

**Twenty-Fifth meeting of the Conference of the Parties (CoP) of the IAI
Bogotá, Colombia
13-14 June 2017**

Decisions and actions Day 1

XXV/1 – Bureau of the Conference of the Parties

The CoP elected the following members as the bureau for its twenty fifth session: Omar Franco from Colombia as the Chair, Jean Ometto from Brazil as the First Vice-Chair, and Martín Lorieta Giucci from Uruguay as the Second Vice-Chair.

XXV/2 – Agenda of the CoP

The CoP approved the agenda of its twenty-fifth session.

XXV/3 – Minutes of the 24th CoP

The CoP approved the minutes of its twenty-fourth session.

XXV/4 – Minutes of the Special CoP for the election of the Executive Director

The CoP approved the minutes of the Special Conference of the Parties in Panama.

XXV/5 – Election of members for the Credentials Committee

The CoP elected the members of the Credentials Committee: Costa Rica, Panama, Paraguay and Soledad Noya from the IAI Directorate. The committee in its composition is appointed for two years and the members are requested to serve in the period between sessions.

XXV/6 – Open data policy and principles

The CoP directed the IAI Directorate to define and establish open data policy and principles taking into account the data policy document approved at IAI CoP 2. The document will be presented at the next CoP.

XXV/7 – Quorum

The Credentials Committee informed that twelve delegations had submitted the official credentials to participate in the CoP: Argentina, Brazil, Canada, Chile, Colombia, Costa Rica, Dominican Republic, Mexico, Panamá, Paraguay, United States and Uruguay. Required number of accredited Parties to constitute quorum is eight.

XXV/8 – Recommendation of candidates to the Science Advisory Committee (SAC)

The Committee to recommend candidates to the Science Advisory Committee (SAC) made the following recommendation to fill the vacant positions: Drs. Carlos Joly and Teresa Cavazos (from nominations by the Parties); and Drs. Michelle Grunauer and Antonio Magalhaes (from nominations by the SAC).

XXV/9 – Recommendation of candidates to the Science-Policy Advisory Committee (SPAC)

The Committee to recommend candidates to the Science-Policy Advisory Committee (SPAC) made the following recommendation to fill the vacant positions: Dr. Walter Baethgen (from nominations by the SPAC), Dr. Brigitte Baptiste (from nominations by the IAI Directorate) and Dr. Evelia Rivera (from nominations by the Parties).

Decisions and actions - Day 2

XXV/10 – Approval of list of decisions and actions of day 1

The CoP approved the list of decisions and actions of day 1.

XXV/11 – Election of members to the Science Advisory Committee (SAC)

The CoP elected by consensus the following members to the SAC: Drs. Carlos Joly and Teresa Cavazos (from nominations by the Parties); and Drs. Michelle Grunauer and Antonio Magalhaes (from nominations by the SAC).

XXV/12 – Election of members to the Science-Policy Advisory Committee (SPAC)

The CoP elected by consensus the following members to the SPAC: Dr. Walter Baethgen (from nominations by the SPAC), Dr. Brigitte Baptiste (from nominations by the IAI Directorate) and Dr. Evelia Rivera (from nominations by the Parties).

XXV/13 – Resignation of member and covering of the vacancy on the SciencePolicy Advisory Committee (SPAC)

The CoP decided to accept the nomination of Dr. Maria Netto Schneider to cover the vacancy arising from the resignation of Dr. Luis Basterra, both from Parties nominations, and elected her by consensus.

XXV/14 – Template for presentation of background information for election of SAC and SPAC members

The CoP will request the Executive Council to draft a template for the presentation of background information for SAC and SPAC candidates.

XXV/15 – Core Budget Request for FY 2017-2018

The CoP approved the Core Budget Request for fiscal year 2017-2018.

XXV/16 – Country contributions for FY 2017-2018

The CoP approved the unchanged level of country contributions for fiscal year 2017-2018.

XXV/17 – Acceptance of financial statements as of 28 February 2017

The CoP accepted the financial statements as of 28 February 2017.

XXV/18 – Acceptance of auditors' reports of financial statements ending 30 June 2015 and 2016

The CoP accepted the auditors' reports of the financial statements as of 30 June 2015 and 2016.

XXV/19 – Joint SAC, SPAC and EC-CoP meetings

The CoP directed the Directorate to ensure that SAC, SPAC and EC-CoP meetings overlap to favor interaction.

XXV/20 – Membership of the Financial and Administration Committee (FAC)

The CoP directed the Directorate to remind Member Countries on the need for more members on the Financial and Administration Committee (FAC).

XXV/21 – Member Country data-sheets

The CoP directed the Directorate to post individual Member Country data-sheets on the IAI website informing on the benefits the country receives from the IAI and the contributions from the country to the Institute.

XXV/22 – Access to official IAI documents

The CoP decided that EC, CoP, SAC and SPAC documents be available without password on the IAI website.

XXV/23 – IAI long-term communication strategy and plan

The CoP directed the Directorate to draft a long-term communication strategy and plan. The document will be presented at the next CoP.

XXV/24 – IAI long-term funding strategy

The CoP directed the Directorate to draft a long-term funding strategy for the IAI. The strategy will be presented at the next CoP.

XXV/25 – Enhancing activity of IAI Member Country Representatives

The CoP encourages proactive participation by country representatives in IAI meetings, reporting on IAI research project results in their countries, and working for the timely payment of country contributions.

XXV/26 – Outreach brochure of the IAI

The CoP directed the Directorate to prepare an outreach brochure that would be updated annually.

XXV/27 – Participation in the Belmont Forum Americas Information Days

The CoP decided that country delegates contact funding agencies within their countries to participate in the Belmont Forum Americas Information Days in São Paulo, Brazil, in the first week of November 2017.

XXV/28 – Augmenting science communication capacities of IAI research projects

The CoP directed the Directorate to find ways to enhance the capacity of IAI research projects to communicate their results to stakeholders.

XXV/29 – 25th Anniversary publication

At the request of the SAC Chair, the CoP directed the Directorate to prepare a proposal for the content of the 25th anniversary publication and editorial responsibilities.

XXV/30 – Implementation Committee for the Tripartite Structure of the IAI

The CoP renewed the term of the Implementation Committee for the Tripartite Structure of the IAI for one year. The committee will maintain its terms of reference and membership: Argentina, Brazil, Canada, Colombia, Costa Rica, Ecuador (Vice-Chair), Uruguay, and United States of America (Chair). The Committee shall be open to all the Parties.

XXV/31 – Reporting to CoP on fundraising activities by the Executive Director

The CoP directed the Executive Director to present a report on fundraising activities and results.

**Twenty-Fourth meeting of the Conference of the Parties (CoP) of the IAI
Santiago, Chile
14-15 June 2016**

Action List

Decisions

Decision XXIV/1

1. The CoP elected the following members as the Bureau for its Twenty Fourth Session: Gladys Santis from Chile as the Chair, Fernando Mendez Gaona from Paraguay as the First Vice-Chair, and Kate Vogt from Canada as the Second Vice-Chair.

Decision XXIV/2

2. The CoP approved the agenda of its twenty-fourth session.

Decision XXIV/3

3. The CoP approved the report of its twenty-third session.

Decision XXIV/4

4. Canada and USA proposed the realization of a workshop with the SAC, SPAC and member countries to develop a dialogue and co-design of research between policy and science and address country priorities. The CoP needs to identify who will lead the organization of the workshop.

Decision XXIV/5

5. The Committee to recommend candidates for the election of SAC members made the following recommendation to fill the vacant positions: Elena Abraham and Joshua Tewksbury (nominated by Parties); Susana Adamo and Reynaldo Victoria (nominated by Associates). The committee recommended that no exceptional term extensions be granted for SAC members for this election.

Decision XXIV/6

6. The Committee to recommend candidates for the election of SPAC members recommended the following members to fill the vacant positions: Luis Basterra (nominated by Parties); Gilberto Camara (nominated by the SPAC) and Yolanda Kakabadse (nominated by the IAI Directorate).

Decision XXIV/7

7. The Credentials Committee informed the CoP that thirteen delegations had submitted the official credentials to participate in the Conference: Argentina, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Ecuador, Mexico, Panamá, Paraguay, United States and Uruguay. Required number of accredited Parties to constitute quorum is eight.

Decision XXIV/8

8. Canada suggested that all representatives indicate in a table what is their opinion on the role of the IAI country representation. Based on this information, the CoP will decide if a committee for drafting a Charter for IAI representatives is needed.

Decision XXIV/9

9. The CoP endorses the proposal of involving journalists and journalism students in the different countries in the CRN 3 projects and future CRN4.

Decision XXIV/10

10. The CoP renewed the term of the Implementation Committee for the Tripartite Structure of the IAI for one year. The committee will maintain its terms of reference and membership: Argentina, Brazil, Canada, Colombia, Costa Rica, Ecuador (Vice-chair), Uruguay, and USA (Chair). The committee shall remain open to all the Parties.

Decision XXIV/11

11. The Tripartite Committee will work with Rede Clima in Brazil to move forward the implementation of the Science Development Directorate.

Decision XXIV/12

12. The CoP approved the list of decisions and actions of day 1.

Decision XXIV/13

13. The CoP approved the Core Budget Request for fiscal year 2016-2017.

Decision XXIV/14

14. The CoP approved the unchanged level of country contributions for fiscal year 2016-2017.

Decision XXIV/15

15. The CoP accepted the Financial Statements for the fiscal year ending June 30, 2016.

Decision XXIV/16

16. The CoP accepted the auditors' reports of the Financial Statements as of 30 June 2014 and 2015.

Decision XXIV/17

17. The CoP approved the Annual Plan for fiscal year 2016-2017.

Decision XXIV/18

18. The CoP decided to interrupt the 2015 Director Search due to procedural errors. Candidates will be informed of the new profile required and will be allowed to apply again.

Decision XXIV/19

19. The CoP accepted the model proposed by the US to define the profile for the new Director.

Decision XXIV/20

20. The CoP decided that the appointment term for the Director would be as stated in the Agreement Establishing the IAI (three-year term with eligibility for a single additional three-year term) with no possibility to compete again.

Decision XXIV/21

21. The CoP decided to review and amend the Agreement Establishing the IAI to extend the Director's appointment term to 4 years (renewable only once) and to make any other changes considered necessary.

Decision XXIV/22

22. The CoP decided that the Search Committee would continue functioning in its current composition. Other Parties are invited to join the committee if they wish.

Decision XXIV/23

23. The CoP decided to draft letters to non-active member countries, inviting them to reengage in the IAI. The letter will be delivered in person by the Directorate, if possible. The CoP suggested that the help of neighboring countries would be welcomed.

Decision XXIV/24

24. Canada stepped down from the Member Country Engagement Committee.

Decision XXIV/25

25. The CoP decided that small countries having arrears in contributions could cancel their debts by organizing events or other activities that would be attributable to the IAI core budget.

Decision XXIV/26

26. The CoP elected by consensus the following members to the SAC: Elena Abraham and Joshua Tewksbury (nominated by Parties); Susana Adamo and Reynaldo Victoria (nominated by Associates).

Decision XXIV/27

27. The CoP elected by consensus the following members to the SPAC: Luis Basterra (nominated by Parties); Gilberto Camara (nominated by the SPAC) and Yolanda Kakabadse (nominated by the IAI Directorate).

Decision XXIV/28

28. The CoP elected the members of the Executive Council for the next two years by consensus: Argentina, Bolivia, Brazil, Canada, Chile, Costa Rica, Panama, Paraguay, and USA.

Decision XXIV/29

29. The CoP accepted the offer of Colombia to host the next CoP. Insofar as possible, the CoP and EC meetings will be held back to back with the SPAC and SAC meetings and the Workshop proposed in D&A4, day 1.

Decision XXIV/30

30. The CoP decided to request the EC to draft a thank you letter to the outgoing SAC Chair, Frank Müller Karger.

**Twenty-Third meeting of the Conference of the Parties (CoP) of the IAI
Lima, Peru
24-25 June 2015**

Action List

Decisions

Decision XXIII/1

1. The CoP elected the following members as the Bureau for its Twenty Third Session: José Macharé from Peru as the Chair, Rebecca Plumadore from Canada as the First Vice-Chair, and Jean-Pierre Ometto from Brazil as the Second Vice-Chair.

