



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2023/03

30 January 2023

NOTIFICATION

Subject: Extraordinary meeting of the Conference of the Parties for the election of the IAI Executive Director, 18 April 2023, videoconference

Dear Madam, Sir,

Article VIII, The Directorate, paragraph 4 of the *Agreement establishing the Inter-American Institute for Global Change Research* states:

The Director shall be elected by a two-thirds majority of the Conference of the Parties from nominations submitted by the Parties and for a three-year term with eligibility for a single additional term.

In light of the above, and in accordance with Article VIII, Paragraph 4 of the *Agreement*, I am pleased to invited you to the 2023 Extraordinary meeting of the Conference of the Parties (CoP) to elect the new IAI Executive Director.

The meeting will be held on 18 April 2023 at 11:00 UYT (Montevideo time), via the videoconferencing system Zoom.

Official documents including the agenda and information on candidates will be sent in due time. Information on use of Zoom will be sent a few days before the meeting.

REGISTRATION

Registration for the meeting is available at:
https://docs.google.com/forms/d/e/1FAIpQLSfJp6LVhwg9EU8xR0T1jrCui_edKxaVahcoWag-KW6veBgLqA/viewform?usp=sf_link.

We request that delegates register at their first possible opportunity but no later than **31 March 2023**.

ACCREDITATION

Parties are reminded that accreditation is required for Parties to participate actively at the 2023 Extraordinary meeting of the Conference of the Parties (CoP). In accordance with Rule 3 of the *Standing rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research*, a Party that has not designated a Permanent and/or Alternate

Permanent Representatives shall accredit through its competent diplomatic authority, prior to the meeting of the Conference of Parties, a Representative (and, if so desired, an Alternate Representative) to that Conference.

Parties that have submitted accreditation as representatives to the IAI do not need to submit additional accreditation.

The IAI Directorate will regard an email message from the national competent or diplomatic authority nominating its delegation as sufficient documentation.

All credentials should **be sent to Ms. Soledad Noya** (soledad@dir.iai.int) at your earliest possible convenience but no later than **31 March 2023**.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,



Dr. Marcos Regis da Silva
Executive Director