rafael Martínez, on behalf of the Government of Mexico and particularly on behalf of the Secretary for the Environment Natural Resources and Fisheries, opened the Seventh Meeting of the Conference of the Parties (CoP) and welcomed the CoP delegates, observers, and members of the IAI staff to the meeting.

On behalf of the CoP delegates, the EC Chair, Lic. Carlos Ereño, thanked the government of Mexico for hosting the Seventh CoP Meeting in Merida.

2. Presentations

Each country delegation made a brief presentation concerning global change aspects in their countries. The observers also described the work of their institutions related to global environmental change issues.

Participants at the meeting were:

CoP Country Representatives

Argentina:	Carlos Ereño, Ezequiel Barakat
Brazil:	Antônio MacDowell
Canada:	Gordon McBean
Colombia:	David Humberto Ojeda
Costa Rica:	Eladio Zárate
Cuba:	Bárbara Garea
Mexico:	Julia Carabias Lillo, Enrique Provencio, Francisco Giner de los Ríos Rafael Martínez Blanco, Abel Abarca, Ileana Villalobos Estrada, Fabiola Dorantes P.
Panama:	Gonzalo Menéndez G., Ligia Castro de Doens
United States:	Margaret Leinen, Paul Filmer, Vanessa Richardson
Uruguay:	Raúl Michelini

Observers

Guatemala:	Hugo Figueroa
CIESIN:	Roberta B. Miller
IICA:	Carlos E. Aquino G.
IOCARIBE:	Alan Duncan
PNUMA:	Ricardo Sánchez Sosa
UNESCO:	Manuel Escorza
WMO:	Michael J. Coughlan

IAI:

IAI SAC:	John Stewart
IAI Newsletter	Paula Richter
Directorate:	Armando Rabuffetti, Brad Wilcox, Marcella O. Schwarz, Luis Marcelo Achite, Eduardo Banús, Marcelo Luis de Souza, Luciana Q. Ribeiro

The IAI Director informed the CoP that, despite other observers as: IGBP, IHDP, and START were not present in the meeting, they had sent communications to the IAI Directorate explaining that for various reasons they were unable to attend the meeting but that they remain interested in strengthening collaboration with the IAI.

3. Election of Bureau

The CoP elected the following members to compose the Bureau of its Seventh Meeting: Francisco Giner de los Ríos from Mexico as the Chair, Gonzalo Menéndez from Panama as the First Vice-Chair, and Bárbara Garea from Cuba as the Second Vice-Chair (Action 1, day 1).

4. Accreditation Committee

The CoP approved the following members to compose the CoP-VII Accreditation Committee: Antônio MacDowell from Brazil (Chair), David Humberto Ojeda from Colombia, and Bárbara Garea from Cuba. The Committee Chair informed the CoP that 10 delegations provided the official accreditation, which was required in order to officially participate in the meeting.

5. Approval of the Agenda

The CoP approved the agenda of its Seventh Meeting without any modifications (document: 2_CoPVII/DWD/July 10, 2000) (Action 2, day 1).

6. Approval of the Report of the Sixth Meeting of the CoP

The CoP approved the Report of its Sixth Meeting with without any modifications (document: 4_ECXI/CoPVII/DWD/July 15, 2000) (Action 3, day 1).

7. Report of the Executive Council Chair

The EC Chair (C. Ereño) reported on:

- A) Activities charged to the EC by the CoP-VI (Ottawa);
- B) EC Activities, Actions, and Decisions;
- C) Issues brought forward from the meetings of the EC-X and EC-XI.
- D) Summary of items from the EC-X and XI to be forwarded to the CoP-VII

A. Actions charged to the EC by the CoP-VI (Ottawa)

- *Resolution 2 - CoP VI (Ottawa) – “The Director was authorized by the CoP to receive and manage donations from intergovernmental and non-governmental scientific and technical organizations that contribute to the development of the Scientific Agenda and the programmatic activities of the Institute.”*

As per information of the EC Chair, unfortunately, no initiative has brought additional funds to IAI

- *Resolution 6 - CoP VI (Ottawa) – “The CoP urged the Parties to assure that their voluntary contributions are made fully and on a timely basis to allow the development of the Institute for the shared benefit of all.”*

Based on reports prepared by the Directorate, if the current situation of voluntary contributions persists (in terms of delay of member countries in making contributions), the annual level of

contributions will be 10-15% below the one expected, what will gradually lead to severe limitations in the functioning of the IAI in years ahead.

