

IAI: EC-IV/1.DD 21 May, 1996  
English

**Fourth Meeting of the IAI Executive Council (EC)**  
*September 16-17, 1996, Havana, Cuba*

**DRAFT AGENDA**

**September 16, 1996 Morning Session**

- 8:30 AM Registration
- 9:00 AM Opening  
-Welcome by the Host Country Representative  
-Charges to the EC by the Chair
- 9:30 AM Approval of the Agenda
- 10:00 AM Approval of the Report of the Third Meeting of the EC
- 10:30 AM Coffee Break
- 11:00 AM Report of the Director *pro tempore*  
-Formal Transfer of Director *pro tempore* duties to the IAI Director  
-Transfer of Activities from the IAI Secretariat to the IAI Directorate
- 11:30 AM Report of the Director  
-Status of the Host Country Agreement  
-IAI Directorate Staff  
-EC Working Groups  
-Update on the Member States' Contributions to the Core, Project, and Program Budgets  
-Current and Future Program Announcements  
-IAI Membership  
-IAI Relationships with other Organizations
- 12:00 Noon Report of the EC Chair  
-Activities Charged to the EC by the CoP at its last Meeting  
-EC Activities, Actions and Decisions  
-EC Items to Report to the CoP
- 12:30 PM Lunch

**September 16, 1996 Afternoon Session**

- 2:30 PM Report of the Chief Financial Officer  
-Development of IAI Financial/Accounting Procedures
- 3:00 PM Update on the Activities of the Scientific Advisory Committee/Chief Scientific Officer  
-ISP Round II Proposals  
-Progress of the IAI Start-Up Grants and ISP Round I Proposals  
-IAI Long Term Plan and Annual Program  
-New Proposal Announcements  
-Training and Education
- 3:30 PM Approval of ISP Round II Proposals to Receive IAI Funding  
*Closed Session*
- 4:30 PM Coffee Break
- 4:45 PM Approval of the ISP Round II Proposals to Receive IAI Funding, continued  
*closed session*
- 5:30 PM Adjourn

**September 17, 1996 Morning Session**

- 8:30 AM Report of the Proposal Financial Issues Working Group  
-Approval of IAI Proposal Financial Issues Guidelines  
-Policy For Reviewing and Funding of Unsolicited Proposals  
*Rubén Lara, SAC Chair*
- 9:30 AM Update on the Current IAI GEF Project  
GEF Scholarships  
GEF Project Supervision and Implementation Committee  
*Eduardo Banús, GEF Project Director*
- 10:00 AM IAI GEF II Project Proposal  
*Armando Rabuffetti, Director*
- 11:00 AM Coffee Break
- 11:15 AM Initial Science Program Round III  
*Robert W. Corell*

