

**20th Meeting of the IAI Executive Council (EC)
May 02 and 03, 2005 – Montreal, Canada**

Action List

Day 1: May 02

1. The EC approved the agenda of its Twentieth Meeting with only one modification in the item corresponding to the presentation of the Ad-Hoc Group on the Newsletter issue (Carlos Ereño would present the report instead of Bárbara Garea).
2. The EC approved the Report of its Nineteenth Meeting with no modification.
3. The EC approved the composition of the Committee to recommend final candidates for the election of the IAI Scientific Advisory Committee (SAC) members:
 - SAC Chair: Dr. Walter Fernández
 - EC Member: Dr. Paul Filmer (USA)
 - EC Member: Dr. Bárbara Garea (Cuba)
 - Local scientist: Dr. Don MacIverThe group will present a report during the CoP meeting.

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Day 2: May 03

1. The EC received with appreciation and discussed the report from the Financial and Administrative Committee (FAC). The EC decided to establish a group to be led by the New IAI Director to further analyze member country participation. This study would not consider financial aspects only. This analysis should also include consideration of the:
 - a) increased financial needs of the IAI Directorate,
 - b) relevance of IAI activities to the global change research needs of the Member Countries,
 - c) benefits of the IAI activities to the member countries, and
 - d) sensitivity of IAI contribution schedule to changing financial situations in the member countries.

It is expected that the IAI Director will lead efforts together with member representatives to complete this analysis.

2. The EC approved the Auditor's Report of the Financial Statement as of June 30, 2004
3. The EC approved and will forward to the CoP the Core Budget Request for Fiscal Year 2005/2006
4. The EC received with appreciation and discussed the report from the Standing Committee on Rules and Procedures (SCRP). This report focused on simplifying the CoP voting process. The key points included:
 - a) a recommendation that the SAC be invited to present a slate for nominations of twice the number of vacancies to be filled;
 - b) a proposal that, when an election does not fill all vacancies, a runoff election be held, with the remaining nominations limited to the number of vacancies to be filled plus one; and
 - c) Various options for resolving runoff elections that result either in tie votes or in no candidates receiving majority votes.

The EC generally supported points a) and b) but did not express a preference regarding the options presented under c), after also having received an interesting proposal from Canada for resolving the votes.

The EC recommends that the CoP convene an ad-hoc meeting of the SCRP early during the CoP to propose final recommendations regarding these proposed improvements to the Rules so that they can be adopted by the CoP and implemented in the elections to be held during this CoP.

5. As recommended by the IAI Scientific Advisory Committee (SAC), the EC approved and will forward to the CoP the CPTEC/INPE proposal to become an Affiliated Institution of IAI for the Program on Climate Variability in the Americas.
6. The EC requested the IAI Directorate to schedule a joint EC-SAC meeting during the last quarter of 2005 or the first quarter of 2006.

7. The EC endorsed the proposal of Mexico to ask the IAI Directorate to schedule a science-policy activity (for example a meeting or a training institute) on an annual basis.
8. The EC endorsed the proposal of Mexico to register IAI in the United Nations Framework Convention on Climate Change (UNFCCC) and to guarantee that IAI be represented at the annual CoP with side events and exhibits.
9. The EC endorsed the proposal of the Ad-Hoc Group on the IAI Newsletter issue to have 3 issues of the Newsletter produced in 2005 and a new composition of the editorial board (adding a CoP representative in replacement of one of the SAC representatives).
10. The EC **renewed** the Charter of the FAC.
11. The EC will hold its next meeting in September 2005 in a location to be defined. EC Member Countries interested in hosting the EC-XXI should contact the IAI Directorate.