The EC Chair reminded that at its 11th meeting in Merida, the EC: 1) requested that the IAI Director and the EC Chair contacted member countries with unpaid contributions in order to inform them about the results and achievements of IAI research programs, and how the scientific information resulting of these IAI programs could benefit these countries; and 2) recommended that the FAWG develop an analysis to be presented at the next EC meeting of the potential consequences of an increased deficit of the IAI core budget due to unpaid contributions.

- *Resolution 7 – CoP VI (Ottawa) – “... to retain the minimum contribution at US\$ 5,000 but with allowed increments of US\$ 1,000 (instead of US\$ 5,000, as established in the agreement) ...”*
As per information received from the Depository of the IAI Agreement (OAS), no member country sent any documentation ratifying this amendment up to June 22, 2000.
- *Composition of the EC Standing Rules & Procedure Working Group:* Despite the recommendation of the CoP-VI (Ottawa), no new member has been incorporated in this working group. Its composition remains the same: Louis Brown from the USA as the Interim Chair and Antônio MacDowell from Brazil.
- *Composition of the EC Financial & Administrative Policy Working Group:* Despite the recommendation of the CoP-VI (Ottawa), no new member has been incorporated in this working group. Its composition remains the same: Raul Michelini from Uruguay as the Chair, Vanessa Richardson from the USA, and Luis Barreras from Cuba.

B. EC Activities, Actions, and Decisions;

- *Program to Expand Scientific Capacity in the Americas (PESCA)*
The EC Chair reminded that at its 10th meeting (Caracas), the EC requested the PESCA working group to make an evaluation of the program after its first year. However, since the program is still in its implementation phase, such evaluation cannot be made yet.
The EC Chair informed that the SAC has recommended the creation of new ISP- and Start-up Grant-like programs rather than pursuing a second phase of the PESCA program, in case new funds become available.
- *IAI Directorate Staff*
1) The IAI Directorate is in the process of hiring an Administrative Officer; 2) Due to the resignation of the IAI Scientific Officer (presented to the EC-XI, Merida), the IAI Directorate will launch an announcement of opportunity to fill the vacant position; 3) The EC has authorized the IAI Director to temporarily hire a member of the SAC for the interim position of Chief Scientific Officer (CSO), starting October 1st, 2000, until the selection of a new CSO.

C. Issues brought forward from the meetings of the EC-X and EC-XI

- *Vision and Strategy of the IAI for the years ahead*

The EC Chair announced that a group composed of: Robert Corell, Otis Brown, Diana Liverman, John Stewart, Luiz Bevilacqua, and Armando Rabuffetti met in Miami in May to prepare some guidelines on this issue, which were approved by the EC-XI.

- *IAI Policy on Conflict of Interest and Standards of Ethical Conduct*
The EC-XI approved the document 19_ECXI/DWD/June 8, 2000, which would be presented to the CoP.
- Core Budget for FY 2000/2001 and the Level of Voluntary Contribution of the IAI Member Countries
The EC-XI approved the core budget request for FY 2000/2001 and the level of voluntary contribution of the IAI member countries for the FY 2000/2001, 2001/2002, and 2002/2003.

D. Summary of items from the EC-X and XI to be forwarded to the CoP-VII

The EC-XI recommended the CoP to approved the following items:

- to urge IAI member countries to ratify the Amendment to the IAI Agreement as soon as possible (Resolution #7 – CoP-VI - Ottawa);
- to enlarge the present Standing Rules Committee considering the chairmanship of a true legal expert, preferably familiar with Latin American legal systems;
- to invite IAI country members to review the Statutes and Rules of Procedure with a view to reconfirm them or to update them to meet the needs of the second decade of IAI operations;
- to insist in trying to add a member to the Financial and Administrative Policy Working Group (FAWG);
- to approve the initial draft document on Vision and Strategy of the IAI for the years ahead and to enlarge the present working group with two members from the Parties;
- to approve the initial TOR for an External Review Committee of the IAI and to constitute a small group to work with the Director in its further development;
- to approve the document IAI Policy on Conflict of Interest and Standards of Ethical Conduct;
- to approve the contributions to the Core Budget for FY 2000/2001 to 2002/2003;
- to approve the Core Budget for FY 2000/2001;

The EC also requested the CoP's authorization to launch an announcement of opportunity, which would meet the SAC recommendations, in case extra funds become available.

