



**ORIGINAL: ENGLISH**

**6 June 2018**

**EXECUTIVE COUNCIL TO THE  
INTER-AMERICAN INSTITUTE FOR GLOBAL  
CHANGE RESEARCH  
Forty-fifth meeting  
Antigua, Guatemala, 19 June 2018  
Agenda item 4**

**Establishment of a committee to recommend candidates for the  
Science-Policy Advisory Committee (SPAC)**

1. This document has been prepared by the IAI Directorate.

Background

2. The IAI Directorate sent to the Parties notification no. IAIUYDIR/2018/008<sup>1</sup> on the nominations submitted for vacancies on the Science-Policy Advisory Committee (SPAC) on 23 May 2018.
3. The IAI Directorate circulated by email to the Party representatives, on 28 May 2018, the curricula vitae received in support of nominations to the SPAC. Hard copies of the CVs will be distributed to delegates at the 26th meeting of the Conference of the Parties (CoP-26) and at the 45th and 46th meetings of the Executive Council (EC-45 and EC-46 respectively).
4. Parties present at the EC-45 can volunteer to take part of the Ad-hoc Committee to Recommend Candidates. The Executive Council will decide on the final composition.

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<sup>1</sup> <http://www.iai.int/wp-content/uploads/nt-2018-008-en.pdf>

5. The established Ad-hoc Committee will meet at its convenience and prior to 21 June 2018, to evaluate the curricula vitae, based on the document submitted by the Chair of the SPAC<sup>2</sup>. It will also present a report to the CoP-26, on 21 June, recommending candidates to the SPAC.
6. The Executive Council, at its 44th meeting (Bogotá, 2017), adopted Decision XLIV/3, *Template for presentation of background information for election of SAC and SPAC members*, which states:

*The EC directed the SAC and the SPAC to provide evaluation criteria for candidates to those committees, so that the Directorate, together with the chairs of both committees can prepare a nomination CV template.*

7. This template is contained as an Annex to the present document.

#### Recommendation

8. The Executive Council is invited to take note of this document.

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<sup>2</sup> <http://www.iai.int/wp-content/uploads/iai-cop-26-23-e.pdf>

Annex 1

**Selection criteria and eligibility - CV template**

	<b>Objective</b>	<b>Criteria</b>	<b>Indicators</b>	<b>Attributes</b>
1.	SPAC member has strong science policy expertise in science-based decision making or science policy liaison	1.1 Science Policy expertise and ability to effectively communicate scientific information in a policy relevant manner	1.1.1 Publications on relevant subject matter 1.1.2 Membership/ participation in organizations, Boards, high-level meetings, conferences, etc. related to Science Policy 1.1.3 Years spent working on Science Policy within public, NGO, academic, and/or private sectors	
		1.2 Experience leveraging research use	1.2.1 Demonstrated impact in connecting research producers with research users (i.e. enabling research uptake)	
2.	SPAC member has experience relevant to the objectives of the IAI	2.1 Experience related to global change (especially climate change)	2.1.1 Experience undertaking work related to global change (especially climate change) in a scientific or policy capacity, particularly in a leadership role	
3.	SPAC member can collaborate effectively with committee members from the Americas	3.1 International Committee Experience	3.1.1 Role held and years spent as a member of an international committee	
		3.2 Knowledge and cultural awareness of the Americas	3.2.1 Years spent working/living in Latin America or the Caribbean 3.2.2 Experience working on files focused on Latin America or the Caribbean 3.2.3 Can communicate effectively in Spanish. Ability to communicate in Portuguese would be an asset.	

Application of criteria (weighting) will be at the discretion of responsible for evaluating candidates.

Candidates must be available to serve on the SPAC for a term of three years. While most interaction will be done virtually, it is likely that in-person meetings will be held once a year.

Nominations put forth will aim to reflect the balance in composition that the SPAC aims to achieve, namely gender balance as well as broad sectoral, thematic representation and geographic balance. Candidates with conflicts of interest would not be eligible.

Analysis table:

<b>LEGEND</b> CoP nominees (1 position) SPAC nominees (1 position) IAI Directorate nominees (1 position)	Science Policy expertise and ability to effectively communicate scientific information in a policy relevant manner	Experience leveraging research use	Experience related to global change (especially climate change)	International Committee Experience	Knowledge and cultural awareness of the Americas
Name of the nominee					
Name of the nominee					
Name of the nominee					
Name of the nominee					
Name of the nominee					
Name of the nominee					
Name of the nominee					