



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2022/44

8 December 2022

NOTIFICATION

Subject: EC-54 meeting report available for review and comments

Dear Madam, Sir,

Rule 63 of the *Standing rules of the Executive Council of the Inter-American Institute for Global Change Research* (as approved by the CoP29, June 2021, Videoconference) states:

The Meeting Reports of the two Executive Council Meetings preceding and following the Conference of the Parties shall contain all the approved recommendations, resolutions, the action lists of each day, the minutes of the Executive Council and the annexes, and shall be prepared by the Directorate; posted for review and comment by meeting participants; and then approved, with any changes needed, at the beginning of the next pre--CoP Executive Council Meeting.

I am pleased to inform you that the draft report of the 54th meeting of the Executive Council (EC-54, Montevideo and Videoconference, 2022) is available on the IAI website¹ for review and comments.

EC-54 representatives are invited to review and to provide comments on the draft EC meeting report. The IAI Directorate notes that Rule 63 of the *Standing rules of the Executive Council* does not provide a deadline for the submission of comments. The IAI Directorate would request that comments be provided by representatives at their earliest convenience but preferably 90 days prior to the upcoming 31st meeting of the Conference of the Parties. This deadline provides sufficient time for final editing and translation of official documents. Comments may be sent to Ms. Soledad Noya at soledad@dir.iai.int.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

Dr. Marcos Regis da Silva
Executive Director

¹ See: <http://www.iai.int/en/cop-decisions>