The EC endorsed the recommendation of the SAC nomination committee.

8. Report of the Director

Dr. Rabuffetti updated the CoP on the recent developments of the ISP, CRN, and PESCA programs. He observed the concentration of PIs from the USA in the first IAI programs and compared it with a more even distribution in the CRN program. He informed that the IAI supported research is producing a large number of scientific publications and that some ISP projects are already providing relevant information to policy- and decision-makers and general public education. He

indicated that perhaps more results would be appreciated but, as the ISP program has not finished yet, he believes the IAI has reached a real significant productivity.

In addition to the scientific aspects themselves, he said that efforts to permanently build scientific capacity in the region are mainly concentrated in the support of Training and Education activities and in the establishment of the IAI-DIS.

Dr. Rabuffetti noted that the policy of making alliances with other institutions, international programs, regional organizations, etc, is very important and that it is always one of the Institute's priorities as well as a policy orientation given by the EC and the CoP. In addition to the alliances under development with the WMO, NOAA/OGP, IICA, IRI, etc, the Institute is also committed to have the association/affiliation of other organizations of the region.

Before the presentation of the IAI SAC Chair, Dr. John Stewart, on "IAI's vision and strategy for the years ahead", Dr. Rabuffetti summarized the IAI's strengths and weaknesses, which are the basis for the IAI to go ahead and think on new strategies.

- *IAI strengths:* a) Intergovernmental treaty with provisions for freedom of movement of personnel and equipment; b) its Science Agenda has and continues to evolve to reflect the region needs; c) peer review mechanism that is open, accepted by the scientific community and endorsed by governments of member countries; d) successful building network of over 100 collaborating institutions; e) growing body of published peer-review articles acknowledging IAI support; f) some IAI project results have already effects on social and political decisions; g) sustained capacity building efforts: Training and Education and infrastructure support (hardware / software); h) financial and managing structure to administer multi-million dollars international projects
- *IAI Weaknesses and Needs:* a) Need to reach recognizable visibility return of IAI achievements; b) need to continue to sustain present building and development of research networks (CRN Program); c) not to loose the participation of PIs/CoPIs that successfully reached high quality peer review proposals that remained unfunded; d) need to involve new scientists and institutions and to address new themes within its Science Agenda; e) need to ensure enlargement of IAI partnerships to policy and decision makers; f) need to enlarge its funding basis both in terms of sources of funds and amounts of funds delivered/year; g) situation of the IAI core budget.

9. IAI's Vision and Strategy for the Years Ahead

Dr. Stewart (IAI SAC Chair) presented the five proposed pathways for sustained IAI programmatic development:

1. Ensure consolidation and enlargement of IAI research networks. Action: a) Integrating on-going CRN Projects, b) enlarging initial IAI funding basis, and c) developing links and integration with regional / international programs
2. Promote engagement of new scientists / institutions and research in new themes of the Science Agenda. Action: a) Launch regularly SG / ISP like programs; b) launch regularly opportunities to organize workshops / conferences; c) promote submission of proposals on global change themes related to sustainable development.

3. Sustain permanent capacity building efforts. Action: a) Short-courses (Summer Institute type); b) promote development of end-to-end T&E workshops to address global change impacts and mitigation; c) complement existing national / international programs supporting graduate studies; d) implement IAI-DIS in all member countries.
4. Support synthesis studies and regional assessments. Action: Agreements with regional programs (ex.: LBA, PROCISUR, CRRH, CATHALAC, etc.)
5. Ensure dissemination of results and visibility of IAI efforts. Action: As recommended by the Communication Task Force.

The CoP approved the concepts outlined in the draft of the document “Vision and Strategy of the IAI for the Years Ahead” (18_ECXI/CoPVII/DWD/July 7, 2000), and approved the participation of the delegate from Canada, Gordon McBean, as part of the group in charge of further developing this document.

