

Nomination Process for the Inter-American Institute for Global Change Research's (IAI) Science Policy Advisory Committee (SPAC)

We suggest following these steps in order to identify candidates to put forth for SPAC elections:

1. Development of selection criteria for SPAC membership in collaboration with Government stakeholders and a network of science policy professionals
2. Launch of Call for Applications for nominations to the SPAC
3. Notifications sent to successful applicants

Below you will find information, which includes the selection criteria for SPAC membership. Member countries are invited to draw from this material, should they find it helpful, to inform their own nomination processes.

Call for Applications: Nominations to International Science Policy Advisory Committee

The Inter-American Institute for Global Change Research (IAI) established a Science Policy Advisory Committee (SPAC) to improve and broaden the links between its scientific work and policy-making communities.

The purpose of this Call for Applications is to identify candidates that each Government could nominate to be represented on the IAI's SPAC for a term of three years. Elections will take place at the IAI's Conference of the Parties (CoP) meeting in June 2016.

For the SPAC's first call for nominations, Government stakeholders and Science Policy professionals are sharing this Call for Applications with their networks.

*Additional information on the IAI and the SPAC are provided in annex.

Selection criteria and eligibility

	Objective	Criteria	Indicators
1.	SPAC member has strong science policy expertise in science-based decision making or science policy liaison	1.1 Science Policy expertise and ability to effectively communicate scientific information in a policy relevant manner	1.1.1 Publications on relevant subject matter 1.1.2 Membership/ participation in organizations, Boards, high-level meetings, conferences, etc. related to Science Policy 1.1.3 Years spent working on Science Policy within public, NGO, academic, and/or private sectors
		1.2 Experience leveraging research use	1.2.1 Demonstrated impact in connecting research producers with research users (i.e. enabling research uptake)
2.	SPAC member has experience relevant to the objectives of the IAI	2.1 Experience related to global change (especially climate change)	2.1.1 Experience undertaking work related to global change (especially climate change) in a scientific or policy capacity, particularly in a leadership role
3.	SPAC member can collaborate effectively with committee members	3.1 International Committee Experience	3.1.1 Role held and years spent as a member of an international committee

	from the Americas		
		3.2 Knowledge and cultural awareness of the Americas	3.2.1 Years spent working/living in Latin America or the Caribbean 3.2.2 Experience working on files focused on Latin America or the Caribbean 3.2.3 Can communicate effectively in Spanish. Ability to communicate in Portuguese would be an asset.

Application of criteria (weighting) will be at the discretion of responsible for evaluating candidates.

Candidates must be available to serve on the SPAC for a term of three years. While most interaction will be done virtually, it is likely that in-person meetings will be held once a year.

Nominations put forth will aim to reflect the balance in composition that the SPAC aims to achieve, namely gender balance as well as broad sectoral, thematic representation and geographic balance. Candidates with conflicts of interest would not be eligible.

Application Process

April 2016

Interested candidates must:

- Submit their CV to name [@domain](#) by end of day Monday, November 10th.
- Ensure that their CV demonstrates how they respond to the selection criteria

Selection Process

May 2016

Applications will be evaluated based on the established criteria and an agreement will be reached on a list of candidates to put forth for consideration in SPAC elections in 2016.

Announcement

May 2016 & June 2016

Candidates whose names will be put forth to the IAI will be advised in December. Candidates will be notified of election results following the IAI's Conference of the Parties meeting in June 2016.

Annex

Inter-American Institute for Global Change Research (IAI)

The IAI is an intergovernmental organization dedicated to developing capacity to understand the integrated impact of global change on regional and continental environments in the Americas and promoting collaborative, well informed actions at all levels. The Institute operates on the basis of the principles of scientific excellence, international cooperation and the open exchange of information.

The IAI's research agenda is focused on the following themes:

- Climate Change and Variability
- Comparative Studies of Ecosystem, Biodiversity, Land Use and Cover, and Water Resources
- Global Change Modulations of the Composition of the Atmosphere, Oceans and Fresh Waters
- Human Dimensions and Policy Implications of Global Change, Climate Variability and Land Use

Science Policy Advisory Committee (SPAC)

As part of the IAI's efforts to enhance its governance structure, the Institute is developing a SPAC, which will provide support and guidance on its strategy to improve and broaden the links between its scientific work and policy-making communities.

Specifically, the SPAC will advise the IAI on how to:

- Effectively present its scientific results in a format that is most useful for decision making
- Build institutional capacity to facilitate the dialogue between scientific research and decision-making
- Effectively engage policy stakeholders in the Institute's programs and other activities.

During 2014-2015, an initial committee of nine science policy professionals will work to set the foundation for the SPAC, including rules of procedure, mechanisms of interaction between the SPAC and the IAI's Science Advisory Committee, and identification of key partners for the SPAC throughout the region.

With the groundwork set, elections will take place to determine nine SPAC members at the IAI's Conference of the Parties (CoP) meeting in June 2015. In the lead up to the meeting, the IAI has requested that member countries put forth nominations for consideration. The IAI Directorate and the initial committee of science policy professionals will also submit nominations. For the first year, candidates' term length will vary between one and three years in order to achieve a staggering of terms that guarantees future continuity in membership. Subsequently, term length should be three years for all members.

The process to select candidates is currently at the discretion of member countries. Canada's selection criteria for SPAC membership was developed in consultation with Government stakeholders and Science Policy professionals through the University of Ottawa's Science Policy Roundtable.