Decision XXIII/2

2. The CoP elected the new members of the Credentials Committee: Argentina, Canada, United States and Tania Sánchez from the IAI Directorate. The committee in its composition is appointed for two years and the members are requested to serve in the period between sessions.

Decision XXIII/3

3. The CoP approved the agenda of its twenty-third session with the inclusion of a discussion on open science.

Decision XXIII/4

4. The CoP approved the report of its twenty-second session.

Decision XXIII/5

5. The Credentials Committee informed the CoP that nine delegations had submitted the official credentials to participate in the Conference: Argentina, Brazil, Canada, Chile, Panamá, Paraguay, Perú, United States and Uruguay. Required number of accredited Parties to constitute quorum is eight.

Decision XXIII/6

6. The CoP elected by consensus the following members to the SPAC:

- Javier Gracia Garza, Luis Basterra, Maria Netto, and James Rusak from nominations by the Parties;
- Walter Baethgen and Yolanda Kakabadse from nominations by the SPAC;
- Brigitte Baptiste, Carlos Henrique de Brito Cruz, and Nicolas Lucas from nominations by the Directorate.

Alternate candidates are Heather Conley (nominated by the Parties) and Robert Corell (nominated by the SPAC).

Decision XXIII/7

7. The CoP elected by consensus the following members to the SAC: Alicia Fernandez Cirelli and Edwin Castellanos from nominations by the Parties.

Decision XXIII/8

8. The CoP approved the renewal of the term of the Implementation Committee for the Tripartite Structure of the IAI until the next CoP. The committee will maintain its terms of reference and membership: Argentina, Brazil, Canada, Colombia, Costa Rica, Ecuador (Vice-chair), USA (Chair) and Uruguay. The committee shall be open to all the Parties.

Decision XXIII/9

9. The CoP endorses the participation of the IAI in Future Earth as long as this participation implies an equitable association between regional and global entities and provides also considerable flexibility for future design and redesign.

Decision XXIII/10

10. The CoP approved the list of decisions and actions of day 1.

Decision XXIII/11

11. The CoP approved the Core Budget Request for fiscal year 2015-2016.

Decision XXIII/12

12. The CoP approved the unchanged level of country contributions for fiscal year 2015-2016.

Decision XXIII/13

13. The CoP accepted the Financial Statements for the fiscal year ending June 30, 2015.

Decision XXIII/14

14. The CoP approved the Annual Plan for fiscal year 2015-2016.

Decision XXIII/15

15. The CoP decided to prepare a list of funding agencies interested in subscribing a Belmont-like agreement to fund global change research projects in the IAI and in the continent for September.

Decision XXIII/16

16. The CoP decided to ask for nominations for candidates for the Standing Committee for Rules and Procedures. Nominations are due by September.

Decision XXIII/17

17. The CoP decided to create a working group to define an open science work

plan for the IAI. Members of this committee will be Argentina, Brazil, Canada, the USA, and the Directorate. The group will draft their initial terms of reference.

Decision XXIII/18

18. The CoP decided to charge the EC with creating a committee that would analyze member country participation in the IAI in terms of participation in IAI meetings, payment of contributions and participation in IAI science projects. The group would establish a strategy to contact inactive countries and would send letters to those countries. All the Parties will sign the communications from the group.

Twenty-Second meeting of the Conference of the Parties (CoP) of the IAI Mexico City, Mexico 13-14 August 2014

Action List

Decisions

Decision XXII/1

1 The CoP elected the following members as the Bureau for its Twenty First Session: María Amparo Martínez from Mexico as the Chair, Lauren Walshe-Roussel from Canada as the First Vice-Chair, and Jean-Pierre Ometto from Brazil as the Second Vice-Chair.

Decision XXII/2

2 The CoP approved the agenda of its twenty-second session.

Decision XXII/3

3 The CoP approved the report of its twenty-first session.

Decision XXII/4

4 The CoP decided to make a statement to the UNFCCC CoP-20 to be held in Peru that in addition to mitigation, global change adaptation is important to Latin America and needs to be incorporated into international decision making. Adaptation needs to be based on sound science and technology.

Decision XXII/5

5 The Credentials Committee informed the CoP that ten delegations had submitted the official credentials to participate in the Conference: Argentina, Brazil, Canada, Chile, Costa Rica, Mexico, Paraguay, Peru, the United States and Uruguay. Required number of accredited Parties to constitute quorum is nine.

Decision XXII/6

6 The CoP accepted FAPESP as Associate Institution to the IAI and charged the Directorate to take the necessary steps to complete the Association.

Decision XXII/7

7 The CoP elected by consensus the following members to the SAC: José Antonio Marengo Orsini and Rodolfo Dirzo for a second term, Trevor Platt (from SAC nominations); and Carlos Joly (from CoP nominations). The CoP also decided to extend the term of Frank E. Müller Karger for two years to help with the continuity of SAC activities.

Decision XXII/8

8 The CoP decided that members of the Advisory Committee on Science-Policy Liaison (SPAC) would be Luis Basterra, Yolanda Kakabadse, Carlos Henrique de Brito Cruz, Boris Graizbord, Bob Corell, Brigitte Baptiste, Emilio Moran, Walter Baethgen, Maria Netto Schneider; alternates are Janet Ranganathan, Anthony Clayton, and Max Campos. The CoP also decided that the SPAC elect their Chair and draft a program of self-organization including their terms of reference, rules of procedure and the definition of appointment terms. The CoP encourages the SPAC to ensure linkages with the SAC. The SPAC will report on these issues at the next CoP.

Decision XXII/9

9 The CoP approved the Core Budget Request for fiscal year 2014-2015.

Decision XXII/10

10 The CoP approved the proposed changes to the level of country contributions for fiscal year 2014-2015. Canada expressed the country was not in the position of committing to increase their contributions.

Decision XXII/11

11 The CoP accepted the Financial Statements for the fiscal year ending June 30, 2014.

Decision XXII/12

12 The CoP approved the Annual Plan for fiscal year 2014-2015.

Decision XXII/13

13 The CoP approved the renewal of the term of the Implementation Committee for the Tripartite Structure of the IAI until the next CoP. The committee will maintain its terms of reference and membership: Argentina, Brazil, Canada, Colombia, Costa Rica, Ecuador (Vice-chair), USA (Chair) and Uruguay. The committee shall be open to all the Parties.

Decision XXII/14

14 The CoP strongly encourages that all IAI member countries broaden the representation of the groups of interest beyond the representatives' institutions, following the example of Uruguay National IAI Committee.

Decision XXII/15

15 The CoP encourages member countries to promote agreements for global change research between funding agencies, considering the funding model that is being developed by the group of funding agencies that met on August 11. Member countries can also participate in funding IAI science programs.

Decision XXII/16

16 The CoP accepted the report of the Standing Committee for Rules and Procedures.

Decision XXII/17

17 The CoP elected the members of the EC for the next two years by consensus: Argentina, Brazil, Canada, Chile, Costa Rica, Paraguay, Peru, Uruguay, and USA.

**Twenty-First meeting of the Conference of the Parties (CoP) of the IAI
Montevideo, Uruguay
12-13 June 2013**

Action List Day 1: 12 June 2013

Decisions

Decision XXI/1

1 The CoP elected the following members as the Bureau for its Twenty First Session: Jorge Rucks from Uruguay as the Chair, María Virgínia Alves from Brazil as the First Vice-Chair, and Eric Gagné from Canada as the Second Vice-Chair.

Decision XXI/2

2 The CoP elected the new members of the Credentials Committee: Brazil, Dominican Republic and the United States. The committee in its composition is appointed for two years and the members are requested to serve in the period between sessions.

Decision XXI/3

3 The CoP approved the agenda of its twenty-first session.

Decision XXI/4

4 The CoP approved the report of its twentieth session.

Decision XXI/5

5 The Credentials Committee informed the CoP that twelve delegations had submitted the official credentials to participate in the Conference: Argentina, Brazil, Canada, Colombia, Cuba, Dominican Republic, Ecuador, Mexico, Paraguay, Peru, the United States and Uruguay. Required number of accredited Parties to constitute quorum is nine.

Decision XXI/6

6 The CoP decided to elect members to the Scientific Advisory Committee in a way that would maintain continuity in the SAC membership and provide a mechanism for a moderate renewal process in the future. This decision responds to the critical situation the SAC is facing as a result of a carry-over of two vacancies from 2012, and the end of the final terms of five members over the next 14 months. The CoP exceptionally re-appointed Carolina Vera and Harold Mooney (nominated by the Parties) for a 2-year period and reelected Claudia Natenzon (nominated by the Parties) for a second term.

Action List Day 2: 13 June 2013

Decision XXI/7

7 The CoP approved the action list of day 1 with some modifications already included.

Decision XXI/8

8 The CoP approved the Core Budget Request for fiscal year 2013-2014.

Decision XXI/9

9 The CoP approved the (unchanged) level of country contributions for fiscal year 2013-2014.

Decision XXI/10

10 The CoP accepted the Financial Statements for the fiscal year ending June 30, 2013.

Decision XXI/11

11 The CoP approved the Annual Plan for fiscal year 2013-2014.

Decision XXI/12

12 The CoP approved the renewal of the term of the Implementation Committee for the Tripartite Structure of the IAI until the next CoP. The committee will maintain its terms of reference and membership: Argentina, Brazil, Canada, Colombia, Costa Rica, Ecuador (Vice-chair), USA (Chair) and Uruguay. The committee shall be open to all the Parties.

Decision XXI/13

13 The CoP approved the establishment of an Advisory Committee on Science-Policy Liaison. The committee will provide advice to the CoP and the IAI Directorates on how to use and design science for policy and decision-making.

Decision XXI/14

14 The CoP charged the EC and the Directorate with the drafting of the terms of reference for the Advisory Committee on Science-Policy Liaison (which will begin its work as from the next CoP) as well as the preparation of a list of possible candidates to be considered by the next CoP. The SAC will be part of the process.

Decision XXI/15

15 The CoP approved the following changes to the EC and CoP Rules of Procedure regarding the accreditation of country representatives.

Artículo 3 (Reglamento de la CoP)

La Conferencia de las Partes estará abierta a todas las Partes del Acuerdo. Invitada a una Conferencia de las Partes, y antes de la misma, la Parte que no hubiera designado Representantes Permanente y/o Suplentes acreditará a través de la autoridad diplomática pertinente a un Representante (y si lo deseara, a un Representante Alternativo) para dicha Conferencia. La acreditación tendrá validez para la Reunión del Consejo Ejecutivo inmediatamente posterior a la Conferencia de las Partes. Para las sucesivas Reuniones del Consejo Ejecutivo, todas las Partes electas para conformarlo designarán a un Representante Permanente y/o a un Suplente del Representante Permanente, por nombre o cargo, que las represente en el Consejo Ejecutivo durante la vigencia de su mandato.

Rule 3 (CoP rules) The Conference of the Parties shall be open to all Parties to the Agreement. Upon invitation to a Conference of Parties, a Party that has not designated a Permanent and/or Alternate Permanent Representatives shall accredit through its competent diplomatic authority, prior to that Conference of Parties, a Representative (and if so desired an Alternate Representative) to the Conference. Such accreditation shall be valid also for the Executive Council Meeting immediately following that Conference of Parties. For subsequent Executive Council Meetings, any Party elected to the Executive Council shall designate a Permanent and/or Alternate Permanent Representative, by name or post, who will represent the Party on the Executive Council during the term of its mandate.

Artículo 4 (Reglamento del CE) Las Partes electas para integrar el Consejo Ejecutivo podrán decidir que su Representante Permanente ante el IAI, un Representante diplomáticamente acreditado al Consejo Ejecutivo, o un Suplente del Representante Permanente acreditado del mismo modo sea quien las represente. En la Reunión del Consejo Ejecutivo inmediatamente posterior a la Conferencia de las Partes en la que se elige la composición de dicho órgano, las Partes electas podrán ser representadas por los delegados acreditados diplomáticamente ante dicha Conferencia.

Rule 4 (EC Rules) Each Party elected to serve on the Executive Council can be represented on the Executive Council either by its Permanent Representative to the IAI; by a Representative diplomatically accredited to the Executive Council; or by a similarly accredited Alternate to such a Representative, as decided by the elected Party. For the Executive Council Meeting immediately following the Conference of the Parties at which a Party was elected to the Executive Council, it may also be represented by its diplomatically accredited Representative to that Conference of the Parties.

