



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2022/038

14 October 2022

## NOTIFICATION

**Subject: Registration to EC-54 now open and meeting documents available on the IAI website**

Dear Madam, Sir,

Rule 68 of the Standing rules of the Executive Council (EC) of the Inter-American Institute for Global Change Research (as approved by CoP-29, Videoconference, June 2021) states:

*The Executive Director shall transmit to Meeting participants the provisional agenda of each Extraordinary Meeting of the Executive Council, together with the documents needed to analyze it, at least twenty (20) days prior to the scheduled starting date of the Meeting.*

### **EC-54 Documentation**

I am pleased to inform you that the official and information documents to the 54th meeting of the Executive Council are available on the IAI website at: <https://www.iai.int/en/post/detail/EC-54>

### **Venue**

EC-54 will be held in Montevideo, Uruguay and via videoconferencing on 15 November 2022 at the Hyatt Centric hotel. The hotel is located at Rambla República del Perú 1479, Pocitos, Montevideo. Logistical information is attached.

Information for delegates participating remotely via Zoom will be sent in due time. Delegates planning to attend EC-54 in-person are requested to contact the IAI Directorate ([soledad@dir.iai.int](mailto:soledad@dir.iai.int)) at their first available opportunity.

### **Registration**

Parties and observers are encouraged to register to EC-54 at their earliest possible opportunity. Registration is available on the IAI website at: <https://iai-cop.typeform.com/to/dvronVPa?typeform-source=www.iai.int>

### **Accreditation**

Please note that accreditation is required for Parties to vote. Parties are encouraged to submit their accreditation at their earliest convenience but preferably prior to 15 November 2022. Given the exceptional circumstances surrounding the EC-54, the IAI Directorate will regard an

email message from the national competent authority nominating its delegation as sufficient documentation.

The IAI Directorate will consider accreditation submitted by a delegate to CoP-30 sufficient documentation for same delegate to participate and vote at EC-54, per Rule 3 of the Standing rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research:

*...Such accreditation shall be valid also for the Executive Council Meeting following that Conference of Parties....*

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Marcos Regis da Silva', with a long horizontal flourish extending to the right.

Dr. Marcos Regis da Silva  
Executive Director