

APPROVED

Tenth Meeting of the IAI Executive Council
December 2-3, 1999 Caracas, Venezuela

Action List

Day 1: December 2nd, 1999

1. The Executive Council (EC) approved the representative from Mexico, Carlos Gay, to be the new second-vice chair of the EC Bureau given the resignation of José Carlos Tenório also from Mexico, who held that position before.
2. The EC approved the agenda of its tenth meeting with the following modifications:
 - The presentation on the Funding Situation of the IAI will be done in the morning during the report of the IAI Director;
 - The reports of the Fundraising and Financial and Administrative Working Groups will be presented in the afternoon;
 - On December 3rd, include the following presentations:
 - Task Force Reports: Communications Task Force by Bárbara Garea.
 - New Initiatives: a) Regional Training Course on Climate Variability and Extreme Events for Central America and the Caribbean by Lisa Farrow and Carlos Ereño; and
 - b) 2001 Open Meeting of the Human Dimensions Community by Marcella Ohira Schwarz
3. The EC approved the report of its ninth meeting with the following modifications:
 - Item 1 of the report – Opening session - where it reads: “The representative from Canada, Gordon McBean, on behalf of the Minister of Environment, Mr. Stewart, who...” it should read “The representative from Canada, Gordon McBean, on behalf of the Minister of Environment, Mrs. Stewart, who...”
 - Item 3 of the report – Approval of the Report of the Eighth Meeting of the EC - bullet two, where it reads “The US National Science Foundation made a commitment to support the first year of the PESCA program at the level of US\$ 250,000 – 3000,000...” it should read “The US National Science Foundation made a commitment to support the first year of the PESCA program at the level of US\$ 250,000 – 300,000...”
 - The USA delegate will also provide the IAI Directorate with some minor modifications to the report.
4. The EC approved the 11 projects ranked 4 (very good) and above for funding under the Program to Expand Scientific Capacity in the Americas (PESCA) (see table attached), given the resources that are available. The EC also authorized the Director to use the remaining PESCA resources to cover the peer review (mail and panel review) expenses of the PESCA program.

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5. The EC approved the recommendations and the strategy plan presented by Robert Corell, chair of the Fundraising Working Group to increase the funding base of the IAI.
6. The EC requested the IAI Director to prepare the terms of reference for an External Review Committee to evaluate the work and development of the IAI in 2002.
7. The EC approved the Financial Statement and Independent Auditors' Report for the Fiscal Year 1998/1999.

Fundable Proposals - PESSCA

Title	New Country	Reviewer Score	Budget	Cumulative Budget	IAI Science Theme
Efectos de los cambios globales sobre la diversidad de la vegetación en ecosistemas insulares y continentales	Cuba	4,5	\$28.000	\$28.000	II
When oceans conspire: Examining the effect of concurrent SST Anomalies in the Tropical Atlantic and Pacific on Caribbean Rainfall	Jamaica	4,5	\$28.600	\$56.600	I
Estudios dendrocronológicos de eventos El Niño y otras variaciones climáticas	Peru	4,5	\$26.600	\$83.200	I,II
Analysing and understanding climate variability in the Caribbean Islands	Jamaica	4	\$24.000	\$107.200	I
Predicting ENSO effects on sugar cane yields using a weather-generator and mechanistic crop modeling	Ecuador / Jamaica	4	\$24.600	\$131.800	I,IV
Impact of forestry on Uruguayan grasslands: changes in land-use patterns and ecosystem functioning	Uruguay	4	\$25.900	\$157.700	II
Downscaling activities and their applications of studies of climate variability and change in South America	Venezuela	4	\$15.000	\$172.700	I
An inventory of Disasters in Chile, ENSO and non-ENSO related: A La Red-Chile Project	Chile	4	\$30.000	\$202.700	IV
Characterization of stratospheric and upper tropospheric aerosols over Central and South America	Cuba	4	\$29.923	\$232.623	III
Mercury in Andean Amazon river catchments – MAARC Project	Ecuador / Canada	4	\$30.000	\$262.623	II,III
Aplicación de modelos numéricos de alta resolución en la simulación de la circulación atmosférica a escala local y regional en áreas del Caribe	Cuba	4	\$30.000	\$292.623	I
Atmospheric transient phenomena in subtropical South America: Long term impacts and interannual variability	Chile	3,5	\$26.950	\$319.573	I
On oceanic teleconnections between the equatorial and mid latitude pacific ocean	Chile	3,5	\$29.000	\$348.573	I
Prediction of climate variability and its impact on cholera Epidemiology in Peru	Peru	3	\$29.997	\$378.570	IV, I
Climate variability, landscape ecology of Anopheles vectors, and risk of malaria transmission in Cuba	Cuba	3	\$17.500	\$396.070	IV, I
Diagnostics, modelation and assessment of climatic variability effects in several infectious disease in Cuba	Cuba	3	\$15.000	\$411.070	IV, I