Decision XXI/16

16 The CoP did not approve the changes proposed to Rule 53 of the EC Rules of Procedure.

Decision XXI/17

17 The CoP elected Michelle Grunauer Andrade and Werner Wilbert (nominated by the parties) as members of the Scientific Advisory Committee. Tellers of the election were Brazil and Paraguay.

Decision XXI/18

18 The CoP unanimously elected Susana Adamo (nominated by the IAI Associates) as member of the Scientific Advisory Committee. Tellers of the election were Brazil and Paraguay.

Decision XXI/19

19 The CoP approved the participation of the SAC and the IAI Directorate in the Future Earth initiative.

Decision XXI/20

20 The CoP approved the initiative of the IAI Directorate to work towards an agreement for a consortium between UNESCO, ICSU-ROLAC and the IAI.

Decision XXI/21

21 The CoP approved the workplan and strategy for the Science-Policy Liaison Directorate.

Decision XXI/22

22 The CoP endorsed the Agreement signed between the National Council for Scientific and Technological Research (CONICET) of Argentina and the IAI.

Decision XXI/23

23 The CoP charged the EC with the implementation of Action 8 of the present Action List.

Decision XXI/24

24 The CoP will wait until October 2013 for invitations from member countries to host the next EC-CoP meetings. In case no offer is tendered, the Directorate will start working with the host country, to have the meetings at the Directorate headquarters as stated in Rule 13, Chapter 2 of the Rules of Procedure of the Conference of the Parties.

**Twentieth meeting of the Conference of the Parties (CoP) of the IAI
Arlington, Virginia, United States of America
27-29 June 2012**

Action List**Decisions****Decision XX/1**

1. The CoP elected the following members as the Bureau for its Twentieth Meeting: Frances Colón from the USA as the Chair, Carlos Nobre from Brazil as the First Vice-Chair, and Kathryn Lundy from Canada as the Second Vice-Chair.

Decision XX/2

2. The CoP approved the agenda of its Twentieth Meeting.

Decision XX/3

3. The CoP approved the reports of its Eighteenth and Nineteenth Meetings.

Decision XX/4

4. The Credentials Committee, composed by Colombia, Costa Rica and USA, informed the CoP that thirteen delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Chile, Colombia, Costa Rica, Dominican Republic, Ecuador, Guatemala, Paraguay, Peru, the United States and Uruguay. Required number of accredited Parties to constitute quorum is nine.

Decision XX/5

5. The CoP approved the Core Budget Request for FY 2012-2013.

Decision XX/6

6. The CoP approved the level of Country Contributions for 2012-2013.

Decision XX/7

7. The CoP accepted the Financial Statements for the Fiscal Year ending June 30, 2012.

Decision XX/8

8. The CoP accepted the recommendation by the SAC of eight projects for funding under the Third Round of the Collaborative Research Network Program (CRN 3).

Decision XX/9

9. The CoP approved the Annual Program for FY 2012-2013.

Decision XX/10

10. The CoP approved the Tripartite Proposal for hosting the IAI Directorate.

Decision XX/11

11. The CoP decided to establish an Implementation Committee for the Tripartite IAI Directorate whose terms of reference would be drafted by the Ad Hoc Committee that had prepared the tripartite proposal.

Decision XX/12

12. The CoP elected Scott Whiteford as member of the Scientific Advisory Committee.

Decision XX/13

13. The CoP decided to fill the vacant SAC position by electronic voting and will ask the Scientific Advisory Committee to provide recommendations regarding the areas to be covered at the earliest time possible.

Decision XX/14

14. The CoP charged the EC with the defining of the procedure for electronic elections.

Decision XX/15

15. The CoP elected the members of the EC for the next two years: Argentina, Brazil, Canada, Colombia, Dominican Republic, Ecuador, Paraguay, Uruguay and USA. Tellers of the election were Brazil and the USA.

Action List Day 2: 29 June 2012

Decision XX/16

16. The CoP approved the Action List of Day 1 with some modifications already included in it.

Decision XX/17

17. The CoP approved the amendments to the Standing Rules of the Conference of the Parties proposed by the Standing Committee for Rules and Procedures with some modifications.

Decision XX/18

18. The CoP approved the amendments to the Standing Rules of the Executive Council proposed by the Standing Committee for Rules and Procedures with some modifications.

Decision XX/19

19. The CoP approved the Terms of Reference of the Committee for the Implementation of the IAI Tripartite Directorate. Members are: Argentina, Brazil, Canada, Colombia, Costa Rica, Ecuador, USA, and Uruguay. The USA was elected as the Chair of the Committee and Ecuador as Vice-Chair.

Decision XX/20

20. The CoP accepted the offer of Uruguay to host the EC and CoP meetings in 2013.

Eighteenth meeting of the Conference of the Parties (CoP) of the IAI Asuncion, Paraguay 15-16 June 2011

Action List

Decisions

Decision XVIII/1

1. The CoP elected the following members as the Bureau for its Eighteenth Meeting: Paul Filmer from the USA as the Chair, Fernando Mendez Gaona from Paraguay as the First Vice-Chair, and Maria Virginia Alves from Brazil as the Second Vice-Chair.

Decision XVIII/2

2.The CoP elected the new members of the Credentials Committee: Colombia, Costa Rica and the USA. The committee in its composition is appointed for two years and the members are requested to serve in the period between meetings.

Decision XVIII/3

3.The CoP approved the agenda of its Eighteenth Meeting with two modifications: presentations of Argentina and the observer from ECLAC will be made in the afternoon session of day 1.

Decision XVIII/4

4.The CoP approved the report of its Seventeenth Meeting with no modifications.

Decision XVIII/5

5.The Credentials Committee informed the CoP that thirteen delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominican Republic, Guatemala, Paraguay, Peru, the United States and Uruguay. Required number of accredited Parties to constitute quorum is nine.

Decision XVIII/6

6.The CoP approved the Core Budget Request for FY 2011-2012.

Decision XVIII/7

7.The CoP approved the level of Country Contributions for FY 2011-2012.

Decision XVIII/8

8.The CoP accepted the Auditor's report for the years ended June 30, 2009 and 2010.

Decision XVIII/9

9.The CoP approved the Financial Statements of FY 2010-2011.

Decision XVIII/10

10.The CoP approved the Annual Program for FY 2011-2012.

Decision XVIII/11

11.The Cop requested that countries willing to participate in the Financial and Administrative Committee (FAC) contact the EC chair. It is desirable that members have experience with financial and budgetary issues. The cost of participation of members in FAC meetings is at the expense of the member's country.

Decision XVIII/12

12.The CoP unanimously decided to call a special meeting in mid February 2012 to choose the host country for the Directorate. The USA volunteered to host this meeting.

Decision XVIII/13

13.The CoP set the deadline for countries to receive full proposals to host the Directorate as 15 November 2011.

Decision XVIII/14

14.The CoP established an ad hoc committee (Host Country Committee) to provide information and advice to countries willing to host the IAI Directorate. Members are Brazil, Canada, Colombia, Dominican Republic, Paraguay and the USA. This Committee will also evaluate the proposals received by November 15. In case of conflict of interest an alternate member will replace the country submitting a proposal. Alternate member is Guatemala and the committee may function with five members if necessary. The Committee will request legal advice for the evaluation of proposals if needed.

Decision XVIII/15

15.The CoP charged the EC with the drafting of the Terms of Reference for the Host Country Committee.

Decision XVIII/16

16.The CoP approved the Strategic Plan for one year. The issue of gender, adaptation and climate change need to be included in the document. Colombia will draft a paragraph and will present it at the next regular CoP for approval.

Decision XVIII/17

17.The CoP requested an Implementation Plan that includes indicators and measures of progress its Strategic Plan for its consideration at the next regular CoP. The SAC must be part of this process.

Decision XVIII/18

18.The CoP recognizes that the establishment of Centers of Excellence for Global Change Research is the fruit of the scientific efforts supported in the framework of IAI CRN and SGP-HD programs and endorses the establishment of the virtual Center for Water Security at University of Arizona and Pontificia Universidad Católica de Chile.

Decision XVIII/19

19.The CoP elected the following members of the Scientific Advisory Committee: Jose Marengo (nominated by the Parties) and Walter Baethgen, Rodolfo Dirzo and Frank Müller Karger (nominated by the SAC). Tellers for the election were Argentina and Cuba.

Decision XVIII/20

20.The CoP accepted the offer of the USA to host the regular EC and CoP meetings in 2012.

Action List Day 1: 9 June 2010

Decisions

Decision XVII/1

1.The CoP elected the following members as the Bureau for its Seventeenth Meeting: Maria Virginia Alves from Brazil as the Chair, Paul Filmer from USA as the First Vice-Chair, and Carlos Ereño from Argentina as the Second Vice-Chair.

Decision XVII/2

2.The CoP approved the agenda of its Seventeenth Meeting without modifications.

Decision XVII/3

3.The CoP approved the report of its Sixteenth Meeting with the following modification:

a.English version, page 30, item 11.3, Quorum of CoP 16, final paragraph, add the following sentence at the end of that paragraph: *"The session was reassumed after achieving quorum, with the presence of the delegation from Peru"*

b.Spanish version, page 32, item 11.3, Quórum de la CoP 16, final paragraph: *"Se reinició la sesión luego de haber logrado el quórum con la presencia de la delegación del Perú."*

c.Other minor modifications would be sent directly to the Secretariat.

Decision XVII/4

4.The Credentials Committee informed the CoP that eleven delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Chile Colombia, Costa Rica, Cuba, Mexico, Paraguay, the United States, and Venezuela. Required number of accredited Parties to constitute quorum is nine.

Decision XVII/5

5.The CoP accepted the Auditor's report for the years ended June 30, 2008 and 2009

Decision XVII/6

6.The CoP approved the Financial Statements of FY 2009-2010.

Decision XVII/7

7.The CoP decided that the IAI Director lead the Strategic Planning process.

Action List Day 2: 10 June 2010

Decision XVII/8

8.The CoP approved the Action List of Day 1, with some modifications already included in it.

Decision XVII/9

9.The CoP approved the Core Budget Request for FY 2010-2011.

Decision XVII/10

10.The CoP approved the level of Country Contributions for FY 2010-2011.

Decision XVII/11

11.The CoP approved the Annual Program for FY 2010-2011.

Decision XVII/12

12.The CoP charged the EC to actively participate in the strategic planning process and in particular, the planning of the next scientific program. The CoP also indicated that the SAC should be fully integrated into those discussions.

Decision XVII/13

13.The CoP elected Carolina Vera, Claudia Natenzon, Ramon Pichs, Silvio Pantoja and Harold Mooney as members of the Scientific Advisory Committee. Tellers of the election were Canada and Paraguay.

Decision XVII/14

14.The CoP elected the members of the EC for the next two years: Argentina, Brazil, Canada, Chile, Colombia, Cuba, Mexico, Paraguay, and USA. Tellers of the election were Canada and Paraguay.

**Sixteenth meeting of the Conference of the Parties (CoP) of the IAI
Bogota, Colombia
19-20 May 2009**

Action List Day 1: 19 May 2009

Decisions

Decision XVI/1

1. The CoP elected the following members as the Bureau for its Sixteenth Meeting: Gladys Maggi from Venezuela as the Chair, Roberto Villalobos from Costa Rica as the First Vice-Chair, and Ricardo Lozano from Colombia as the Second Vice-Chair.

Decision XVI/2

2. The CoP elected the new members of the Credentials Committee: Brazil,

Mexico and USA. The Committee in its composition is appointed for two years and the members are requested to serve in the period between meetings.

Decision XVI/3

3. The CoP approved the agenda of its Sixteenth Meeting with the following modifications:

- In the afternoon session of Day 1 include a discussion about the request of UK that the IAI evaluate the impact on the continent of the South America Climate Change Network.

Decision XVI/4

4. The CoP approved the report of its Fifteenth Meeting with minor modifications to be sent directly to the Secretariat.

Decision XVI/5

5. The Credentials Committee informed the CoP that ten delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Colombia, Costa Rica, Mexico, Paraguay, Peru, the United States, and Venezuela.

Decision XVI/6

6. The CoP decided to decline the offer of UK to make the assessment of the South American Climate Change Network. The Director will write a draft letter saying that the IAI has the scientific capacity for this assessment but, for various reasons, it cannot involve in this project. The Parties will help the Director in drafting this letter.