10. External Review

The Conference of the Parties (CoP) approved the creation of a Review Committee to conduct the External Evaluation of the IAI in 2002. The composition of this Committee will be established at the meeting of the CoP-VIII in 2001. (**Resolution #4 – CoP-VII**)

The CoP authorized the IAI Director to invite the following persons to be part of the working group in charge of the preparation of the Terms of Reference (TOR) of the External Evaluation of IAI: Gordon McBean from Canada, Federico Garcia Brum from Uruguay (former EC Chair), Ruben Lara from Mexico (former SAC member), and Maximiliano Campos from Costa Rica. This Committee will report to the next EC meeting for planned approval of the TOR at the CoP-VIII in 2001.

11. IAI Conflict of Interest and Standards of Ethical Conduct

The CoP approved the document “IAI Conflict of Interest and Standards of Ethical Conduct” (19_ECXI/DWD/June 8, 2000) (**Resolution #2 – CoP-VII**) and requested that the IAI Director:

- Inform the members of the Scientific Advisory Committee (SAC) about the approval of this new Resolution;
- Produce a document, which includes all permanent Resolutions approved by the CoP;
- Include on the IAI website electronic versions of “The Agreement Establishing the IAI” (in all 4 official languages), and all Resolutions approved by the EC and the CoP. In addition, the CoP requested that the Standing Rules Committee review the various Resolutions approved by the CoP and recommend the appropriate procedure to follow after the approval of each Resolution.

12. IAI Agreement and IAI Rules of Procedure

The CoP urged the Parties to take the necessary and appropriate official diplomatic channels to ratify the Amendment related to Article XIII, Financial Provisions, Section 1 of the Agreement Establishing the IAI (Resolution 7 of the Conference of the Parties VI, June 17-18, 1999, Ottawa, Canada). **(Resolution #1 – CoP-VII)**

The CoP requested the IAI Director to invite the IAI member countries to review the Agreement and the Rules of Procedure of the EC and the CoP with a view to reconfirm them or to update them to meet the needs of the second decade of the IAI's operations.

13. Financial and Administrative Working Group (FAWG)

The CoP approved the nomination of a representative from Mexico as a member of the IAI FAWG. The delegate from Mexico will inform the IAI Director about the name of the person from Mexico who will participate in the working group.

14. Annual Program

The CoP approved the Annual Program for the year 2000/2001 presented by the IAI Director (document 16_CoPVII/DWD/July 10, 2000). **Resolution #6, CoP-VII**

15. Core Budget

The CoP approved the core budget request for the Fiscal Year 2000/2001 (document 15_ECXI/CoPVII/DWD/July 7, 2000). The CoP also approved the Level of Voluntary Contributions of Member Countries for the Fiscal Years 2000/2001, 2001/2002, and 2002/2003 (document 15_ECXI/CoPVII/DWD/July 7, 2000). **Resolution #5, CoP-VII**

16. Donor's Session

No contribution to the IAI programmatic activities was made by any member country. Even though, the CoP authorized the EC to launch an announcement of opportunity, which meets the recommendations of the SAC, in case new or extra funds become available between now and the next time the CoP holds its next meeting. **(Resolution #3 – CoP-VII).**

17. Affiliated and Associated Institutions

The CoP approved the nomination of CATHALAC (Centro del Agua del Trópico Húmedo para América Latina y el Caribe) and CIESIN (Center for International Earth Science Information Network) to become Associate Institutions of the IAI and authorized the IAI Director to officially invite these institutions and prepare an agreement with each one outlining the areas of common interest. **(Resolutions #7 and 8 – CoP-VII)**

- The CoP also requested that the IAI Director conduct preliminary negotiations with institutions interested in becoming Associated or Affiliated to the IAI and submit background information prior to the CoP meeting to facilitate the analysis by the country representatives in preparation for the CoP meeting.
- The CoP also requested that the Standing Rules Committee prepare draft procedures for institutions, organizations and/or states outside the region to follow in order to become Associated or Affiliated to the IAI. The CoP recommended that procedures be as flexible as possible in order to strengthen the relationship of the IAI with other organizations.

18. Election of the SAC members

At its 11th meeting, the EC approved the composition of a Nominating Committee for the election of SAC members. The group was composed of: 2 members of the EC (Gordon McBean from Canada and Paul Filmer from the USA), 2 members of the Parties in the EC-XI meeting (Hugo Figueroa from Guatemala and Gonzalo Menéndez from Panamá), 1 member of the SAC (John Stewart), and 2 scientists (Felipe Ahumada Vasconcelos from the Consejo Nacional de Ciencia y Tecnología (CONACYT) from Mexico, and Roberta Miller from the Center for International Earth Science and Information Network - CIESIN, USA).