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Day 2: December 3rd, 1999

1. The EC approved the recommendations of the Financial and Administrative Working Group concerning the process and timing of hiring the IAI Administrative Officer. The Financial and Administrative Working Group will meet in March or April 2000 to discuss the calculation of the IAI member country contributions for the period 2000-2003.
2. The Executive Council (EC) recommended that the PESCA working group develops the terms of evaluation of the first year of the PESCA program between now and the next meeting of the EC. At its next meeting, the EC can then make a decision on a second year of the program. The EC also recommended that a member of the SAC also participate in this working group.
3. The EC requested that the IAI Director work with the Scientific Advisory Committee (SAC) in the development of a "Plan for the Future Strategy of the IAI" based on the concepts and needs presented by the SAC chair regarding future scientific development and stability of the IAI.
4. The EC approved the recommendation of the delegate from Brazil and member of the Standing Rules Committee, Antônio MacDowell, regarding the procedure for the approval of the modification to the IAI agreement:
 - The letter informing the governments of the IAI member countries does not have to be signed by the chair (Gordon McBean from Canada) nor the first vice-chair (Daniel Pabón from Colombia) of the Conference of the Parties VI. This letter can be signed by the IAI Director as it is an administrative matter;
 - The resolution of the Conference of the Parties VI, which states the modification to the IAI agreement must be in all four official languages of the institute and signed by the chair and first vice-chair of the Conference of the Parties VI;
 - The IAI Director requested that member countries representatives inform the Directorate who the letter should be sent to (name, address and institution – e.g. Ministry of External Relations or Ministry of Science and Technology).
5. The EC approved the idea of developing a proposal to be submitted to the Global Environmental Facility (GEF) to install a Data and Information Systems (DIS) node in each IAI member country in order to foster capacity building and promote a uniformed data system in Latin America.
6. The EC congratulated the IAI DIS manager, Luis Marcelo Achite, for his efforts and for the progress in the initial development of the IAI data and information system.
7. The EC requested that the IAI Director prepares a new draft of the IAI Policy on Conflict of Interest and Standards of Ethic Conduct and present it to the EC at its

next meeting for approval. The new draft document should include the suggestions made by the EC regarding:

- the period of disqualification for the members of the IAI staff to participate in IAI programs;
 - the participation of EC and CoP representatives in IAI programs;
 - Distribute the new draft document in advance before the next meeting of the EC and CoP to allow country representatives to study and consult with their governments the approval of the new policy.
8. The EC approved the following new initiatives:
 - Regional Training Course on Climate Variability and Extreme Events for Central America and the Caribbean presented by Lisa Farrow (NOAA/OGP) and Carlos Ereño; and
 - 2001 Open Meeting of the Human Dimensions Community in Brazil presented by Marcella Ohira Schwarz.
 9. The EC requested that the IAI Director presents a report on the new structure of the IAI staff at its next meeting.
 10. The delegate from Mexico, Carlos Gay, reiterated the offer from the Government of Mexico to hold the next meeting of the EC and CoP in Cancun, Mexico. The EC requested that the IAI Director investigate with all members of the EC and CoP the best dates for the next meetings: the second or the third week of June 2000.