Action List Day 2: 20 May 2009

Decision XVI/7

7. The CoP approved the Core Budget Request for FY 2009-2010.

Decision XVI/8

8. The CoP approved the level of Country Contributions for FY 2009-2010.

Decision XVI/9

9. The CoP accepted the Auditor's report for the years ended June 30, 2007 and 2008.

Decision XVI/10

10. The CoP approved the Annual Program for FY 2009-2010.

Decision XVI/11

11. The CoP approved the amendments to the Rules of Procedure of the EC. Final version will be annexed to this Action List.

Decision XVI/12

12. The CoP approved the amendment to Rule 24 and the creation of a Rule 24a in the Rules of Procedure of the CoP. Final version will be annexed to this Action List.

Decision XVI/13

13. The CoP approved the amendments to Rules 62a, 64, 65, 66, and 66a in Chapter XI – Election of Members of the Scientific Advisory Committee in the Rules of Procedure of the CoP. Final version will be annexed to this Action List.

Decision XVI/14

14. The CoP charged the IAI Director to review the Rules of Procedure of the CoP in order to have it consistent with the newly approved Rules of Procedure of the EC. The document will be presented at the next CoP meeting.

Decision XVI/15

15. The CoP approved unanimously the reelection of Juan Valdes as member of the Scientific Advisory Committee.

Decision XVI/16

16. The CoP approved the Action List of Day 1.

Decision XVI/17

17. Next EC and CoP meetings will be held in the second half of May 2010.

Decision XVI/18

At the request of the Director, CoP members committed to submit the accreditations at least one month

**Fifteenth meeting of the Conference of the Parties (CoP) of the IAI
Buenos Aires, Argentina
19-20 June 2008**

Action List Day 1: 19 June 2008

Decisions

Decision XV/1

1. The CoP elected the following members as the Bureau for its Fifteenth Meeting: Carolina Vera from Argentina as the Chair, Gladys Maggi from Venezuela as the First Vice-Chair, and Paul Filmer from USA as the Second Vice-Chair.

Decision XV/2

2.The CoP approved the agenda of its Fifteenth Meeting without modifications.

Decision XV/3

3.The CoP approved the report of its Fourteenth Meeting with the following modifications:

- Point 12. Election of SAC members, remove the names of the candidates for SAC positions in the English and Spanish versions.
- Other minor corrections to be sent to the Secretariat directly.

Decision XV/4

4.The Credentials Committee informed the CoP that 14 delegations had submitted the official credentials to participate in the meeting: Argentina, Bolivia, Brazil, Canada, Colombia, Costa Rica, Cuba, Ecuador, Jamaica, Mexico, Panama, Paraguay, the United States, and Venezuela. Majority in case a vote is needed is eight.

Decision XV/5

5. The CoP approved the amendment to Rule 24 (Chapter V) in the Rules of the CoP.

The rule changed to read:

“Plenary sessions and sessions of the committees shall be convened and shall conduct their proceedings only in the presence of a quorum of one half of their respective members. In the event that the quorum is temporarily upset, no action shall be taken until the quorum is restored.”

Decision XV/6

6. The CoP approved the amendment to Rule 10 (Chapter II) in the Rules of the CoP.

The rule changed to read:

“The Director and the appropriate representative of the host country shall extend joint invitations for each Conference of the Parties to the Parties and all other expected participants within one month of the previous EC, but no later than four months prior to the starting date of the Conference. This invitation shall include a list of the key issues to be discussed, with the understanding that this list shall serve as the basis for the provisional agenda for the Conference as described in Rule 14.”

It was also suggested that countries hosting a CoP meeting set the venue in a city where a majority of IAI countries have diplomatic representation.

Decision XV/7

7.The CoP decided to initiate a process to conduct a full review of the Rules of Procedure for the EC and the CoP.

Decision XV/8

8.The CoP invites Member States to consider nominating members of the Standing Committee on Rules of Procedure (SCRP), keeping in mind the possibility that the SCRP may be assisting the CoP to undertake a complete rewriting of the rules of procedure for both the CoP and the EC in the coming years. The chair of the SCRP suggested that an optimal size for the committee would be five. This would require adding two members to the present membership of three. He further suggested that a

Latin American expert in law as it relates to international organizations and someone whose native language is English would be especially valuable.

Decision XV/9

9. The CoP requested the Standing Committee for Rules and Procedures to consider ways to effectively fill vacancies on the EC Bureau and to report to the EC on its results.

Decision XV/10

10. The CoP requested the Secretariat to prepare an extract of the SP process discussions held during the EC and the CoP, to be presented as a separate document for the Strategic Planning Committee. Documents will be made available for consultation of member country representatives through the Twiki web site or other tools.

Decision XV/11

11. The CoP requested member countries to approach UNESCO to initiate joint capacity building with the assistance of SCOPE that brings together scientists from different disciplines and politicians from different ministries and secretariats on issues of global change.

Action List Day 2: 20 June 2008

Decision XV/12

12. The CoP approved the Action List of day 1 with some modifications already included in it.

Decision XV/13

13. The CoP approved the Core Budget Request for FY 2008-2009.

Decision XV/14

14. The CoP approved the Country Contributions for FY 2008-2009.

Decision XV/15

15. The CoP accepted the Auditor's report as of June 30, 2007.

Decision XV/16

16. The CoP approved the Annual Program for FY 2008-2009.

Decision XV/17

17.The CoP decided to draft a letter to the Brazilian Ministry of Science and Technology and to the Directorate with a copy to the Ministry of Foreign Affairs and the INPE Director commending the Brazilian Government for its support of the IAI and endorsing the negotiations to solve the issues related with the contract of IAI Brazilian staff and the Directorate headquarters.

Decision XV/18

18.The CoP elected Frank Müller Karger, Walter Baethgen and Luis Mata (SAC nominations) and Telma Castro (CoP nominations) to fill the vacancies on the SAC. Tellers of the election were Argentina and Jamaica.

Decision XV/19

19.The CoP elected the members of the EC for the next two years: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, Panama, USA and Venezuela. Tellers of the election were Argentina and Jamaica.

Fourteenth meeting of the Conference of the Parties (CoP) of the IAI Manaus, Brazil 14-15 June 2007

Provisional Action List Day 1: 14 June 2007

Decisions

Decision XIV/1

1.The CoP elected the following members as the Bureau for its Fourteenth Meeting: Maria Assunção F. Silva Dias from Brazil as the Chair, Brian Gray from Canada as the First Vice-Chair, and Gladys Maggi from Venezuela as the Second Vice-Chair.

Decision XIV/2

2.The CoP elected Argentina, the US, and Panama to be part of the Credentials Committee. The Committee in this composition is appointed for two years and the members are requested to serve in the period between meetings.

Decision XIV/3

3.The CoP approved the agenda of its Fourteenth Meeting with the following modifications:

The reports of the IAI External Review Committee, the Directorate and the EC Chair will be presented immediately after the approval of the report of the 13th Meeting of the CoP.

These reports will be followed by the: Approval of the new contribution schedule

Approval of the Core Budget for FY 2007-2008 and country contributions for 2007 – 2008

Approval of other items forwarded from the 23rd and 24th EC meetings. Renewal of Director's contract

Report of the Committee to recommend candidates for the election of the IAI Scientific Advisory Committee (SAC) members

Election of new SAC members

All the other items in the agenda will be addressed after this last point.

Decision XIV/4

4.The CoP approved the report of its Thirteenth Meeting with the following modifications:

English version, page 5, Action 2, Day 1

Where it is currently written: "The CoP elected Panama to replace Jamaica – not present at the meeting- on the **Accreditation** Committee on occasion of the CoP 13." It should be revised to read:

"The CoP elected Panama to replace Jamaica –not present at the meeting- on the **Credentials** Committee on occasion of the CoP 13."

Spanish version, page 5, Action 2, Day 1

Where it is currently written: "La CoP eligió a Panamá en reemplazo de Jamaica – ausente en la reunión- en **el Comité** de Credenciales en ocasión de la CoP 13."

It should be revised to read:

"La CoP eligió a Panamá en reemplazo de Jamaica – ausente en la reunión- en de **la Comisión** Credenciales en ocasión de la CoP 13."

English version, page 6, Action 5, Day 1

Where it is currently written: "The **Accreditation** Committee informed the CoP that 10 delegations had submitted..."

It should be revised to read:

"The **Credentials** Committee informed the CoP that 10 delegations had submitted..."

Spanish version, page 6, Point 7, Action 5, Day 1

Where it is currently written: "7. Informe **del Comité de Acreditaciones – El Comité de Acreditaciones** informó a la CoP que 10 delegaciones habían enviado..."

It should be revised to read:

"7. Informe **de la Comisión de Credenciales – La Comisión de Credenciales** informó a la CoP que 10 delegaciones habían enviado..."

The list of contents of the Spanish version will have to be modified accordingly.

This action modifies the wording of the Action List of CoP13.

Decision XIV/5

5.The CoP requested the Directorate to provide all CoP members with a copy of the External Review Committee report.

Decision XIV/6

6.The Credentials Committee informed the CoP that 7 delegations had submitted the official credentials to participate in the meeting: Argentina, Bolivia, Canada, Mexico, Panama, the United States, and Venezuela. The credentials of Brazil, Chile and Paraguay have not arrived yet. Ten delegations are present at the meeting.

Decision XIV/7

7.The CoP decided to accept the recommendation of the Chair of the Standing Committee on Rules and Procedures to apply the Vienna convention on the Law of Treaties (Articles 31, 7 and 8) in combination with the Rules of the CoP (Rule 3, 24 and 47) to have its sessions continue with the understanding that all decisions and actions will be considered as provisional until the missing credentials are received and evaluated by the Credentials Committee. In addition:

-each national participant whose country has not submitted the Credential declare that he is representing his/her country and undertake to have his/her country submit the credentials for its representative as soon as possible.

-the CoP make every effort to operate by consensus so as to assure that all parties participating in this CoP are satisfied with the decisions/actions taken.

-the EC reconvene immediately following the end of the CoP to consider what actions are necessary for immediate operation.

Provisional Action List Day 2: 15 June 2007

Decision XIV/8

8.The CoP approved the projects of the Small Grants Program-Human Dimensions (SGP-HD) recommended by the SAC for support.

Decision XIV/9

9.The CoP approved the Core Budget Request for FY 2007-2008.

Decision XIV/10

10.The CoP approved the unchanged level of Country Contributions for FY 2007-2008.

Decision XIV/11

11.The CoP approved the Annual Program for FY 2007-2008.

Decision XIV/12

12.The CoP approved the Auditor's Report of the Financial Statement as of June 30, 2006

Decision XIV/13

13.At the request of the Director, the CoP considered the possibility of offering the Director a second term of 6 years. After analyzing the Agreement and in view of the excellent results of the performance evaluation of the IAI Director and the need for sustaining the positive momentum that the IAI has developed recently with very effective support from the Director and the Directorate staff, the CoP unanimously approved the renewal of his contract for 6 years, considering that the Agreement allows for a renewal for a second term without specifying its length. The CoP also decided that periodical appraisals will be made of the Director's performance during this period. All the Parties to the Agreement will be informed on this decision and will be invited to submit their comments within 30 days after having received the communication.

Decision XIV/14

14.The CoP unanimously elected Rana A. Fine (2nd term), María Carmen de Mello Lemos, Harold A. Mooney, Ramon Pichs Madruga and Carolina Vera to be part of the Scientific Advisory Committee, following the recommendation of the ad hoc Committee which had evaluated the CVs of all seven candidates. The vacancies thus filled correspond to positions nominated by the Conference of the Parties.

Decision XIV/15

15.The CoP empowered the Executive Council to address the problem of quorum for future meetings of the Conference of the Parties and find ways to ensure quorum.

Decision XIV/16

16.The CoP empowered the EC to address the issues remaining on the agenda of the Conference of the Parties after the closure of its meeting.

Thirteenth meeting of the Conference of the Parties (CoP) of the IAI Porlamar, Venezuela 23-24 May 2006

Action List Day 1: 23 May 2006

Decisions

Decision XIII/1

1.The CoP elected the following members as the Bureau for its Thirteenth Meeting: Gioconda Luna from Venezuela as the Chair, Maria Assuncao Silva Dias from Brazil as the First Vice-Chair, and Margaret Leinen from the United States as the Second Vice-Chair.