The Committee analyzed the CVs of the following scientists: Julia Paegle (Argentina), Carlos Scoppa (Argentina), Luiz Fernando L. Legey (Brazil), Emilio L. La Rovere (Brazil), Pedro Leite da Silva Dias (Brazil), Walter Fernandez Rojas (Costa Rica), Ramón Pichs Madruga (Cuba), Tomás Gutierrez (Cuba), Claudia Sheinbaum Pardo (Mexico), José Antonio Ordóñez Días (Mexico), Omar Raúl Masera Cerutti (México), and Walter E. Baethgen (Uruguay).

The selection criteria applied by the Committee were based on the statements made in Article VII of the Agreement establishing the IAI and in Chapter XI of the Rules of the CoP.

Gordon McBean, Chair of the Nominating Committee, reported on the work of the group and presented to the EC-XI the candidates the group recommended:

- I. In the area of the Impacts of Climate Variability:
 - Walter Fernandez Rojas
 - Julia Nogués Paegle
- II. In the area of the Integration of Science to Policy:
 - Omar R. Masera Cerutti
 - Luiz Fernando L. Legey

There were 10 accredited Parties present in the seventh meeting of the CoP, thus to be elected the candidates had to obtain 6 or more votes each.

1st round – Delegates were instructed to vote for no more than two names. The results were the following: Walter Fernandez = 7 votes, Luiz F. L. Legey = 4 votes, Omar R. Masera Cerutti = 4 votes, Julia Nogués Paegle = 3 votes, Ramón Pichs Madruga = 2 votes.

- Walter Fernandez was automatically elected as he received more than six votes.

- Ramón Pichs Madruga was eliminated as he had the least number of votes.

The remaining 3 names were put on the ballot.

2nd round – Delegates were instructed to vote for a single candidates. The results were the following: Omar R. Masera Cerutti = 5 votes, Luiz Fernando L. Legey = 3 votes, Julia Nogués Paegle = 2 votes.

- Julia Nogués Paegle was eliminated as she had the least number of votes.
The remaining 2 names were put on the ballot.

3rd round – Again, delegates were instructed to vote for a single candidates. The results were the following: Omar R. Masera Cerutti = 6 votes and Luiz Fernando L. Legey = 4 votes.

- Omar R. Masera Cerutti was elected.

The CoP Chair declared that Dr. Walter Fernandez Rojas and Dr. Omar Raúl Masera Cerutti were elected.

19. Election of the EC Members and the EC Bureau

The votes cast in the election for the Executive Council were as follows:

Argentina	6*
Brazil	10*
Canada	10*
Chile	1
Colombia	5
Costa Rica	8*
Cuba	9*
Dominican Republic	-
Ecuador	-
Guatemala	1
Jamaica	-
Mexico	10*
Panama	8*
Paraguay	1
Peru	-
United States of America	9*
Uruguay	10*
Venezuela	2

There were 10 accredited Parties present and 9 countries (marked with an asterisk) were elected on the first round of voting, having obtained 6 or more votes each.

The CoP elected the following member countries to compose the IAI Executive: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, Panama, the USA and Uruguay. The CoP approved the term of the new EC members and its Bureau, starting September 1st, 2000, and expiring at the ordinary CoP meeting of year 2002.

The new EC elected Antônio MacDowell from Brazil as the EC Chair, Margaret Leinen from the USA as the EC First-Vice Chair, and Bárbara Garea from Cuba as the EC Second-Vice Chair.

20. Approval of the Action Lists

The CoP approved the Action Lists of July 27, 2000 (day 1) with no modification.

21. Future Meetings and Sites

The CoP approved the offer of the delegate from Panama, Gonzalo Menéndez, to host the 13th meeting of the IAI EC and the 8th meeting of the IAI CoP in June 2001.

The CoP also welcomed the offer made by the delegate of Cuba, Bárbara Garea, to host the 14th meeting of the IAI EC between November and December of 2001.

22. Adjournment

The IAI Director thanked the Mexican Government, the INE (Instituto Nacional de Ecología), Dr. Rafael Martinez in particular, and both the Mexican and the IAI Directorate staff for planning the meeting.

The CoP Chair (Francisco Giner de los Rios), Rafael Martinez, and the IAI Director thanked the interpreters for their work and the participation of all delegates and observers.

