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12 october 2022

**EXECUTIVE COUNCIL TO THE
INTER-AMERICAN INSTITUTE FOR GLOBAL
CHANGE RESEARCH
Fifty-fourth meeting
Montevideo and Videoconference
15 November 2022
Agenda item 2**

Review of Decisions adopted at the 30th meeting of the Conference of the Parties

1. This document has been prepared by the IAI Directorate.

Background

2. Article VI, *The Executive Council*, paragraph 3, of the *Agreement establishing the Inter-American Institute for Global Change Research* states:

The Executive Council shall meet at least twice a year and shall strive to hold its meetings in different locations among the Parties.

3. Additionally, Article VI, paragraph 4(b) of the *Agreement* states:

The Executive Council shall: ... Ensure that the Director implements the policies adopted by the Conference of the Parties;

4. Accordingly, this document presents Decisions adopted by the Conference of the Parties at its 30th meeting (CoP-30, 2022, Montevideo and Videoconference) that require action and participation by or may be of interest to the Executive Council.

5. The Decisions are listed in the Annex to this document.

Decisions requiring action or attention by the Executive Council

Decision XXX/1: Core budget and country contributions for fiscal year 2022-2023 and Decision XXX/2: Core Budget preliminary request for fiscal year 2023-2025.

6. The IAI Directorate will keep the Executive Council Chair and the Financial and Administrative Committee (FAC) informed on unexpected and extraordinary expenses which may impact on the core budget and on the state of country contributions.
7. A summary of the state of the core budget and country contributions for fiscal year 2022-2023 at the time of writing is presented under agenda item 3, document number IAI/EC/54/3.

Decision XXX/4: Recruitment for the post of Executive Director

8. The Executive Council, as the executive organ of the Institute, per Article VI, paragraph 1 of the *Agreement*.
9. A notification (notification no. 2022/31) inviting Parties to join the Selection Committee for the Executive Director position was made on 15 August 2022. The Committee was established on 9 September 2022.
10. At the time of writing, the Committee members include: The Chair of the Executive Council, Brazil, Canada, Chile, Guatemala, Panama, the Chairs of the Scientific Advisory Committee (SAC) and Science-Policy Advisory Committee (SPAC) and the Director of the Belmont Forum.
11. The Executive Council Chair approved the vacancy announcement and on 13 September 2022, it was published via a notification to Parties (notification no. 2022/33) and made available via the IAI website and other communication channels.
12. The deadline for applications is 1 November 2022.

Decision XXX/6: The Conference of the Parties is invited to establish a Gender and Equity, Diversity and Inclusion Committee, in collaboration with the SAC, SPAC and Associates and with the support of the IAI Directorate to develop and implement activities under the *Gender, Equity, Diversity, and Inclusion Policy for IAI Scientific Projects and Capacity Building Activities* and to report on achievements at the 31st meeting of the Conference of the Parties.

13. A notification inviting Parties, SAC and SPAC members and Associates to join the Committee was published on 20 September 2022.
14. During CoP-30, several Parties expressed their desire to join the Committee. Accordingly, current membership in the Committee includes Argentina, Canada, the Dominican Republic, Mexico, Panama, and the United States. The Executive Director of the Belmont

Forum also expressed her desire to participate on behalf of its members. The Parties agreed to such participation by consensus.

15. The Committee is expected to begin discussions in early November 2022.

Decision: XXX/9: The Conference of the Parties instructs the IAI Directorate to establish, on its behalf, a steering committee, with the participation of Parties, the SAC and the SPAC, Associates, and experts on science diplomacy, to assist in and advise on the design and development of the IAI Center for Science Diplomacy and its programs and activities.

16. Letters of invitation were sent on 9 September 2022 to four Parties (Brazil, Chile, Panama, and the United States of America), which expressed interest in participating in the Science Diplomacy Center Steering Committee. At the time of writing, six experts and two members of the SAC and the SPAC have accepted to participate in the committee. The first meeting of the Committee will be in Punta del Este, Uruguay on 11 to 13 November 2022

XXX/8. The Parties are encouraged to participate in the training and education activities of the IAI Center for Science Diplomacy as lecturers or instructors with a view to providing participants with experience in and knowledge about the science-to-policy interface

17. Information on training and education activities related to the IAI Center for Science Diplomacy will be made available to members of the Executive Council following deliberations by the Steering Committee.

Recommendation

18. The Executive Council is invited to take note of this document.