Decision XIII/2

2.The CoP elected Panama to replace Jamaica -not present at the meeting – on the Credentials Committee on occasion of the CoP 13.

Decision XIII/3

3.The CoP approved the agenda of its Thirteenth Meeting without modifications.

Decision XIII/4

4.The CoP approved the report of its Twelfth Meeting without modifications.

Decision XIII/5

5.The Credentials Committee informed the CoP that 10 delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Colombia,

Costa Rica, Cuba, Mexico, Panama, the USA, and Venezuela. The Committee also informed a new committee would have to be elected for the next 2 year period at the next CoP meeting.

Decision XIII/6

6. On the advice of their lawyers, Brazil requested that the Institution Affiliated to IAI be INPE instead of CPTEC, which was approved by the CoP.

Action List Day 2: 24 May 2006

Decision XIII/7

7. The CoP approved the Action List of Day 1.

Decision XIII/8

8. The CoP agreed to modify the Suspension and Termination Procedures for IAI Projects (IAI/ID.22.E/2003), Article 1.2.1 IAI Policy, by adding the following point: "e) The PI or Co-PI and/or the grantee or subgrantee involved may be considered ineligible for future funding by the IAI until the IAI has determined that the grant agreement has been fully satisfied and the causes for suspension removed." Therefore former point e) will be f).

Decision XIII/9

9. The CoP endorsed the recommendation of the SAC related to Human Subject protocols and Informed Consent

- 1) IAI will ensure the application of international human subject protocols are applied to all IAI funded research.
- 2) Responsibility for gaining human subjects approval rests with the PI (or Co-PI) prior to the release of funds. Approval is to be obtained from a recognized human subjects committee.

PIs (or Co-PIs) are to provide IAI with documentation of their compliance with international human subject protocols.

Decision XIII/10

10. The CoP requested the IAI Directorate to foresee funds for additional SAC meetings -when needed- to outline the IAI Strategic Plan.

Decision XIII/11

11. The CoP unanimously elected Juan Valdes to fill the tenth vacancy on the SAC.

Decision XIII/12

12. The CoP elected the members of the EC for the next two years: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, Panama, USA and Venezuela.

Decision XIII/13

13.The CoP approved the Core Budget Request for FY 2006-2007.

Decision XIII/14

14.The CoP approved the level of Country Contributions for FY 2006-2007.

Decision XIII/15

15.The CoP endorsed the request of the Director to clarify to INPE the situation regarding their status of Affiliated Institution.

Decision XIII/16

16.The CoP accepted the invitation of Brazil to host their 14th meeting in Manaus.

**Twelfth meeting of the Conference of the Parties (CoP) of the IAI
Montreal, Canada
5-6 May 2005**

Action List Day 1: 5 May 2005

Decisions

Decision XII/1

1.The CoP elected the following members as the Bureau for its Twelfth Meeting: Michel Béland from Canada as Chair, Nuris Orihuela from Venezuela as the First Vice-Chair, and Carlos Ereño from Argentina as the Second Vice-Chair.

Decision XII/2

2.The CoP elected the following Parties to integrate the Credentials Committee: USA (chair), Jamaica, and Brazil, who shall serve for a period of two years.

Decision XII/3

3.The CoP convened an Ad-hoc meeting of the of the Standing Committee on Rules and Procedures (SCRP) to propose final recommendations regarding improvements to the Rules on procedures in order to simplify the CoP voting process. The committee is integrated by USA (Lou Brown as Chair), Colombia (Carlos Costa Posada), and Mexico (Arnoldo Matus), who shall serve for a period of two years.

Decision XII/4

4.The CoP approved the agenda of its Twelfth Meeting with the following modifications:
a)The report of the IAI Director Search Committee will be presented in the Morning Session of Friday, May 6, 2005
b)In the morning session of Friday, May 6, 2005, after the coffee-break, two additional items will be discussed: the new membership of the FAC and the new composition of the IAI Newsletter Editorial Board.

Decision XII/5

5.The CoP approved the report of its Eleventh Meeting with one modification: In the items regarding the election of the SAC and EC members it was suggested to eliminate the explicit record of voting and include only final results.

Decision XII/6

6.The Accreditation Committee informed the CoP that 13 delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Jamaica, Mexico, Panama, Paraguay, the USA, and Venezuela.

Decision XII/7

7.The CoP approved the *Core Budget Request for Fiscal Year 2005-2006 and Member Country Contributions for 2005-2006* (Document 9).

Decision XII/8

8.The CoP approved the *IAI Annual Program 2005-2006* (Document 11)

Decision XII/9

9.The CoP delegated to the EC the authority to approve the CRN II proposals in its next meeting.

Decision XII/10

10.The CoP arranged the schedule for the following meetings:

a)EC meeting in September 2005. Member Countries interested in hosting this meeting should contact IAI Directorate by June 15. If no offers are received by then, Mexico will be the host country.

b)Joint EC-SAC + CoP meeting. The EC accepted the verbal offer of Venezuela to host this meeting in May 2006. If no other proposals are received in the IAI Directorate by November 1st, the meeting will be held in Venezuela.

Decision XII/11

11.The CoP approved CPTEC/INPE proposal to become an Affiliated Institution of IAI for the Program on Climate Variability in the Americas.

Decision XII/12

12.The CoP agreed in principle with the proposal of Mexico to register IAI in the United Nations Framework Convention on Climate Change (UNFCCC), depending on the availability of funds.

Action List Day 2: 6 May 2005

Decision XII/13

13. The CoP approved the following changes to the CoP Rules of Procedure:

a) new Rule 64: *“When multiple vacancies are to be filled, the Scientific Advisory Committee shall submit a slate of nominations of twice the number of vacancies to be filled, taking into account the need to ensure representation within the Scientific Advisory Committee from a variety of disciplines relevant to global change research. When a single vacancy is to be filled, the SAC shall submit a slate of three nominations.”*

b) new Rule 49: *“When the voting does not result in enough candidates being elected to fill all of the vacancies, a runoff election shall be held eliminating from the ballot the candidates with the lowest number of votes, but retaining two candidates more than the number of vacancies to be filled.”*

c) new Rule 50: *“When it becomes necessary to choose between candidates who have received the same number of votes, runoff voting should be conducted among the tied candidates.”*

Decision XII/14

14. The CoP agreed in principle with the proposal from Mexico to hold a science-policy activity on an annual basis, depending on the availability of funds. Member countries and the IAI Directorate should seek resources different from those of the Core Budget.

Decision XII/15

15. The CoP decided that it was not the appropriate body to discuss the new membership of the FAC and the new composition of the IAI Newsletter Editorial Board and this would be left for the next EC meeting.

Decision XII/16

16. The CoP elected the following scientists to be part of the SAC: Telma Gloria Castro Romero, Michael Brklacich, Silvia L. Garzoli, and José Luis Mata.

Decision XII/17

17. The CoP elected Dr. Holm Tiessen as the new IAI Director for a three-year term.

Decision XII/18

18. The CoP requested that the Report of the IAI External Review Committee be sent to CoP members before the next CoP meeting in May 2006.

Eleventh meeting of the Conference of the Parties (CoP) of the IAI Buenos Aires, Argentina 30 June and 2 July 2004

Action List Day 1: 30 June 2004

Decisions

Decision XI/1

1. The CoP elected the following members as the Bureau for its Eleventh meeting: Agueda Menvielle from Argentina as Chair, Nuris Orihuela from Venezuela as the First Vice-Chair and Michel Béland, from Canada as the Second Vice-Chair.

Decision XI/2

2. The CoP approved the agenda of its Eleventh Meeting with the following modifications:

- a)The Report of the EC Chair will be presented together with the approval of items forwarded from the 18th and 19th EC meetings during the morning session of day 2.
- b)The closed session previously aimed at considering the Director's Performance Evaluation will address the IAI Director recruitment process.

Decision XI/3

3.The CoP approved the report of its Tenth Meeting without modifications.

Decision XI/4

4.The Accreditation Committee, composed of Argentina (Carlos Ereño), Canada (Michel Belánd), and Costa Rica (Eládio Zárata), informed the CoP that 16 delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Costa Rica, Cuba, Chile, Dominican Republic, Ecuador, Guatemala, Jamaica, Mexico, Panama, Paraguay, Uruguay, USA and Venezuela.

Decision XI/5

5.The CoP asked the Standing Committee on Rules and Procedures to draft rules pertaining to nomination procedures for the Scientific Advisory Committee and to present them to the EC at its next meeting.

Action List Day 2: 2 July 2004

Decision XI/6

6.The CoP approved the report of the IAI Standing Committee on Rules and Procedures (Document 11)

Decision XI/7

7.The CoP approved the Alternative Core Budget Request for Fiscal Year 2004/2005.

Decision XI/8

8.The CoP approved to maintain the values of current Member Country Contributions for the next period 2004/2005.

Decision XI/9

9.The CoP approved the Document Proposed Principles regarding In-kind Contributions (Document 14)

Decision XI/10

10.The CoP approved the IAI Annual Program 2004/2005 (Document 10)

Decision XI/11

11.The CoP approved "Option 2" from the Document IAI Director Recruitment forwarded by the EC.

Decision XI/12

12. The CoP elected 3 delegates to compose the IAI Director Recruitment Committee: Carlos Ereño from Argentina, Adrián Fernández Bremauntz from Mexico, and Margaret Leinen from USA. Members of this committee will also be the EC Chair and a SAC member.

Decision XI/13

13. The CoP requested the IAI Directorate to complete the Forum Report including the member country global change research priorities already sent by some member countries to the Directorate as well as the information the Parties would send up to two weeks after the meeting. The Parties would send their comments no later than two weeks after receiving the complete document.

Decision XI/14

14. The CoP decided that the External Evaluation Committee would continue working on the evaluation of the IAI which would include CRN I. Members of this committee should not be or have been involved in any way in IAI activities.

Decision XI/15

15. The CoP recommended the IAI Directorate to make a last effort to recover the CRN 038 project funds before initiating legal actions against CATHALAC. The delegate from Panama informed that the Panamanian Ministry of Foreign Relations would follow up this matter.

Decision XI/16

16. The CoP elected the following scientists to be part of the SAC: Walter Fernández Rojas, Luiz Fernando L. Legey, Rana A. Fine, Vicente R. Barros and René Pablo Capote López.

Decision XI/17

17. The CoP elected the following Parties to compose the EC for the period July 2004-June 2006: Argentina, Brazil, Canada, Costa Rica, Cuba, Jamaica, Mexico, USA, and Venezuela.

Decision XI/18

18. The CoP elected Barbara Garea as the CoP member that would be part of the group composed of the IAI Newsletter Editorial Board, the Financial Officer and a CoP member to analyze the issue of the IAI Newsletter distribution and report back to the next EC.

Decision XI/19

19. The CoP decided that the delegates from Canada, Cuba, and the US would draft a letter to be submitted to the EC about the problem with the IAI local staff salaries. The letter will then be sent by the EC to the appropriate Brazilian authorities. This action will be taken within 2 months from the meeting. The delegate from Brazil did not take part in the discussion of this issue.

Decision XI/20

20. The CoP endorsed the proposal of Canada, seconded by Mexico, about reviewing the voting rules and mechanisms during the EC and CoP meetings in order to make them more clear, efficient and democratic. The Standing Committee on Rules and Procedures was requested to submit the appropriate documents electronically to the member country delegates, who would send their comments to the Chair of the Committee.

Decision XI/21

21. The CoP approved the Action List of Day 1 (June 30) with some modifications already included in it.

Decision XI/22

22. The CoP accepted the offer of the delegate from Canada to host the EC XX and CoP XII Meetings in Montreal or Québec City, Québec, Canada. The date of the meeting will depend on the IAI Director Recruitment Process.

Tenth meeting of the Conference of the Parties (CoP) of the IAI Boulder, United States of America 3-5 June 2003

Action List Day 1: 3 June 2003

Decision X/1

1. The CoP elected the following members as the Bureau for its Tenth Meeting: Warren Washington from the USA as Chair, Oscar Brum from Uruguay as First Vice Chair, and Adrián Fernández from Mexico as Second Vice Chair.

Decision X/2

2. The CoP elected the following parties to integrate the Credentials Committee: Argentina, Canada and Costa Rica, who shall serve for a period of two years.