The CoP Chair adjourned the Seventh Meeting of the CoP.

Seventh Meeting of the IAI Conference of the Parties
July 27-28, 2000 Merida, Mexico

Action List

Day 1: July 27, 2000

1. The Conference of the Parties (CoP) elected the Bureau of its Seventh Meeting: Francisco Giner de los Rios from Mexico as Chair, Gonzalo Menéndez from Panama as First Vice-Chair, and Bárbara Garea from Cuba as Second Vice-Chair.
2. The CoP approved the agenda of its Seventh Meeting without any modifications (document: 2_CoPVII/DWD/July 10, 2000).
3. The CoP approved the Report of its Sixth Meeting without any modifications (document: 4_ECXI/CoPVII/DWD/July 15, 2000).
4. The CoP urged the Parties to take the necessary and appropriate official diplomatic channels to ratify the Amendment related to Article XIII, Financial Provisions, Section 1 of the Agreement Establishing the IAI (Resolution 7 of the Conference of the Parties VI, June 17-18, 1999, Ottawa, Canada). **(Resolution #1 – CoP-VII)**
5. The CoP approved the nomination of a representative from Mexico as a member of the IAI Financial and Administrative Working Group. The delegate from Mexico will inform the IAI Director about the name of the person from Mexico, who will participate in the working group.
6. The CoP approved the document “IAI Conflict of Interest and Standards of Ethical Conduct” (19_ECXI/DWD/June 8, 2000) **(Resolution #2 – CoP-VII)** and requested that the IAI Director:
 - Inform the members of the Scientific Advisory Committee (SAC) about the approval of this new Resolution;
 - Produce a document, which includes all permanent Resolutions approved by the CoP;
 - Include on the IAI website electronic versions of “The Agreement Establishing the IAI” (in all 4 official languages), and all Resolutions approved by the EC and the CoP. In addition, the CoP requested that the Standing Rules Committee review the various Resolutions approved by the CoP and recommend the appropriate procedure to follow after the approval of each Resolution.
7. The CoP requested the IAI Director to invite IAI member countries to review the Agreement and Rules of Procedure of the EC and the CoP with a view to reconfirm them or to update them to meet the needs of the second decade of IAI operations.
8. The CoP authorized the EC to launch an announcement of opportunity, which meets the recommendations of the SAC, in case new or extra funds become available between now and the next time the CoP holds its next meeting. **(Resolution #3 – CoP-VII)**.
9. The CoP approved the concepts outlined in the draft of the document “Vision and Strategy of the IAI for the Years Ahead” (18_ECXI/CoPVII/DWD/July 7, 2000), and approved the participation of the delegate from Canada, Gordon McBean, as part of the group in charge of further developing this document.

Seventh Meeting of the IAI Conference of the Parties
July 27-28, 2000 Merida, Mexico

Action List

Day 2: July 28, 2000

1. The Conference of the Parties (CoP) approved the creation of a Review Committee to conduct the External Evaluation of IAI in 2002. The composition of this Committee will be established at the meeting of the CoP-VIII in 2001. **(Resolution #4 – CoP-VII)**
2. The CoP authorized the IAI Director to invite the following persons to be part of the working group in charge of the preparation of the Terms of Reference (TOR) of the External Evaluation of IAI: Gordon McBean from Canada, Federico Garcia Brum from Uruguay (former EC Chair), Ruben Lara from Mexico (former SAC member), and Maximiliano Campos from Costa Rica. This Committee will report to the next EC meeting for planned approval of the TOR at the CoP-VIII in 2001.
3. The CoP approved the Level of Voluntary Contributions of Member Countries for the Fiscal Years 2000/2001, 2001/2002, and 2002/2003 (document: 15_ECXI/CoPVII/DWD/July 7, 2000). **(Resolution #5 – CoP-VII)**
4. The CoP approved the Annual Program for the year 2000/2001 presented by the IAI Director (document: 16_CoPVII/DWD/July 10, 2000). **(Resolution #6 – CoP-VII)**
5. The CoP approved the Core Budget request for the Fiscal Year 2000/2001 (document: 15_ECXI/CoPVII/DWD/July 7, 2000).
6. The CoP approved the nomination of CATHALAC (Centro del Agua del Trópico Húmedo para América Latina y el Caribe) and CIESIN (Center for International Earth Science Information Network) to become Associate Institutions of the IAI and authorized the IAI Director to officially invite these institutions and prepare an agreement with each one outlining the areas of common interest. **(Resolutions #7 and 8 – CoP-VII)**
 - The CoP also requested that the IAI Director conduct preliminary negotiations with institutions interested in becoming Associated or Affiliated to the IAI and submit background information prior to the CoP meeting to facilitate the analysis by the country representatives in preparation for the CoP meeting.
 - The CoP also requested that the Standing Rules Committee prepare draft procedures for institutions, organizations and/or states outside the region to follow in order to become Associated or Affiliated to the IAI. The CoP recommended that procedures be as flexible as possible in order to strengthen the relationship of the IAI with other organizations.
7. The CoP elected the following new members of the IAI Scientific Advisory Committee (SAC): Dr. Walter Fernandez Rojas and Dr. Omar Raúl Masera Cerutti.
8. The CoP elected the following member countries to compose the IAI Executive Council for the period of July 2000 to June 2002: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, Panama, United States and Uruguay. In addition, Antônio MacDowell from Brazil was elected as the EC Chair, Margaret Leinen from USA was elected as the EC First-Vice Chair, and Bárbara Garea from Cuba was elected as the EC Second-Vice Chair.

