



Ref: IAIUYDIR/2022/05

1 February 2022

NOTIFICATION

Subject: Save the date: The 53rd meeting of the Executive Council and the 30th meeting of the Conference of the Parties to be held on 14 to 15 June 2022

Dear Madam, Sir,

Owing to the continuing challenges posed by the Coronavirus disease 2019 (COVID-19) and following discussions with the Chair of the Executive Council, the 53rd meeting of the Executive Council (EC-53) will be held on **14 June 2022 (morning)** and the 30th meeting of the Conference of the Parties (CoP-30) will be held on **14 (afternoon) to 15 (morning) June 2022**.

The Directorate is exploring the possibility of organizing EC-53 and CoP-30 as hybrid meetings where Parties would have the option of attending the meetings through the use of a video conferencing system or in-person in Montevideo, Uruguay. By the second week of March 2022, Parties will be notified if hybrid in-person and videoconference EC-53 and CoP-30 is possible. Should travel not be possible, the meetings will be held using videoconferencing systems only.

The IAI Directorate is grateful for and acknowledges the efforts made by several Parties to ascertain the possibility of hosting a physical meeting in their countries.

Parties may recall Article VI, paragraph 3 of the *Agreement establishing the Inter-American Institute for Global Change Research* which stipulates that:

The Executive Council shall meet at least twice a year and shall strive to hold its meetings in different locations among the Parties.

During informal discussions with the Chair of the Executive Council and several Parties, the request was made to the IAI Directorate to organize the first of the two intersessional meetings of the Executive Council during the first half of the intersessional period. Accordingly, EC-52 was held on 18 November 2022. EC-54 will be held in November 2022 at a date to be determined.

The EC-53 and CoP-30 will address issues that require immediate attention such as approval of the core budget, recruitment for the post of the new IAI Executive Director (to begin in June 2023), revisions to the *Gender Policy on IAI scientific projects and activities*, the new science and capacity building projects and programs, including STeP, and other activities in support of decisions adopted at the 29th meeting of the Conference of the Parties (2021, Videoconference).^{*} Parties will also adopt decisions to guide the 2022-2023 intersessional

^{*}See: Decisions of the 29th Meeting of the Conference of the Parties:

<https://www.iai.int/administrador/assets/images/ckfinder/files/Decisions%20of%20the%2029th%20Meeting.pdf>

workplan of the IAI Directorate and make known their respective scientific priorities and capacity building needs.

REGISTRATION

Registration for the meeting is available at: <https://iai-cop.typeform.com/to/s6PYt0n2?typeform-source=admin.typeform.com>. We request that delegates and observers to the meeting register at their first possible opportunity and reserve this date. Information on the CoP-30 video conferencing system and login details will be made available at a later date. Should travel to Montevideo, Uruguay, be possible, logistical information will also be made available in due time.

ACCREDITATION

Parties are reminded that accreditation is required for Parties to participate actively at CoP-30. In accordance with Rule 3 of the *Standing rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research*, a Party that has not designated a Permanent and/or Alternate Permanent Representatives shall accredit through its competent diplomatic authority, prior to the meeting of the Conference of Parties, a Representative (and, if so desired, an Alternate Representative) to that Conference.

Given the exceptional circumstances surrounding CoP-30, the IAI Directorate will regard an email message from the national competent or diplomatic authority nominating its delegation as sufficient documentation.

All credentials should **be sent to Ms. Soledad Noya** (soledad@dir.iai.int) at your earliest possible convenience but please no later than 1 June 2022.

The IAI Directorate will make official documents for EC-53 and CoP-30 available on the IAI website in the working languages of the IAI, English and Spanish, at least 30 days prior to the start of the meetings in accordance with the *Standing Rules of the Executive Council of the IAI* and the *Standing rules of the IAI Conference of the Parties*.

Thank you for your support of the IAI.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,



Dr. Marcos Regis da Silva
Executive Director