Decision X/3

3. The CoP approved the agenda of its Tenth Meeting with one modification in the morning session of the second day:
- The report of the IAI external Review Committee will be heard after the reports of the EC Chair and the IAI Directorate.

Decision X/4

4. The CoP approved the report of its Ninth Meeting with no modification.

Decision X/5

5. The Credentials Committee informed the CoP that 10 delegations had submitted the official credentials to participate in the meeting: Argentina, Brazil, Canada, Chile, Colombia, Costa Rica, Jamaica, Mexico, Uruguay and the USA.

Action List Day 2: 4 June 2003

Decision X/6

6. The CoP agreed to postpone the election of a SAC member until the next Conference.

Decision X/7

7. The CoP approved the Core Budget Request for Fiscal Year 2003/2004 as modified by EC- XVII (document: 9_ECXVII/CoPX/DWD/Eng/April 2003)

Decision X/8

8. The CoP approved the level of Country Contributions for Fiscal Year 2003/2004 as recommended by EC-XVII.

Decision X/9

9. The CoP approved the IAI Financial Statements and Auditor's Report for the Fiscal Year 2001-2002 (document: 10_ECXVII/CoPX/DID/Eng/April 2003).

Decision X/10

10. The CoP approved the modified Annual Program for the year 2003/2004 presented by the IAI Director (document: 11_/CoPX/DWD/Eng/April 30, 2003).

Decision X/11

11. The CoP approved the Scientific Agenda as modified by EC-XVII (Addendum Document 7).

Decision X/12

12. The CoP established an "Ad Hoc Committee on Relations with Member States" to work with and assist the Director to:

- a. identify appropriate contacts at all levels, including the policy level, in Member States for IAI interactions with Member States on financial and participation issues;
- b. advise the Director as to the most effective ways to approach Member States on these issues; and
- c. provide direct support for and participate with the Director in these interactions, when appropriate.

The CoP requests the EC Bureau to select this Committee, in consultation with the IAI Director, with the understanding that the Committee will include one member each from the CoP, the EC, the SAC, and scientific participants in IAI programs.

Decision X/13

13. The CoP suggested that the SAC and EC consider a meeting jointly at the next EC to discuss the Scientific Agenda and Member Country priorities.

Decision X/14

14. The CoP approved the definition of "basic support" to refer to funds for activities, other than salaries and associated benefits, that constitute the day-to-day operations of the IAI. Such funds presently include:

- a. personnel (staff salaries and associated benefits);
 - b. staff travel;
 - c. other costs (including support for EC working groups, capital equipment, budget, and support to participants in scientific meetings (non-IAI staff);
- and

d. Director's Special Fund.

Decision X/15

15. The CoP recognized that the travel expenses of country representatives to meetings of EC and CoP continue to be responsibility of Country Members.

Decision X/16

16. The CoP approved the open membership of the Standing Committee on Rules, with members serving in their individual capacities.

Decision X/17

17. The CoP agreed to consider the issue of changing the frequency of meetings at its next meeting and requested the Ad Hoc Committee on Relations with Member States, with the assistance of the Rules Committee, to provide an analysis of the consequences of any change, reporting progress to the next EC meeting.

Decision X/18

18. The CoP noted with appreciation the suggestions and evaluations presented by the IAI External Review Committee and thanked the Committee Chair for the excellent work done. It also encouraged this Committee to continue its work, aiming at presenting a final picture at the next CoP.

Decision X/19

19. The CoP approved the Action List of June 3rd. with no modification.

**Ninth meeting of the Conference of the Parties (CoP) of the IAI
São José dos Campos, Brazil
27-28 June 2002**

Action List Day 1: 27 June 2002

Decisions

Decision IX/1

1. The CoP elected the following members as the Bureau for its Ninth Meeting: Carlos Américo Pacheco from Brazil as Chair, Danilo López from Venezuela as First Vice-Chair, and Michel Béland from Canada as Second Vice-Chair.

Decision IX/2

2. The CoP approved the agenda of its Ninth Meeting with one modification in the afternoon session of the first day:

➤ The Report of the IAI Directorate should precede the presentations of the EC Chair.

Decision IX/3

3. The CoP approved the Report of its Eight Meeting with no modification.

Decision IX/4

4. The Chair of the Accreditation Committee, Louis Brown from the USA, informed the CoP that 11 delegations had provided official accreditation, as required to officially participate in the meeting. They were: Argentina, Brazil, Canada, Chile, Costa Rica, Cuba, Jamaica, Panama, Uruguay, USA and Venezuela. He also stated that eleven officially accredited delegations were sufficient to guarantee a quorum.

Decision IX/5

5. The CoP approved the document "Suspension and Termination Procedures for IAI Projects."

Decision IX/6

6. The CoP approved the 16 projects ranked "good" and above (see table in document 7) for funding under the program IAI Small Grants Program (SGP).

Decision IX/7

7. The CoP approved the IAI Financial Statements and Auditor's Report for the Fiscal Year 2000/2001 (document 10_ECXV/CoPIX/DID/May 10, 2002).

Action List Day 2: 28 June 2002

Decision IX/8

8. The CoP approved the Core Budget Request for the Fiscal Year 2002/2003 (document: 9_ECXV/CoPIX/DWD/June 6, 2002).

Decision IX/9

9. The CoP approved the Annual Program for the year 2002/2003 presented by the IAI Director (document: 11_CoPIX/DWD/June 4, 2002).

Decision IX/10

10. The CoP elected the following new members of the IAI Scientific Advisory Committee (SAC): Alejandro Castellanos, Maria Assunção Dias, Michael Brklacich, Silvia Garzoli, and Gary Wym Yohe.

Decision IX/11

11. The CoP elected the following member countries to compose the IAI Executive Council for the period of July 2002 to June 2004: Brazil, Canada, Argentina, USA, Cuba, Costa Rica, Panama, Uruguay, and Venezuela.

Decision IX/12

12. The CoP elected Dr. Gustavo Necco from Argentina as the new IAI Director for a three-year term.

Decision IX/13

13. The CoP approved the Action List of June 27th with no modification.

Decision IX/14

14. The CoP accepted USA offer to host the Seventeenth Meeting of the EC and the Tenth Meeting of the CoP in the USA in May/June 2003.

**Eighth meeting of the Conference of the Parties (CoP) of the IAI
Panama City, Panama
19-20 July 2001**

Action List Day 1: 19 July 2001

Decisions

Decision VIII/1

1. The CoP elected the following members as the Bureau for its Eighth Meeting: Ricardo Anguizola from Panama as Chair (and Bessie Vasquez as alternate), Katia Gilaberte from Brazil as First Vice-Chair, and Mimi Breton from Canada as Second Vice-Chair.

Decision VIII/2

2. The CoP approved the following as members of the CoP-VIII Accreditation Committee: Louis B. Brown from the USA (Chair), Carlos Ereño from Argentina, and Eládio Zárate from Costa Rica. The Committee Chair informed the CoP that 12 delegations provided the official accreditation, required for the delegations to participate in the meeting. They were: Argentina, Brazil, Canada, Costa Rica, Cuba, Ecuador, Jamaica, Panama, Peru, Uruguay, the USA, and Venezuela.

Decision VIII/3

3. The CoP approved the agenda of its Eighth Meeting (document: 2_CoPVIII/DWD/July 16, 2001) with two modifications to the section of the agenda that deals with July 19, 2001:

- The presentation on "Indicators of Support for Science and Technology in the Americas" (Ernesto Fernandez Polcuch) preceded the presentation on "Sustainability Science and the IAI" (Lisa Farrow Vaughan);
- The presentations of Ernesto Fernandez Polcuch and Lisa Farrow Vaughan should precede the presentations of the Parties and the Observers.

Decision VIII/4

4. The CoP approved the Report of its Seventh Meeting with three modifications (document: 4_CoPVIII/DWD/May 2001):

- Item 17 of the Report (in both the English and Spanish versions) should be removed;
- In item 20 of the Report, the references to the Election of the EC Members and the EC Bureau should be revised as follows:

In the English version on page 12, where it reads: "The CoP approved the period of the new EC Bureau, starting September 1st, 2000, and expiring at the CoP meeting of year 2002." the text should read: "**The CoP approved the term of the new EC members and its Bureau, starting September 1st, 2000, and expiring at the ordinary CoP meeting of year 2002.**"

In the Spanish version on page 11, where it reads: “La CoP aprobó el periodo de la nueva Mesa Directiva, que comienza el 1 de setiembre de 2000 y expira en la reunión de la CoP de 2002.” the text should read: **“La CoP aprobó el periodo de los nuevos miembros del CE y su nueva Mesa Directiva, que comienza el 1 de setiembre de 2000 y expira en la reunión ordinaria de la CoP de 2002.”**

➤ In Item 20 of the Report, delete the final sentence of the last paragraph that deals with the Election of the EC Members and the EC Bureau.

In the English version, the sentence to be deleted is: “The CoP requested the Standing Rules Committee to define the roles of the EC Vice-Chairs and present them at the next EC meeting.”

In the Spanish version, the sentence to be deleted is: “La CoP solocitó al Comité Permanente sobre Reglamentos que defina los roles de los Vicepresidentes del CE y los presente en la próxima reunión del CE.”

Decision VIII/5

5. The CoP elected the following to serve as the IAI Director Selection Committee: Carlos Ereño (Argentina), Antônio MacDowell (Brazil), Bárbara Garea (Cuba), Margaret Leinen (USA), Rudolf Romer (Venezuela), and the future SAC Chair.

Decision VIII/6

6. The CoP approved the Proposed Selection Process for the IAI Director (document 25_CoPVIII/DWD/English/June 8, 2001).

Decision VIII/7

7. The CoP decided to hold its next meeting in February/March of 2002, instead of June/July of 2002, because the IAI Director’s contract terminates at the end of March 2002 and the Parties need to elect a new Director prior to that date.

Action List Day 2: 20 June 2001

Decision VIII/8

8. The CoP authorized the IAI Directorate to send the version of the Declaration of Panama discussed during its meeting to the Parties in all its 4 official languages (Spanish, English, French, and Portuguese) by August 17, 2001, in order that the Parties approve it by sending an official communication to the IAI Directorate by September 30, 2001.

Decision VIII/9

9. The CoP authorized the EC to approve the document “Suspension and Termination Procedures for IAI Projects” (19_ECXIII/CoPVIII/DWD/May 28, 2001) at its next meeting in Havana (November 26-27, 2001), based on the comments received from the working group in charge of reviewing the document.

Decision VIII/10

10. The CoP approved the document “Terms of Reference for the IAI External Review Committee” (15_ECXIII/CoPVIII/July 9, 2001) with one modification. Modification (page 4): Timing – The Evaluation is to commence in August 2001 and the report and recommendations should be completed within 1 year.

Decision VIII/11

11. The CoP approved the General Guidelines of the IAI Science Grant Program – Phase II (document 20_ECXIII/CoPVIII/DID/English/June 19, 2001).

Decision VIII/12

12. The CoP approved the IAI Directorate's initiative to make an open call for proposals to co-fund "Summer Institute activities" between IAI and proponent institutions. The funding provided by IAI will come from remaining funds of the PESCA Program.

Decision VIII/13

13. The CoP approved the IAI Financial Statements and Auditor's Report for the Fiscal Year 1999/2000 (document: 17_EXCIII/CoPVIII/DWD/July 16, 2001).

Decision VIII/14

14. The CoP approved the Core Budget Request for the Fiscal Year 2001/2002 (document: 16_ECXIII/CoPVIII/DWD/June 20, 2001).

Decision VIII/15

15. The CoP approved the Annual Program for the year 2001/2002 presented by the IAI Director (document: 18_CoPVIII/DWD/July 09, 2001).

Decision VIII/16

16. The CoP elected the following new members of the IAI Scientific Advisory Committee (SAC): Julia Nogues Paegle, Lynne Z. Hale, Luiz Fernando Loureiro Legey, and René Capote López.

Decision VIII/17

17. The CoP authorized the Executive Council (EC) to elect the 10th SAC member (nominations from the Associates of IAI) at its next meeting in Havana, Cuba, on November 26-27, 2001. In addition, the CoP recommended that the area of expertise of the 10th new SAC member be: "Changes in the Composition of Atmosphere, Oceans, and Fresh Waters."

