



Ref: IAIUYDIR/2021/002

8 February 2021

## NOTIFICATION

**Subject: The 51st meeting of the Executive Council and the 29th meeting of the Conference of the Parties to be held via video conferencing on 22 to 23 June 2021**

Dear Madam, Sir,

Owing to the continuing challenges posed by the Coronavirus disease 2019 (COVID-19) and following discussions with the Chair of the Executive Council, the 51st meeting of the Executive Council (EC-51) will be held on **22 June 2021 (morning)** and the 29th meeting of the Conference of the Parties (CoP-29) will be held on **22 (afternoon) to 23 June 2021** using video conferencing systems.

The IAI Directorate regrets that it will not be possible to meet face-to-face, and is grateful for and acknowledges the efforts made by the Parties to ascertain the possibility of hosting a physical meeting.

Parties may recall Article VI, paragraph 3 of the *Agreement establishing the Inter-American Institute for Global Change Research* which stipulates that: *The Executive Council shall meet at least twice a year and shall strive to hold its meetings in different locations among the Parties.* During informal discussions with the Chair of the Executive Council and several Parties, the request was made to the IAI Directorate to organize the first of the two intersessional meetings of the Executive Council during the first half of the intersessional period. Accordingly, the 52nd meeting of the Executive Council will be held in November 2021 at a date to be determined.

The EC-51 and CoP-29 will address issues that require urgent and immediate attention such as the report of the EC, the budget and workplan, *revision to the IAI scientific agenda*, the new science capacity building programs, the whistleblower policy, the gender policy to be applied to IAI science projects and other activities in support of decisions adopted at the 28th meeting of the Conference of the Parties (2020, Videoconference)\*. Parties will also adopt decisions to guide the intersessional workplan of the IAI Directorate and make known their respective scientific priorities and capacity building needs.

## REGISTRATION

**Registration for the meeting** is available at: <https://iai-cop.typeform.com/to/s6PYt0n2>. We request that delegates and observers to the meeting register at their first possible opportunity and reserve this date. Information on the CoP-29 video conferencing system and login details will be made available at a later date.

\*See: Decisions of the 28th Meeting of the Conference of the Parties:  
<http://www.iai.int/administrador/assets/images/ckfinder/files/Decision-CoP-28-eng.pdf>

## ACCREDITATION

**Parties are reminded that accreditation is required** for Parties to participate actively at CoP-29. In accordance with Rule 3 of the *Standing rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research*, a Party that has not designated a Permanent and/or Alternate Permanent Representatives shall accredit through its competent diplomatic authority, prior to the meeting of the Conference of Parties, a Representative (and, if so desired, an Alternate Representative) to that Conference.

All **credentials should be sent to Ms. Soledad Noya (soledad@dir.iai.int)** at your earliest possible convenience.

The IAI Directorate will make official documents for EC-51 and CoP-29 available on the IAI website in the working languages of the IAI, English and Spanish, at least 30 days prior to the start of the meetings in accordance with the *Standing Rules of the Executive Council of the IAI* and the *Standing rules of the IAI Conference of the Parties*.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,



Dr. Marcos Regis da Silva  
Executive Director