9. The CoP requested that the Standing Rules Committee define the roles of the EC Vice-Chairs and present those roles at the next EC meeting.
10. The CoP approved the period of the new EC Bureau, starting September 1st, 2000, and expiring at the CoP meeting of year 2002.
11. The Action List of July 27, 2000 (day 1) was approved with no modification.
12. The CoP approved the initial offer made by the delegate of Panama, Gonzalo Menéndez, to host the 13th Meeting of the IAI EC and the 8th Meeting of the IAI CoP in June 2001.
13. The CoP also welcomed the offer made by the delegate of Cuba, Bárbara Garea, to host the 14th Meeting of the IAI EC between November and December 2001.

**INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH (IAI)
SEVENTH MEETING OF THE CONFERENCE OF THE PARTIES (CoP)
July 27-28, 2000 Merida, Mexico**

The Conference of the Parties at its seventh meeting, held from July 27-28, 2000, in Merida, Mexico, adopted the following resolutions:

RESOLUTION 1

The Conference of the Parties urges the Parties to take the necessary and appropriate official diplomatic channels to ratify the Amendment related to Article XIII, Financial Provisions, Section 1 of the Agreement Establishing the IAI (Resolution 7 of the Conference of the Parties VI, June 17-18, 1999, Ottawa, Canada)

July 27, 2000.

RESOLUTION 2

The Conference of the Parties approved the “IAI Policy on Conflict of Interest and Standards of Ethical Conduct” (document: 19_ECXI/DWD/June 8, 2000).

July 27, 2000.

RESOLUTION 3

The Conference of the Parties authorized the Executive Council to launch an announcement of opportunity, which meets the recommendations of the Scientific Advisory Committee, in case new or extra funds become available between the Seventh and Eighth Meetings of the Conference of the Parties.

July 27, 2000.

RESOLUTION 4

The Conference of the Parties (CoP) approved the creation of a Review Committee to conduct the External Evaluation of IAI in 2002. The composition of this Committee will be established at the meeting of the CoP-VIII in 2001.

July 27, 2000.

RESOLUTION 5

The Conference of the Parties approved the Level of Voluntary Contributions of Member Countries for the Fiscal Years 2000/2001, 2001/2002, and 2002/2003 (document: 15_ECXI/CoPVII/DWD/July 7, 2000).

July 28, 2000.

RESOLUTION 6

The Conference of the Parties approved the Annual Program for Fiscal Year 2000/2001 (document: 16_CoPVII/DWD/July 10, 2000).

July 28, 2000.

RESOLUTION 7

The Conference of the Parties approved the nomination of the CATHALAC (Centro del Agua del Trópico Húmedo para América Latina y el Caribe) to become an Associated Institution of the IAI and authorized the Director to officially issue the invitation.

July 28, 2000.

RESOLUTION 8

The Conference of the Parties approved the nomination of the CIESIN (Center for International Earth Science Information Network) to become an Associated Institution of the IAI and authorized the Director to officially issue the invitation.

July 28, 2000.