Decision VIII/18

18. The CoP accepted Brazil's offer to host the Fifteenth Meeting of the EC and the Ninth Meeting of the CoP in February/March 2002.

**Seventh meeting of the Conference of the Parties (CoP) of the IAI
Merida, Mexico
27-28 July 2000**

Action List Day 1: 27 July 2000

Decisions

Decision VII/1

1. The Conference of the Parties (CoP) elected the Bureau of its Seventh Meeting: Francisco Giner de los Rios from Mexico as Chair, Gonzalo Menéndez from Panama as Vice-Chair, and Bárbara Garea from Cuba as Second Vice-Chair.

Decision VII/2

2. The CoP approved the agenda of its Seventh Meeting without any modifications (document: 2_CoPVII/DWD/July 10, 2000).

Decision VII/3

3. The CoP approved the Report of its Sixth Meeting without any modifications (document: 4_ECXI/CoPVII/DWD/July 15, 2000).

Decision VII/4

4. The CoP urged the Parties to take the necessary and appropriate official diplomatic channels to ratify the Amendment related to Article XIII, Financial Provisions, Section 1 of the Agreement Establishing the IAI (Resolution 7 of the Conference of the Parties VI, June 17-18, 1999, Ottawa, Canada). (**Resolution #1 – CoP-VII**)

Decision VII/5

5. The CoP approved the nomination of a representative from Mexico as a member of the IAI Financial and Administrative Working Group. The delegate from Mexico will inform the IAI Director about the name of the person from Mexico, who will participate in the working group.

Decision VII/6

6. The CoP approved the document “IAI Conflict of Interest and Standards of Ethical Conduct” (19_ECXI/DWD/June 8, 2000) (**Resolution #2 – CoP-VII**) and requested that the IAI Director:

- Inform the members of the Scientific Advisory Committee (SAC) about the approval of this new Resolution;
- Produce a document, which includes all permanent Resolutions approved by the CoP;
- Include on the IAI website electronic versions of “The Agreement Establishing the IAI” (in all 4 official languages), and all Resolutions approved by the EC and the CoP. In addition, the CoP requested that the Standing Rules Committee review the various Resolutions approved by the CoP and recommend the appropriate procedure to follow after the approval of each Resolution.

Decision VII/7

7. The CoP requested that IAI Director to invite IAI member countries to review the Agreement and Rules of Procedure of the EC and the CoP with a view to reconfirm them or to update them to meet the needs of the second decade of IAI operations.

Decision VII/8

8. The CoP authorized the EC to launch an announcement of opportunity, which meets the recommendations of the SAC, in case new or extra funds become available between now and the next time the CoP holds its next meeting. (**Resolution #3 – CoP-VII**).

Decision VII/9

9. The CoP approved the concepts outlined in the draft of the document “Vision and

Strategy of the IAI for the Years Ahead” (18_ECXI/CoPVII/DWD/July 7, 2000), and approved the participation of the delegate from Canada, Gordon McBean, as part of the group in charge of further developing this document.

Action List Day 1: 28 July 2000

Decision VII/10

10. The Conference of the Parties (CoP) approved the creation of a Review Committee to conduct the External Evaluation of IAI in 2002. The composition of this Committee will be established at the meeting of the CoP-VIII in 2001. **(Resolution #4 – CoP-VII)**

Decision VII/11

11. The CoP authorized the IAI Director to invite the following persons to be part of the working group in charge of the preparation of the Terms of Reference (TOR) of the External Evaluation of IAI: Gordon McBean from Canada, Federico Garcia Brum from Uruguay (former EC Chair), Ruben Lara from Mexico (former SAC member), and Maximiliano Campos from Costa Rica. This Committee will report to the next EC meeting from planned approval of the TOR at the CoP-VIII in 2001.

Decision VII/12

12. The CoP approved the Level of Voluntary Contributions of Member Countries for the Fiscal Years 2000/2001, 2001/2001, and 2002/2003 (document: 15_ECXI/CoPVII/DWD/July 7, 2000) **(Resolution #5 – CoP-VII)**

Decision VII/13

13. The CoP approved the Annual Program for the year 2000/2001 presented by the IAI Director (document: 16_CoPVII/DWD/July 10, 2000). **(Resolution #6 – CoP-VII)**

Decision VII/14

14. The CoP approved the Core Budget request for the Fiscal Year 2000/2001 (document: 15_ECXI/CoPVII/DWD/July 7, 2000).

Decision VII/15

15. The CoP approved the nomination of CATHALAC (Centro del Agua del Trópico Húmedo para América Latina y el Caribe) and CIESIN (Center for International Earth Science Information Network) to become Associate Institutions of the IAI and authorized the IAI Director to officially invite these institutions and prepare an agreement with each one outlining the areas of common interest. **(Resolutions #7 and #8 – CoP-VII)**

- The CoP also requested that the IAI Director conduct preliminary negotiations with institutions interested in becoming Associated or Affiliated to the IAI and submit background information prior to the CoP meeting to facilitate the analysis by the country representatives in preparation for the CoP meeting.
- The CoP also requested that the Standing Rules Committee prepare draft procedures for institutions, organizations and/or states outside the region to follow in order to become Associated or Affiliated to the IAI. The CoP recommended that procedures be as flexible as possible in order to strengthen the relationship of the IAI with other organizations.

Decision VII/16

16. The CoP elected the following new members of the IAI Scientific Advisory Committee (SAC): Dr. Walter Fernandez Rojas and Dr. Omar Raúl Masera Cerutti.

Decision VII/17

17. The CoP elected the following member countries to compose the IAI Executive Council for the period of July 2000 to June 2002: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, Panama, United States and Uruguay. In addition, Antônio MacDowell from Brazil was elected as the EC Chair, Margaret Leinen from USA was elected as the EC First-Vice Chair, and Bárbara Garea from Cuba was elected as the EC Second-Vice Chair.

Decision VII/18

18. The CoP requested that the Standing Rules Committee define the roles of the EC Vice-Chairs and present those roles at the next EC meeting.

Decision VII/19

19. The CoP approved the period of the new EC Bureau, starting September 1st, 2000, and expiring at the CoP meeting of year 2002.

Decision VII/20

20. The Action List of July 27, 2000 (day 1) was approved with no modification.

Decision VII/21

21. The CoP approved the initial offer made by the delegate of Panama, Gonzalo Menéndez, to host the 13th Meeting of the IAI EC and the 8th Meeting of the IAI CoP in June 2001.

Decision VII/22

22. The CoP also welcomed the offer made by the delegate of Cuba, Bárbara Garea, to host the 14th Meeting of the IAI EC between November and December 2001.

**Sixth meeting of the Conference of the Parties (CoP) of the IAI
Ottawa, Canada
17-18 June 1999**

Action List Day 1: 17 June 1999

Decisions

Decision VI/1

1. The Conference of the Parties (CoP) elected the following members to compose the bureau of its sixth meeting: Gordon McBean, Canada (Chair), Daniel Pabon, Colombia (First Vice-Chair), and Raul Michellini, Uruguay (Second Vice-Chair).

Decision VI/2

2. The CoP approved the following members to compose the CoP VI Accreditation Committee: Rafael Martinez, Mexico (Chair), Fernando Ortiz, Ecuador, and Raul Michellini, Uruguay. The Committee Chair informed the CoP that 13 delegations provided the official accreditation, which was required in order to officially participate in the meeting.

Decision VI/3

3. The CoP approved the agenda of its sixth meeting with the following modifications:

- On June 18, 1999, after the Donor's Session include an agenda item related to "The Amendments to the IAI Agreement";
- On June 18, 1999, after the "The Amendments to the IAI Agreement" include the presentation on the World Meteorological Organization – Feasibility Study for an El Niño Centre in Ecuador.

Decision VI/4

4. The CoP approved the Report of its fifth meeting.

Decision VI/5

5. The CoP approved the terms of reference, composition, and strategic plan of the Executive Council Fund Raising working group.

Action List Day 2: 18 June 1999

Decision VI/6

6. At the Executive Council request, the CoP approved the following resolution concerning IAI receiving funds from other organizations:

The Conference of the Parties RECOGNIZING the common interests shared with various intergovernmental and non-governmental scientific and technical organizations;

RECOGNIZING the contributions that collaboration with such organizations would support the Scientific Agenda and programmatic activities of the Institute;

HAVING received expressions of interest from such organizations in the financial and scientific management expertise present at the Directorate;

AUTHORIZES the Directorate, under Article VIII, Paragraph 5, and Article XIII, paragraph 2, to receive and manage donations from these organizations that contribute to the development of the Scientific Agenda and the programmatic activities of the Institute.

Decision VI/7

7. The Conference of the Parties (CoP) approved the Annual Program presented by the IAI Director.

Decision VI/8

8. The CoP approved the Core Budget Request for fiscal year 1999/2000.

Decision VI/9

9. The CoP approved the Financial Statement and Auditor's Report for the Fiscal Year 1997/1998.

Decision VI/10

10. The CoP elected the accreditation committee for the Seventh Meeting of the CoP to be composed of: Brazil, Colombia and Cuba.

Decision VI/11

11. The CoP approved the nomination of Louis Brown, USA, to be the interim chair of the Standing Rules Committee. In addition, the CoP authorized the IAI Director to solicit two additional members of the CoP to participate in the Committee.

Decision VI/12

12. The CoP authorized the IAI Director to solicit one additional member of the CoP to participate in the Executive Council Financial and Administrative Working Group.

Decision VI/13

13. The CoP approved the following resolution regarding unpaid contributions to the IAI Core Budget:

The Conference of the Parties,

RECALLING the collaborative nature of the Institute and the principle of shared benefits and responsibilities of the Parties for the provision of budgetary resources;

RECOGNIZING the concerns expressed by the Executive Council related to the impact of non-payment of voluntary contributions on the Institute's Core Budget;

CONSIDERING the need to assure that the governments are kept fully informed of the Institute's activities and the advantages of membership and active participation in the Institute;

REQUESTS that Country Representatives strengthen their efforts to assure that all relevant institutions are kept fully informed regarding Institute programs, related activities and funding requirements, calling on the assistance of the Directorate and the Executive Council Chair when appropriate;

URGES the Parties to assure that their voluntary contributions are made fully and on a timely basis to allow the development of the Institute for the shared benefit of all.

Decision VI/14

14. The thirteen accredited Parties present at the Sixth Meeting of the CoP unanimously approved the following Amendment related to Article XIII, Financial Provisions, Paragraph 1 of the Agreement Establishing the IAI.

Amendment to the Agreement Establishing the Inter-American Institute
For Global Change Research

The Parties,

CONSIDERING the experience acquired during the years since the signing of the Agreement in Montevideo, Uruguay, on the 13th day of May 1992;

RECOGNIZING the difficulties resulting from the disposition/conditions in Section 1 of Article XIII of the Agreement that can result in significant percentage increases in the amount of voluntary contributions of the Parties for the budget of operational expenses for the Institute;

HAVE AGREED as follows:

The text of Section 1 of Article XIII shall be modified as follows:

“ Article XIII
Financial Provisions

1. A Budget of operational expenses for the Institute, consisting of salaries for the Directorate and basic support for the Directorate, Scientific Advisory Committee, and Executive Council shall be supported, by the voluntary contributions pledged annually for a three-year period by the Parties in accordance with the interests of the Parties. Such pledges shall be increments of US\$ 1,000. The minimum contribution shall be US\$ 5,000. The adoption of the annual budget shall be by consensus of the Parties. The Parties recognized that regular contributions to the operational budget are essential to the success of the Institute and that such contribution shall take into account the research resources of the contributing Parties.”

The present Amendment shall enter into force 60 days after the date on which 2/3 of the Parties, which are currently members of the Institute, have notified the Depository through appropriate diplomatic channels, that they have completed their corresponding domestic legal requirements.

After the date of approval of this Amendment any independent State of the Inter-American region that signs the Agreement shall do so in accordance with the terms of this Amendment.

The Director of the Institute shall notify the Depository immediately following the Conference of the Parties at which this Amendment is approved.

