



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

Ref: IAIUYDIR/2023/016

25 April 2023

## NOTIFICATION

**Subject: Meeting report of the 2023 Extraordinary meeting of the Conference of the Parties available for review and comments**

Dear Madam, Sir,

Rule 95 of the *Standing rules of the Conference of the Parties of the Inter-American Institute for Global Change Research* (as approved by CoP-29, June 2021, Videoconference) states:

*The Executive Director shall prepare a draft Report for each Conference of the Parties. This draft report shall include all approved decisions, the minutes of the Conference and annexes as needed. The Directorate shall make the draft Report available to all Conference participants no later than sixty (60) days following the end of the Conference of the Parties for the participants' review and comment. All such comments shall be submitted to the Directorate within thirty (30) days of the distribution of the draft Report.*

I am pleased to inform you that the draft report of 2023 extraordinary meeting of the Conference of the Parties (2023, Videoconference) is available on the IAI website for review and comments (see: <https://www.iai.int/en/post/detail/2023-Extraordinary-CoP>).

Section I of the draft report includes a summary of proceedings and Section II includes the Decision adopted by the Parties.

The IAI Directorate invites national representatives to review and to provide comments on the meeting report. In accordance with Rule 95 of the *Standing rules of the Conference of the Parties*, the IAI Directorate would appreciate receiving comments by representatives at their earliest convenience but no later than 26 May 2023. Comments may be sent to Ms. Soledad Noya at [Soledad@dir.iai.int](mailto:Soledad@dir.iai.int).

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

Marcos Regis da Silva  
Executive Director