

**Seventeenth Meeting of the IAI Executive Council (EC)
June 02-03, 2003 - Boulder, USA**

Action List

Day 1: June 02

1. The EC approved the agenda of its Seventeenth Meeting with two modifications:
 - the nomination of the Committee to select final candidates for the election of the IAI Scientific Advisory Committee (SAC) member was postponed until the following morning.
 - In the item *Report of the EC Chair*, where it reads “Activities charged to the EC by the CoP at its last meeting” it should read: “Activities charged to the EC **and its Bureau**”;
Where it reads “EC activities, actions and decisions”, it should read “Activities, actions and decisions **of the EC Bureau or its members**”.
2. As the EC Vice-chairs were not present at the beginning of the meeting, the EC elected the delegate of USA, Dr. Jim Buizer, as acting Vice Chair at its 17th meeting.
3. The EC approved the Report of its Sixteenth Meeting with no modifications.
4. The EC requested the Financial and Administrative Working Group (FAWG) to study the proposal of Colombia, endorsed by Costa Rica, that countries currently in arrears might cancel outstanding contributions allocating part of the money they owe in local activities coordinated with the IAI (debt swap).
5. The EC, endorsing the proposal from the delegations of Uruguay and the USA, asked the IAI Directorate to prepare a portfolio for all IAI member country representatives showing the benefits received by their countries -in terms of research, training and education, and capacity building- for their participation in the IAI. This portfolio should be presented to their national authorities.
6. The EC endorsed the proposal of the EC Chair that a sessional drafting group composed of the delegates of Brazil, Canada, Colombia, Costa Rica, USA, the SO and the SAC Chair, meet during the evening to consider possible comments by the EC to the CoP regarding the new IAI Scientific Agenda, particularly regarding theme 4.
7. The EC received with appreciation the paper regarding the “Functions of the EC Bureau” that had been prepared by the 2nd EC Vice Chair, Barbara Garea from Cuba. Stressing the importance of this paper and recognizing that the absence of the 2nd Vice Chair would make thoughtful consideration of the paper at this meeting very difficult, the EC deferred the consideration of this paper to its next meeting. The EC also asked the Standing Committee on Rules and Procedures and the 2nd Vice Chair to further refine the paper to facilitate the EC’s consideration of the paper at its next meeting, and to ensure that all responsibilities discussed can be included.