



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

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9 February 2022

NOTIFICATION

Subject: 55th meeting of the Executive Council (EC-55), 31st meeting of the Conference of the Parties (CoP-31) and back-to-back meetings, Panama City, Panama

Dear Madam, Sir,

I am pleased to inform you of the 31st meeting of the Conference of the Parties (CoP-31, Panama City, Panama), and the 55th meeting of the Executive Council (EC-55, Panama City, Panama) to be held in Panama City, Panama on the following dates:

- 55th meeting of the Executive Council (EC-55) will be held on **20 June 2023**
- 31st meeting of the Conference of the Parties (CoP-31) will be held on **21 and 22 June 2023**
- Joint meeting of the Science Advisory Committee (SAC) and Science-Policy Advisory Committee (SPAC) will be held on **19 June 2023**

Parties, SAC and SPAC members and Associates are requested to take note of these dates.

Parties travelling to Panama for CoP-31 are invited to participate as observers to the Joint SAC and SPAC meeting, EC-55 and a special session with key science-policy results presented by Principal Investigators of the Small Grants Program, *The role of ecosystem services in adaptation to global change for human wellbeing* (SGP-HW). The special session will be held back-to-back with EC-55. More information on these meetings will be made available in due time.

The IAI Directorate notes that CoP-31 will be held back-to-back with the third edition of the Congress on Research and Innovation in Sustainability (SRI 2023), to be held in Panama City, Panama, 26-30 June 2023. This edition of the congress will be hosted by the National Secretariat of Science, Technology and Innovation of Panama (Senacyt) and co-hosted by the IAI. This joint global initiative of Future Earth and the Belmont Forum is a platform for sharing innovative ideas and to foster global collaborations to further sustainability science and actions. Parties are encouraged to participate in SRI2023.

At the time of writing, the IAI Directorate is seeking external financial resources to assist delegates with travel and accommodations to participate in EC-55 and CoP-31. The IAI Directorate will inform Parties with due urgency should external financial resources be available.

Parties may recall Article VI, paragraph 3 of the *Agreement establishing the Inter-American Institute for Global Change Research* which stipulates that:

The Executive Council shall meet at least twice a year and shall strive to hold its meetings in different locations among the Parties.

During informal discussions with the Chair of the Executive Council and several Parties¹, the request was made to the IAI Directorate to organize the first of the two intersessional meetings of the Executive Council during the first half of the intersessional period. Accordingly, EC-54 was held on 15 November 2022. EC-56 will be held in November 2023 at a date to be determined.

The EC-55 and CoP-31 will address issues that require immediate attention such as approval of the core budget, presentation of the new IAI Executive Director (to begin in June 2023), progress on the Gender and Equity, Diversity and Inclusion Committee, updates on science and capacity building programs and activities, including the report of the Americas Conference on Solar Radiation Modification and the Steering Committee for the Science Diplomacy Center. Parties will also adopt decisions to guide the 2023-2024 intersessional workplan of the IAI Directorate and make known their respective scientific priorities and capacity building needs.

REGISTRATION

Registration for the meeting is available at: <https://iai-cop.typeform.com/to/s6PYt0n2>. We request that delegates and observers reserve this date and register at their first possible opportunity but no later than **20 May 2023**.

Members of the Scientific Advisory Committee (SAC) and the Science-Policy Advisory Committee (SPAC) are requested to notify the IAI Directorate on their intention to travel to Panama to participate in the meetings.

ACCREDITATION

Parties are reminded that accreditation is required for Parties to participate actively at CoP-31. In accordance with Rule 3 of the *Standing rules of the Conference of the Parties (CoP) of the Inter-American Institute for Global Change Research*, a Party that has not designated a Permanent and/or Alternate Permanent Representatives shall accredit through its competent diplomatic authority, prior to the meeting of the Conference of Parties, a Representative (and, if so desired, an Alternate Representative) to that Conference.

¹ *See: Decisions of the 29th Meeting of the Conference of the Parties:
<https://www.iai.int/administrador/assets/images/ckfinder/files/Decisions%20of%20the%2029th%20Meeting.pdf>

The IAI Directorate will regard an email message from the national competent or diplomatic authority nominating its delegation as sufficient documentation.

All credentials should **be sent to Ms. Soledad Noya** (soledad@dir.iai.int) at your earliest possible convenience but no later than **20 May 2023**.

DOCUMENTATION

Provisional agendas, official documents and logistical information for EC-55 and CoP-31 will be made available on the IAI website in the working languages of the IAI, English and Spanish, at least 30 days prior to the start of the meetings in accordance with the *Standing Rules of the Executive Council of the IAI* and the *Standing rules of the IAI Conference of the Parties*.

The IAI Directorate is grateful for and acknowledges the generous offer and efforts made by the Government of Panama, through its National Secretariat of Science, Technology and Innovation of Panama (Senacyt), to host the CoP-31 and the EC-55.

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,



Executive Director
Dr. Marcos Regis da Silva