Decision VI/15

15. The CoP also approved the procedure to be followed by the country delegates regarding the approval of the Amendment above:

- The Chair and the First Vice-Chair of the CoP VI should send out a letter to the Ministry of Foreign Affairs of all IAI member countries urging them to notify the Depository, through the appropriate diplomatic channels, that their country agrees with the Amendment to the IAI Agreement, and has completed their corresponding domestic legal requirements regarding the approval of this Amendment;
- In parallel, the IAI Director should send out a copy of this letter, along with some background information on the subject, to all IAI member countries representatives.
- This official letter of the Chair and the First Vice-Chair of the CoP VI should clearly state that this Amendment to the Agreement is important, but that in the view of the

CoP VI, it does not substantially change the Agreement.

- The Chair of the CoP VI urged all country delegates to take the necessary action following the approval of this Amendment. This action includes:
 - To inform the depository, through the appropriate diplomatic channels, that their country agrees with the Amendment to the IAI Agreement and that they have completed their corresponding domestic legal requirements;
 - The Chair of the CoP VI also reminded the delegates that it is required 12 countries to notify the depository in order to have the present Amendment enter into force;
 - Only 60 days after 12 countries (2/3 of the Parties) completed the legal requirements of approving this Amendment and inform the Depository, will the Amendment enter into force.

Decision VI/16

16. The CoP officially acknowledged and congratulated the contribution and achievements of Eduardo Banús, Director of the IAI/GEF/WMO project, and recommended that the Directorate work closely with Eduardo Banús to have the second IAI/GEF project approved by the GEF.

Decision VI/17

17. The Action list of June 17, 1999 (day 1) was approved with two modifications:

- Point 3, second bullet where it reads “On June 18, 1999, after the “The Amendments to the IAI Agreement” include the presentation on the World Meteorological Organization The Feasibility Study for an El Niño Centre in Ecuador”, it should read “On June 18, 1999, after the “The Amendments to the IAI Agreement” include the presentation by Jim Bruce on “The Feasibility Study for an El Niño Centre in Ecuador,” conducted by the World Meteorological Organization on behalf of the Government of Ecuador.”
- Point 6 will be included in the action list of June 18, 1999 (day 2).

Decision VI/18

18. At the request of the delegate from Cuba, Bárbara Garea, the IAI Director agreed to send copies of the Executive Council and Conference of the Parties action lists and resolutions lists in both English and Spanish.

Decision VI/19

19. The CoP welcomed the initial offer made by the representative from Mexico, Carlos Gay, to host the seventh meeting of the IAI CoP in the spring (North-hemisphere) of 2000.

**Fifth meeting of the Conference of the Parties (CoP) of the IAI
Arlington, USA
4-5 June 1998**

Action List Day 1: 4 June 1998

Decisions

Decision V/1

1. The CoP nominated Robert Corell from the USA as Chair of the fifth meeting of the CoP, Lindolpho Dias from Brazil as first Vice-Chair, and Patricia Ramirez from Costa Rica as second Vice-Chair.

Decision V/2

2. The Accreditation Committee, composed of Canada (Chair), Argentina and Peru, validated the credentials of the 15 Parties present.

Decision V/3

3. The CoP approved the agenda of the fifth meeting of the Conference of the Parties.

Decision V/4

4. The CoP approved the report of the Fourth meeting of the Conference of the Parties – subject to the following modifications:

- In item 16 “SAC Nominating Committee and Election of new SAC members”: the minutes should reflect that the elections of the new SAC members took place the day after the nominating committee presented its suggestions to the Conference of the Parties
- In item 7b “Report of the EC Chair – IAI Overhead Policy”: the translation of the report into Spanish will be corrected

Decision V/5

5. The CoP appointed the new CoP Accreditation Committee: Mexico (Chair), Ecuador and Uruguay.

Decision V/6

6. The CoP approved the Revised Science Agenda (See document 14.ECVII/CoPV/DWD/Eng/May19,1998) (Resolution 1-CoPV)

Decision XXI/7

7. The Conference of the Parties (CoP) approved the following resolutions related to the IAI Rules of Procedures presented by the Chair of the Standing Rules Committee:
- I. Associates of the IAI: The Committee considers that the existing Agreement provides sufficient flexibility to enable non-independent territories of the region to support scientific participation and, as appropriate, to be represented in IAI activities including meetings of IAI governing bodies, by the countries outside the region, with which these non-independent territories are associated. The Directorate was instructed to distribute information regarding IAI activities, including IAI research and observational programs to all scientists and scientific institutions in the region (See Annex 2A) (Resolution 2-CoPV)

- II. Proposed Modification to the Standing Rules of the IAI CoP in relation to unpaid contributions: the Committee recommends not to change the current Standing Rules of the CoP, but to request the Directorate to initiate various administrative measures. (See Annex 2B) (Resolution 3-CoPV)
- III. Proposal to the Modification of the EC Standing Rules: the Committee presented a new draft of Rule 23. (See Annex 3) (Resolution 4-CoPV)

Decision V/8

8. The CoP discussed the Amendment to the IAI Agreement related to the increments in country contributions. The approval of this Amendment will be sought at the next CoP in 1999 when the country delegates must present their appropriate credentials to amend the Agreement (See Annex 1)

Decision V/9

9. The CoP approved the Core Budget Request for the financial year 1998/99 (Resolution 5-CoPV)

Decision V/10

10. The CoP approved the Financial Statements and Auditors Report (Resolution 6-CoPV)

Decision V/11

11. The Director assumed the responsibility to provide more feedback to declined investigators, who submit proposals to the IAI

Action List Day 2: 5 June 1998

Decision V/12

12. The CoP approved the Annual Program of the IAI (Resolution 11-CoPV June 5, 1998)

Decision V/13

13. The CoP authorized the Director to issue invitations to organizations within the following categories to become Associates to the IAI:
 - Regional/International Scientific Research Organization or Programs e.g. IGBP, IHDP, WCRP, IRI, CGIAR, Smithsonian Institution
 - Intergovernmental Agencies e.g. WMO, IOC
 - Development Agencies, Banks, Foundations e.g. IDB, Corporacion Andina de Fomento
 - Industry, Business, and other Private Sector Interests

See document 16.ECVII/CoPV/WD/Eng/May19,1998. (Resolution 7-CoPV June 5, 1998)

Decision V/14

14. The CoP instructed the Scientific Advisory Committee, in concert with the IAI Directorate, to organize a workshop to assess the impacts of El Niño in the region in order to assist in the preparation of a proposal to the Global Environment Facility (GEF) to address El Niño issues in the future (Resolution 8-CoPV June 5, 1998)

Decision V/15

15. The CoP asked the Scientific Advisory Committee to recommend relevant areas of common interest, by sub-region, between the IAI and the various potential Associates identified in Resolution 7. Furthermore, the CoP directs that Executive Council working groups, formed to develop proposals under Executive Council resolution 7, shall take into account such recommendations (Resolution 9-CoPV June 5, 1998)

Decision V/16

16. The EC Chair suggested that the US take a lead to work with the Directorate and the SAC to set up a travelling workshop to help the investigators by providing adequate feedback.

Decision V/17

17. The CoP instructed the Executive Council and the Directorate to plan, develop and implement the proposals submitted to the CoP regarding:

Goals of funding (implementation plan)

Program to expand the scientific capacity in the Americas (PESCA)

Follow-on to Start-Up Grants

(Resolution 10-CoPV June 5, 1998)

Decision V/18

18. The CoP Chair announced that the Director, Dr. Armando Rabuffetti, had been unanimously elected for a further three-year term.

The CoP adopted the following resolution:

The Conference of the Parties RECOGNISING the importance of continued strong and effective research regarding the environment of the Americas;

HAVING re-elected Dr. Armando Rabuffetti, the Director of the IAI, to a second term in this post, on "World Environment Day"

REQUESTS the Chair of the Executive Council to inform the countries of the region and other interested countries and international organizations of the IAI's re-election of Dr. Rabuffetti on this day of such international importance for the environment and of the IAI's continued interest in working with these countries and organizations to address global environmental change research issues.

(Resolution 12-CoPV June 5, 1998)

Decision V/19

19. The CoP Chair announced that the following members of the Executive Council had been elected to serve for the next two years commencing September, 1998: Argentina, Brazil, Canada, Costa Rica, Cuba, Mexico, United States, Uruguay and Venezuela, Carlos Ereño (Argentina) was elected as Chair, Gordon McBean (Canada) as First Vice Chair and José Carlos Tenorio (Mexico) as Second Vice Chair. Robert Corell (USA), as Past Chair, will serve ex-officio.

Decision V/20

20. John Robinson, Otis Brown and Luiz Bevilacqua were elected to the Scientific Advisory Committee.

Decision V/21

21. The Conference recognized that, in future, it would be useful to develop a regularized process for preparation, review and approval of resolutions. To this end the Conference asked the Standing Committee on Rules to review and prepare recommendations on this issue for consideration and approval by the Conference at this next Meeting.

The Committee was asked to consider such issues as:

- The kinds of issues that are appropriate for the Conference to address through resolutions, as opposed to through inclusion in the record of the meeting;
- The process that the CoP should use for preparing, distributing, discussing and approving resolutions;
- The format(s) that might be best for resolutions; and
- Possible schedules on which this process might take place (e.g., deadlines for submission of drafts).

Decision V/22

22. Future Meetings and Sites

EC: November 1998 – Uruguay (confirmed – dates to be announced)

EC/CoP: Spring 1999 – Open for consideration

Decision V/23

23. The Action List for Day 1 of the CoP was approved.

Fourth meeting of the Conference of the Parties (CoP) of the IAI

11-12 June 1997

Action List Day 1: 11 June 1997

Decisions

Decision IV/1

1. The Report of the Third Conference of the Parties was approved (Doc #2/CoP/IV)

Decision IV/2

2. The CoP adopted the recommendations of the SAC Nominating Committee in preparation for the elections on Thursday.

Decision IV/3

3. The CoP approved the proposal to develop Joint Funding and Resource

Agreements (Docs #14/ECV & 18/ECV)

Decision IV/4

4. The CoP approved the EC recommendations regarding the approval of the IAI Mission Statement and approved, in principle, the revised IAI Science Agenda. The EC and SAC were requested to work at the interpretation and expansion of the agenda and report back to the next CoP. (Doc #21/ECV)

Decision IV/5

5. The CoP approved the Phase II Program with a noted addition (Doc #24/ECV)

Decision IV/6

6. The CoP approved the IAI Overhead Policy as "The IAI Overhead Policy is that up to 10% of the total proposed budget may be charged as overhead. However, lower overhead figures are encouraged." The EC Financial and Administrative Working Group will develop a footnote to ensure that waived overhead is not used as a criteria for evaluation of proposals.

Decision IV/7

7. The CoP approved the amendments to the Rules of Procedure with noted correction as indicated by the Chair of the Standing Committee on the Rules and Procedures.

Decision IV/8

8. The CoP approved the Core Budget Request 1997/98, using the amended Option 2 for member country voluntary contributions, which will remain fixed for the next 3 years (1997/98 to 1999/2000). The IAI Core Budget reserves will be used to accommodate those countries where time is needed to move to Option 2.

Decision IV/9

9. The CoP approved the changes to the IAI Employee Handbook. (attachment to Doc #10/ECV)

Decision IV/10

10. The CoP approved the granting to the EC of authority to approve the funding of the ISP III proposals. (Doc #29/ECV)

Action List Day 2: 12 June 1997

Decision IV/11 Election of SAC members

11. Ronald Woodman (Peru), Ernesto Medina (Venezuela), John Stewart (Canada) and Diana Liverman (United States) were elected to the SAC.

Decision IV/12 Future meetings

12. The United States offered to host the seventh meeting of the Executive Council and the fifth meeting of the Conference of the Parties in the first semester of 1998. This offer was accepted. Uruguay offered to host the eighth meeting of the Executive Council in the second semester of 1998. This offer will be

considered by the Executive Council at its next meeting in Panama in November 1997.

Decision IV/13 CoP agenda

13. Brazil suggested that a new methodology be adopted for the agendas of the Executive Council and Conference of the Parties, when one meeting is held immediately after the other, to avoid repetition of some items on the CoP agenda which have already been included on the EC agenda. The EC Chair said that the EC will consider Brazil's suggestion in November.

Decision IV/14 Action lists

14. The Action Lists for Days 1 and 2 of the EC were approved, and the action list for Day 1 of the CoP was approved, subject to amendments to items six and eight.

Decision IV/15 Thanks to Argentina

15. The CoP formally adopted a resolution thanking Argentina for hosting the Conference and recognizing the hospitality and efficiency with which the Conference had been organized.