

**Sixteenth Meeting of the IAI Executive Council (EC)**  
***December 2-3, 2002 Panama City, Panama***

**Action List**

**Day 1: December 2**

1. The EC approved the agenda of its Sixteenth Meeting (document 1\_ECXVI) without any modification.
2. As the EC Vice Presidents were not present at the beginning of the meeting, the EC elected the delegate of the USA, Dr. Paul Filmer, as acting Vice President at its 16<sup>th</sup> meeting.
3. The EC approved the Report of its Fifteenth Meeting (document 2\_ECXVI) with two modifications (both in the English and Spanish versions):
  - English version – page 13 – where it reads: “US\$ 40,000 will be required from non US sources (Action 6 – Day 1).” it should read: “**US\$ 45,000** will be required from non US sources (Action 6 – Day 1).”
  - English version – page 25 – where it reads: “... that the decision of keeping the necessary working groups should be *left* to the IAI Director, as he is the one responsible for allocating the IAI Directorate staff time ...” it should read “... that the decision of keeping the necessary working groups should be **discussed with** the IAI Director, as he is the one responsible for allocating the IAI Directorate staff time ...”
4. The EC approved the Auditors Report of the Financial Statements as of June 30, 2002, (document 4\_ECXVI) and will forward it to the CoP at its next meeting.
5. Since the functions of the EC Bureau are not clearly specified in the Standing Rules of the EC, the EC requested the EC Bureau to prepare a document defining its functions and the functions of each of its members and present it at the next EC meeting in June 2003.
6. The EC recommended that the IAI Director send a letter to the IAI member countries part of the EC requesting them to formally nominate their corresponding representatives and alternates.
7. The EC requested the Standing Committee for Rules and Procedures to discuss and prepare a proposal to reduce the number of EC and CoP meetings and to modify the IAI documents as appropriate.
8. The EC Chair requested that comments on the Standing Committee for Rules and Procedures memo regarding “basic support” (document 8\_ECXVI) be sent to the Chair of the Committee, Louis B. Brown, via e-mail and that a decision would take place at the next EC meeting in June 2003.